# City of Brooksville

JOSEPH E. JOHNSTON, III, COUNCIL CHAMBERS
201 HOWELL AVE.
BROOKSVILLE, FLORIDA 34601-2041
(352) 540-3810

David Bailey
Council Member

Robert Battista
Vice Mayor

Blake Bell
Council Member

Betty Erhard
Council Member

Pat Brayton
MAYOR

*"The City of Brooksville's mission is to provide superior municipal services in a reliable, efficient, fiscal and socially effective manner, making Brooksville a desirable City to live, work, and visit."*

# CITY COUNCIL AGENDA
# JANUARY 19, 2021

## REGULAR COUNCIL MEETING - 7:00 P.M

**VOSE LAW FIRM, LLP**
CITY ATTORNEY

**MARK A. KUTNEY**
CITY MANAGER

**JENNIFER J. BATTISTA, CMC**
CITY CLERK

**GENERAL INFORMATION AND INSTRUCTIONS**

In addition to items listed as "Public Hearings", the Mayor will ask for comments from the public, usually requesting that anyone desiring to speak on an item, raise their hand. To insure that sufficient time is allocated for each item, unless extended by the City Council, representatives of the applicant/petitioners will have ten (10) minutes for presentation, and five (5) minutes for rebuttal. In addition three (3) minutes will be scheduled for others to provide additional comments. When recognized by the Mayor, please approach the podium and speak into the microphone, stating your name, address, if you are a citizen that lives in the Brooksville City limits, and then present the information you desire. A special time period called Citizen Input is also scheduled following the Presentations and Regular Agenda items for those desiring to address the City Council.

Items listed in the "Consent Agenda" will be approved by Council in their entirety by a single motion, indicated by the (√) symbol, unless otherwise indicated by Council. Other agenda items are considered individually.

Consideration of the item identified on this agenda with an asterisk (**) is a quasi-judicial function of the Council involving land use, and the following procedures apply:

- Disclosure of any ex parte communications by Council members.
- Consideration of applications to intervene as a party, if any. “Request to Intervene/Expert Witness” forms and instructions may be obtained from the recording secretary prior to the scheduled time for consideration of the item.
- Qualification of sworn witnesses who wish to testify as an expert, based on statement of credentials made orally or set forth in application file.
- Swearing of witnesses who wish to give sworn testimony.
- Testimony of City staff witnesses, with cross-examination by applicant and party-interveners, if they request.
- Testimony of applicant and applicant’s witnesses, with cross-examination by Council and party-interveners, if they request.
- Testimony of party-interveners and their witnesses, with cross-examination by Council and applicant, if they request.
- Testimony by members of the public who wish to address application. Any individual, not requesting/designated as an intervening party or expert witness may, upon being recognized by the Mayor, present information to the Council, and may be questioned by the Council but is not required to be subject to cross-examination, and need not be sworn in.
- Close of public hearing.
- Council deliberation/vote.

Items identified with a double asterisk (**) are quasi-judicial functions of the City Council other than land use; the Council Members disclose any ex parté communications.

**In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation to participate in this proceeding should contact the City Clerk’s office at 352-540-3816 no later than 48 hours in advance of the meeting at (352) 540-3810. Meeting agendas and supporting documentation are available from the City Clerk’s office, and online at www.cityofbrooksville.us.**

**Any person desiring to appeal any decision with respect to any matter considered at this meeting, may need a record of the proceedings including the testimony and evidence upon which the appeal is to be based, and therefore must make arrangements for a court reporter to ensure that an admissible verbatim record of the proceedings is made.**

CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
JOSEPH E. JOHNSTON III COUNCIL CHAMBERS
201 HOWELL AVENUE
7:00 pm
January 19, 2021

A. **CALL TO ORDER**

B. **INVOCATION AND PLEDGE OF ALLEGIANCE**
Bishop Clarence Clark, Shiloh New Beginning Church, Brooksville

C. **APPROVAL/MODIFICATIONS OF THE AGENDA**
(Limited to City Council and City Manager)

D. **PRESENTATIONS AND APPOINTMENTS**

1. **Presentation of 2020 Holiday Light Winners for Residential and Commercial**
**Presentation:** Council Member Erhard and Beautification Board Members

**Recommendation:** Presentation of winners

E. **CITIZEN INPUT [limited to 3 minutes per speaker]**
**[NOTE**: Input can be on any subject, whether or not on the agenda. However, input regarding ordinances and resolutions will be accepted now and at the time those issues are presented at the meeting. Testimony and evidence related to quasi-judicial matters will be heard at the time it is introduced**]**

F. **RESPONSE BY CITY MANAGER AND STAFF/COUNCIL**

G. **CONSENT AGENDA**

1. Approval of December 21, 2020 Regular Council minutes

2. Purchase of a Transit Connect Van to replace a 2007 Ford Ranger Pick Up Truck.
**Presentation:** Paul Booth

**Recommendation:** Recommend approval of the replacement of Ford Ranger Unit Number 595 with a Transit Connect Van

3. Purchase of a Ford F150 Regular Cab to replace a 2002 Dodge Ram 2500.
**Presentation:** Paul Booth

**Recommendation:** Recommend approval of the replacement of 2002 Dodge Ram 2500 vehicle number 466 with a Ford F150 with a total cost of $22,795.00

4. Purchase of a 2021 Ford F250 to replace a 2004 Ford F350.
   **Presentation:** Paul Booth

   **Recommendation:** Recommend the replacement of truck number 589 that is utilized by the Facilities Division with a 2021 Ford F250

5. Purchase a 22021 Ford F450 Super Duty to replace a 2002 Dodge Ram 350.
   **Presentation:** Paul Booth

   **Recommendation:** Recommend approval of the replacement of Vehicle 588, with a 2021 Ford F450 Regular Cab at a total cost $84,245.00of

H. **DISCUSSION OF CONSENT AGENDA ITEMS (IF ANY)**

I. **REGULAR AGENDA**

1. Approval of Resolution No. 2021-01 - Road Closure for Fancy Flea Event - February 26-27, 2021
   **Presentation:** Paul Booth

   **Recommendation:** Recommend approval of Resolution No. 2021-01 upon roll call vote (Road closing and detour)

2. FRDAP Grant TVP Playground Survey Commencement Documentation
   **Presentation:** Parks and Recreation Director

   **Recommendation:** Motion to approve Task Order FY 20/21-02 FRDAP Grant TVO Playground Topographic Survey

3. Change Order 1 RFP-PM-220-2020 Road CIP Milling Resurfacing Program Addtional Roads
   **Presentation:** Paul Booth

   **Recommendation:** Recommend Change Order 1 to include the complete reconstruction of Forest Ave and Moline St.

4. Proposal to create a City of Brooksville Building Division and approve the hiring of (3) Full Time Employees (FTEs)
   **Presentation:** Community Development Director/Human Resources Administrator

   **Recommendation:** Approve Restructuring of Community Development/Creating Building Division

J. **STAFF UPDATES (IF ANY)**

K. **CITIZEN INPUT [limited to 3 minutes per speaker]**

L. **RESPONSE BY CITY MANAGER AND STAFF/COUNCIL**

M. **ITEMS BY CITY ATTORNEY**

N. **ITEMS BY CITY MANAGER**

O. **ITEMS BY COUNCIL**

P. **ADJOURNMENT**

Q. Correspondence to Note
1. FLC brochure - Building Stronger Cities - rec'd 12-29-20

**AGENDA ITEM MEMORANDUM**

City Council
AGENDA ITEM: D. 1.
01/19/2021

| | |
|---|---|
| **TO:** | Honorable Mayor and City Council Members |
| **FROM:** | Jennifer Battista, City Clerk |
| **VIA:** | Mark Kutney, City Manager |
| **SUBJECT:** | **Presentation of 2020 Holiday Light Winners for Residential and Commercial** |
| **DATE:** | 01/19/2021 |

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**CITY MANAGER RECOMMENDATION:**
Not applicable

**REPORT IN BRIEF:**
Not applicable

**DISCUSSION:**
Not applicable

**FISCAL IMPACT:**
Not applicable

**ALTERNATIVES:**
Not applicable

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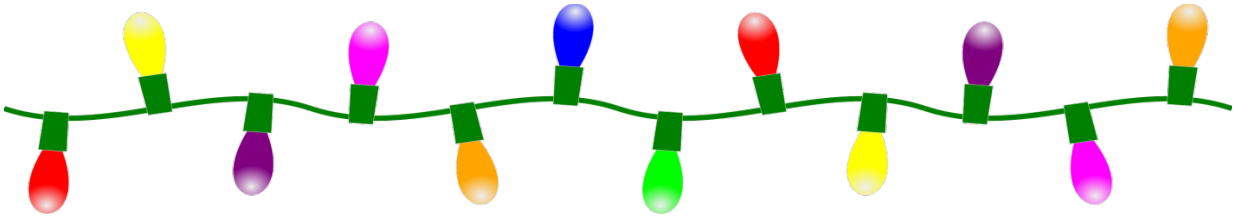
**Attachments**

Winners of 2020 Contest



# City of Brooksville Beautification Board
# Annual Holiday Decoration Contest 2020

## Commercial

1st Place **Transformed Treasures** - 770 E Jefferson St, Brooksville, FL 34601

## Residential

1st Place **471 Howell Avenue** – Fletcher, Elizabeth

2nd Place **6128 Evening Ray Drive** – Langieri, Roger & Violet

3rd Place **415 Ederington Drive** – Byerley, Amy

Most Festive **740 Fernwood Drive** – Brown, Jimmy & Catie

## Honorable Mentions
## Residential:

**816 Village Drive** – Vazquez, Gil & Gerry

**913 Candlebrook Lane** – Madden, Deeann & Pat

**107 Sunset Drive** – Lisa Babcock & Dustin Abrams

**133 S. Brooksville Avenue** – White, Josie

# Commercial

## 770 East Jefferson Street – Transformed Treasures – Entry #6

**471 Howell Avenue – Fletcher, Elizabeth –** Entry #9

**6128 Evening Ray Drive (Southern Hills) – Langieri, Violet & Roger–** Entry #3

**415 Ederington Drive – Byerley, Amy –** Entry #7

**740 Fernwood Drive – Brown, Catie & Jimmy–** Entry #8

**816 Village Dr - Vazquez, Gil & Gerry –** Entry #1

**913 Candlebrook Lane - Madden, Deeann & Pat –** Entry #2

**107 Sunset Drive – Babcock, Lisa & Abrams, Dustin -** Entry #4

**133 S Brooksville Avenue – White, Josie –** Entry #5

**AGENDA ITEM MEMORANDUM**

City Council
AGENDA ITEM: G. 1.
01/19/2021

| | |
|---|---|
| **TO:** | Honorable Mayor and City Council Members |
| **FROM:** | Jennifer Battista, City Clerk |
| **VIA:** | Mark Kutney, City Manager |
| **SUBJECT:** | Approval of December 21, 2020 Regular Council minutes |
| **DATE:** | 01/19/2021 |

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Attachments

12/21/20 minutes

**CITY OF BROOKSVILLE**
**MINUTES OF THE REGULAR CITY COUNCIL MEETING**
**Joseph E. Johnston, III, Council Chambers**
**201 Howell Ave.**
**7:00 pm**

**ORDER OF BUSINESS**
## December 21, 2020

## Call to Order
The meeting was called to order by Mayor Pat Brayton. Council Members additionally attending were Vice Mayor Robert Battista and Council Members Blake Bell and David Bailey. Absent was Council Member Betty Erhard. Also attending were City Manager, Mark Kutney; City Attorney, Becky Vose; City Clerk, Jennifer Battista; Finance Director, Autumn Sullivan; DPW Projects Manager, Jon Dowler; Assistant Utilities Director, Danny Brooks; Fire Chief, Ron Snowberger; Parks and Recreation Director, Angie Whisnant; HR Administrator, Special Projects Coordinator, Charlene Kuhn; Public Works Director, Paul Booth; I.T. Coordinator, Tim Grantham and Community Development/CRA Director, Chris Anderson.

## INVOCATION AND PLEDGE OF ALLEGIANCE
The invocation was given by Dr. David S. Thomason, Pastor, Anchor Baptist Church of Brooksville, followed by the Pledge.

## APPROVAL/MODIFICATIONS OF THE AGENDA
**(Limited to City Council and City Manager)**

Mayor Brayton advised that Citizen's Input near the beginning of the agenda was inadvertently left off and it would need to be added to the agenda.

**Motion:**
Motion was made by Battista and seconded by Bell to approve the December 21, 2020 agenda as modified. Motion carried 4-0.

## CERTIFICATES AND PROCLAMATIONS
A proclamation was given to Luigi's Pizza in recognition of their 50th Anniversary. It was read by Council Member Bell and presented to George Kirshy and his family.

## PRESENTATIONS AND APPOINTMENTS

**Approval of Reappointments to City Advisory Boards**

Presentation: City Clerk

Recommendation: Approval of Reappointments to Advisory Boards

**Motion**:

Motion was made by Battista and seconded by Bailey to reappoint the following advisory board members:

Great Brooksvillian Screening Committee - Skip Samples- One year term of office through 12/31/21

Great Brooksvillian Screening Committee - Jan Knowles – One year term of office through 12/31/21

Great Brooksvillian Screening Committee - Cynthia Sutton – One year term of office through 12/31/21

Great Brooksvillian Screening Committee - Robert Draper – One year term of office through 12/31/21

Beautification Board - Kathy Middleton – Four year term of office through 12/31/24

Planning and Zoning Commission (alternate) - Michael Dolan – Four year term of office through 12/31/24.

Motion carried 4-0.

## CITIZEN'S INPUT

There was no citizen's input.

## RESPONSE BY CITY MANAGER AND STAFF/COUNCIL

None necessary.

## CONSENT AGENDA

**November 2, 2020 Regular Council Minutes**

**Approval and Adoption of Loan Provision to Governmental Nationwide 457 Plan**

Presentation: Consent/Discussion

Recommendation: Approve Loan Provision Agreement for Nationwide 457 Contract

The recommendation is to approve the Nationwide Loan Provision to allow employees to be able to take loans from their 457 accounts. With the current 457 Plan through Nationwide, there is no provision allowing employees to take loans from their accounts. Due to the current economic condition and families who may be facing financial hardships, it would be advantageous to include a loan provision to the current plan. This plan modification will have no fiscal impact on the City of Brooksville and will be regulated and monitored by Nationwide representation.

**Motion**:
Motion was made by Bell and seconded by Bailey to approve the December 21, 2020 Consent Agenda. Motion carried 4-0.

## DISCUSSION OF CONSENT AGENDA ITEMS (IF ANY)

None necessary.

## PUBLIC HEARING

**Ordinance No. 925—AX2021-01; Voluntary Annexation for Julian Exclusa**
Presentation: City Planner
Recommendation: The City Manager recommends approval.

City Clerk Battista read Ordinance No. 925 by headnote only, as follows:

> **AN ORDINANCE OF THE CITY OF BROOKSVILLE, FLORIDA, ANNEXING BY VOLUNTARY PETITION PURSUANT TO SECTION 171.044, FLORIDA STATUTES, APPROXIMATELY 9.4 ACRES OF REAL PROPERTY LOCATED SOUTH OF JEFFERESON STREET (US HIGHWAY 98) AND WEST OF EMERSON ROAD BEARING HERNANDO COUNTY PROPERTY APPRAISER KEY NUMBER 357562 INTO THE MUNICIPAL BOUNDARIES OF THE CITY OF BROOKSVILLE, FLORIDA; PROVIDING FOR PUBLICATION; PROVIDING FOR FILINGS WITH THE APPROPRIATE GOVERNMENTAL AGENCIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

City Planner Gouldman went over the staff report, which is included in its entirety, as follows:

> The petition appears to meet all of the requirements of Section 171.044, Florida Statutes, for voluntary annexation into the City of Brooksville. The City Manager therefore recommends

City Council approve the annexation request through Ordinance 925 and schedule a second and final hearing January 4, 2021.

Julian Exclusa requests, through the voluntary annexation process outlined in Chapter 171.044, Florida Statutes, the property identified as Hernando County Property Appraiser Key Number 357562 be annexed into the City of Brooksville. The subject property is approximately 9.4 acres and is located immediately south of Jefferson Street (US Highway 98) and west of Emerson Road.

Staff reviewed the petition relative to the requirements of Chapter 171.044, Florida Statutes, and determined the request meets the voluntary annexation criteria. Specifically, the petition submitted is signed by all property owners of record and is reasonably compact as defined in Chapter 171.031, Florida Statutes. "Compact" means, according to Chapter 171.031(12), "concentration of a piece of property in a single area and precludes any action which would create enclaves, pockets, or finger areas in serpentine patterns."

The parcel is, as required by Chapter 171.044(1), contiguous to the City of Brooksville along 55 percent of the parcel's northern boundary. Chapter 171.031(11) states that "'contiguous' means that a substantial part of a boundary of the territory sought to be annexed by a municipality is coterminous with a part of the boundary of the municipality." Chapter 171.031(11) also states that "the separation of the territory sought to be annexed from the annexing municipality by a publicly owned county park; a right-of-way for a highway, road, railroad, canal, or utility; or a body of water, watercourse, or other minor geographical division of a similar nature, running parallel with and between the territory sought to be annexed and the annexing municipality, shall not prevent annexation...."

Finally, Chapter 171.044(5) states that "land shall not be annexed through voluntary annexation when such annexation results in the creation of enclaves." Chapter 171.031(13)(a) defines "enclave" as "any unincorporated improved or developed area that is enclosed within and bounded on all sides by a single municipality." The annexation does not create an enclave.

The parcel has a Hernando County South Brooksville Planned Development District Future Land Use designation as per the adopted Hernando County Comprehensive Plan, and has a Hernando County R1C zoning designation. The property is developed with a single family conventional dwelling and two duplex structures (four dwelling units). If the annexation is approved, the City's Comprehensive Plan Future Land Use Element will require an amendment to reflect the incorporation and an appropriate land use designation that is suitable to the property and consistent with the intended use. Additionally, a zoning amendment will be required to establish a zoning designation that is consistent with the intended use. The petitioner intends to develop the property as a Recreational Vehicle Park.

The voluntary annexation will not impact the City's current operating budget.

## Public Input

There was no public input.

**Motion**:
Motion was made by Battista and seconded by Bell to approve First Reading of Ordinance No. 925 upon roll call vote and schedule Second and Final Reading for January 4, 2021. Upon roll call, motion carried 4-0, as follows:

| | |
|---|---|
| Battista | Aye |
| Bailey | Aye |
| Bell | Aye |
| Brayton | Aye |

**Ordinance No. 927 - Amendment to PP Substituted Trust Ordinance**
Presentation: City Attorney
Recommendation: Approval of Resolution No. 927 upon roll call vote and schedule Second and Final Reading for January 4, 2021

City Attorney Vose went over the proposed amendment to the Brooksville Retired Police Officers' Substituted Trust Ordinance to comply with current IRS requirements. The Internal Revenue Code was recently amended by increasing the required minimum distribution age from 70½ to 72 for retirement systems such as the Brooksville Retired Police Officers' Substituted Trust. This ordinance amendment makes the Brooksville ordinance in compliance with the IRS requirements.

The Ordinance was read by headnote only, as follows:

> **AN ORDINANCE OF CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, AMENDING THE CITY OF BROOKSVILLE RETIRED POLICE OFFICERS' SUBSTITUTED TRUST FUND ADOPTED PURSUANT TO ORDINANCE NO. 914; AMENDING SECTION 4, BENEFIT AMOUNTS; PROVIDING FOR CONFLICTS, SEVERABILITY; AND AN EFFECTIVE DATE.**

**Public Input**
There was no public input.

**Motion**:
Motion was made by Bell and seconded by Battista to approve First Reading of Ordinance No. 927 upon roll call vote and schedule Second and Final Reading for January 4, 2021. Upon roll call, motion carried 4-0, as follows:

| | |
|---|---|
| Bailey | Aye |
| Bell | Aye |
| Battista | Aye |
| Brayton | Aye |

**Ordinance No. 924 First Reading of the 5-Year Schedule of Capital Improvements of the City Of Brooksville Comprehensive Plan.**

Recommendation: City Manager recommends approval of Ordinance No.924

City Clerk Battista read Ordinance No. 924 by headnote only, as follows:

> **AN ORDINANCE OF THE CITY OF BROOKSVILLE, FLORIDA, AMENDING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS SET FORTH IN TABLE 8-2 OF THE CAPITAL IMPROVEMENTS ELEMENT OF THE CITY OF BROOKSVILLE COMPREHENSIVE PLAN PURSUANT TO PROCEDURES ESTABLISHED IN SECTION 163.3177(3)(b), FLORIDA STATUTES; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.**

City Manager Kutney and Community Development Director Anderson presented the item. Mr. Anderson summarized the following staff report:

> The City of Brooksville's Capital Improvement Program (CIP) was developed in order to further the City's commitment to the citizens of Brooksville. The six-year CIP addresses the needs of the City through responsible City government and a comprehensive approach that ensures efficient use of public funds.
>
> The CIP is a long range plan that identifies capital projects, provides a planning schedule, and identifies options for financing the plan. The program provides a link between the City's Comprehensive Plan, various master plans, the annual budget, and the six-year financial forecast. This organized approach to planning projects extends beyond the production of a document alone. A centralized CIP is an opportunity to foster cooperation among departments and inform other governmental entities and rating agencies of the City's priorities and future plans. The process of developing a CIP should solidify the support of the citizens of Brooksville and the City's commitment to carrying out these programs. By going beyond the production of a document, the process and development of a long-term capital improvement program can realize the following benefits:

Focus attention on community goals and needs.

Allow for an informed public.

Encourage more efficient program administration.

Identify the most economically sound means of funding projects.

Enhance the City's credit rating.

The development of a capital improvement program is a continual process and, consequently, should be viewed as a work in progress. While this document covers a six-year planning perspective, it is revised every year in order to accommodate new projects, reflect changes in ongoing projects, and extend the program an additional year. The first year of the plan is incorporated into the annual budget, and funds are appropriated through the budget adoption. Improvements identified in subsequent years are approved only on a planning basis and do not receive any appropriation. Cost estimates for years two through six are presented for planning purposes only, and are used in conjunction with the City's long-range financial plan.

The City seeks involvement of various stakeholders during the CIP development process because the City recognizes the invested interest in maintaining Brooksville as a great place to live, work and play. The City considers input from citizens, the City Council and City staff members in the CIP's preparation.

The Capital Improvement Program document is organized by the Department/Division that each project will be housed in. Each summary includes information on existing projects that will carry over into fiscal year 2021, and projects that are anticipated for funding in fiscal years 2021-2026. Due to the nature of capital projects, the life of a project may span across fiscal years. As funds are designated for a project, they are accumulated in the appropriate fund and expended as the project progresses. When the funds are not spent in one year, they remain in the fund balance to be used in the future. This is also referred to as **carryover funds**. As the City refines the annual CIP, these carryover projects will be redefined into areas of contractual obligation, and ongoing projects are re-appropriated in the following year to ensure full project funding.

The six-year Capital Improvement Program for 2021 to 2026 totals **$23,875,608**. Funding for the CIP projects is derived from various sources, including general fund revenues, sanitation enterprise fund revenues, water & sewer enterprise fund revenues, TIF funding, Local Option Gas tax revenues, and local, state, and federal loan/grant funding. Uses of these funds, which are summarized on the subsequent pages of this document, reflect the City Council's progressive approach to enhance municipal services to the residents and businesses in the Brooksville community.

Community Development Director Anderson thanked Administrative Assistant, Concetta Cook, for her help with the compilation of the document.

In response to Council Member Bailey's question on an additional code enforcement officer, Anderson answered that staff is in the process of seeking to fill that position.

Mayor Brayton commended staff on the CIP book. He referred to page 31, DPW Buildings and Facilities Projects, and questioned the "Russell Street Bridge Rebuild". He noted there was no amount listed for any of the Fiscal Years and Community Development Director Anderson advised that $15,000 needed to be added.

Mayor Brayton stated that one item he would like to discuss further during the budget meetings is the walkway into City Hall, which he notes is listed for 2024, which he thinks should be considered for the 2022 budget.

Mayor Brayton called attention to page 75, Streets and Drainage Summary, and questioned the Jetter Vac trucks, which Director of Public Works Booth confirmed two trucks were being requested due to cross contamination and other issues. Director of Public Works Booth addressed the price difference between the two.

The Mayor noted that the Good Neighbor Trail water line project on page 85, Water Utilities Projects, is budgeted for the engineering portion.

Mayor Brayton questioned why the "Mitchell Road Crossing" and "Mitchell Road Water Line" on page 85 were not combined and done in the same fiscal period. Anderson stated that the crossing is affecting a resident and needs to be repaired this year. The water line was an oversight and is now included in 2022 year.

**Public Input**

There was no public input.

**Motion**:

Motion was made by Battista and seconded by Bell to approve First Reading of Ordinance No. 925 upon roll call vote and schedule Second and Final Reading for January 4, 2021. Upon roll call, motion carried 4-0, as follows:

| | |
|---|---|
| Bell | Aye |
| Battista | Aye |
| Bailey | Aye |
| Brayton | Aye |

**REGULAR AGENDA**

**Good Neighbor Trail - Utilities Adjustments (progress status/cost estimates update)**

Presentation: Jon Dowler, DPW Projects Manager
Recommendation: Verbal presentation by staff and Coastal Engineering

DPW Projects Manager Dowler went over the project related to the Good Neighbor Trail and its proposed traversing through Brooksville as part of a 3.5 mile section of a State wide bicycle trail that runs from the west coast to the east coast of Florida. He stated there in the initial phase of this project, it was determined that there are construction conflicts with existing utilities. The main utility conflict is an existing 8-inch water pipe-line that runs along the south side of West Jefferson, and is in the way of possibly, 16 trail stormwater structures along a distance of approximately 2,000 feet. These structures are part of the trail and are designed to minimize flooding, and to convey stormwater away from the trail and roadway. Trail construction is set for late spring in 2022. In June of 2020, City

Cliff Manuel, Coastal Engineering, with whom Council contracted to review D.O.T. plans of the trail for potential utility conflicts, was present. He went over the trail gap project with includes the Good Neighbor Trail and the portion of the trail that connects the Suncoast Trail from Pinellas County to Titusville. He advised that FDOT originally planned to put the gap on the truck bypass and he explained the process that occurred that now has it proposed to come through the Parks system and through the heart of Brooksville. He went over the water and sewer impact and FDOT right of way costs along the south site of Jefferson Street before the trail enters the Park system. He felt that Council should consider asking FDOT, who is making the public improvement, to reimburse some of the costs of relocation of utilities since the improvements affect land owned by the City. He added that if property owners are willing to let the City put improvements in a City owned easement, he felt Council should consider it.

Vice Mayor Battista explained that Cliff Manuel, as a City resident, was instrumental in getting the trail gap to run through the City and he commended Mr. Manuel's efforts.

Council Member Bailey questioned how this trail, which will run through the Park and on Broad St. and Main Street before connecting to the Good Neighbor Trail, will affect parking. Mr. Manuel stated that there have been early discussions with Jeff Rogers, County Administrator, about the possibility of using a portion of the Health Department parking lot on S. Main Street. It would require an access point onto Main Street. Mr. Manuel suggested a City and County interlocal agreement to use those

parking spaces.

Council Member Bell questioned the projected date of when construction would to begin and Mr. Manuel advised would be Spring, 2022 with completion in 2023.

Mayor Brayton advised that the costs of any relocations would need to be looked at in the 2022 budget year.

**Specimen Tree Removal Request—TR 2021-01; Florida Engineering and Environmental Services, Inc. on behalf of Hill/Gray Seven, LLC.**

City Planner Gouldman advised that the petitioner, Florida Engineering and Environmental Services, Inc. on behalf of Hill/Gray Seven, LLC., requests City Council's approval to remove certain specimen trees from an approximately 1.4-acre property located at the southwest corner of the intersection of Broad Street (US Highway 41) and Wiscon Road.

The City Planner referenced the agenda memo, which explained that the request is in anticipation of a proposal to construct a 2,285 square-foot fast food restaurant on the subject site. The subject site is moderately wooded with native vegetation and has a stormwater/pond feature that occupies approximately one-third of the property. The developer has retained a Landscape Architect to assist in the preservation of existing trees and vegetation on the property. To this end, more than 25 trees were identified that are 6 inches DBH or greater. Of these, the developer proposes to preserve 8 native existing trees on the parcel, 3 of which are specimen trees that have an average diameter of 21 +/- inches.

The petitioner was present to answer any questions.

**Motion**:

Motion was made by Bell and seconded by Bailey to approve the request, subject to staff's recommendation which contains the following conditions:

1. The developer shall (at a minimum) protect all existing trees to be preserved in accordance with the Land Development Code.
2. The developer of the property shall employ a professional licensed landscape architect to design and oversee the construction of a tree-root protection system, to better ensure the health and viability of the existing trees to be preserved on the property. Construction plans shall specify planting details, tree & root protection details and maintenance & irrigation details.
3. At least 75% of the replacement trees to be planted must be at least 3-inches at their DBH at the time of planting.
4. Any trees slated to be preserved that do not survive the first five years from the date that the

project receives a Certificate of Occupancy will be required to be replaced by the developer/property owner.

Motion carried 4-0.

**Appointment of Council Members to Boards/Outside Agencies**
Presentation: City Clerk
Recommendation: Appointment of Council Members to various boards

The following was agreed to by Council:

Metropolitan Planning Organization - Robert Battista, Member. Blake Bell, Alternate

Hernando County Coalition - Pat Brayton

Withlacoochee Regional Water Supply Authority (WRWSA) David Bailey, Member. (Danny Brooks, City Assistant Utilities Director, Alternate)

Youth and Family Alternatives - Pat Brayton

Take Stock In Children - Betty Erhard

Tourist Development Council - David Bailey

Beautification Board - Tabled due to absence of current liaison, Betty Erhard

Cemetery Advisory Board – Blake Bell

Good Neighbor Trail Advisory Board - Robert Battista

Parks and Rec Advisory Board - Blake Bell

**CITIZEN INPUT**
There was no citizen's input.

**RESPONSE BY CITY MANAGER AND STAFF/COUNCIL**
None necessary

**ITEMS BY CITY ATTORNEY**
No items to report.

## ITEMS BY CITY MANAGER

He wished all a Merry Christmas.

### Introduction of New City Engineer/Director of Utilities

City Manager Kutney introduced City Engineer/Director of Utilities, Jeremy Burgess.

### HCSO Lieutenant over City District

City Manager Kutney advised that Lieutenant John Drewal is being reassigned beginning January, 2021.

### Legislative Funding

City Manager Kutney advised that staff had met with Representative Blaise Ingoglia and the City's lobbyist, Sunrise Consulting, regarding four projects that the City intends to submit for funding consideration for the next legislative cycle.

### Benefits for Council Members

Based on a request from Council Member Bell on looking at Council benefits, the City Manager suggested a Council Workshop on either January 4th or 19th. After discussion, it was decided to hold the workshop on January 4th at 4:30 p.m.

Vice Mayor Battista reminded all that he saw this workshop as forum for Council Members to bring up any discussion items for future projects.

### Pictures of Council Members

The individual and group pictures of Council will be at 6:00 p.m. on January 4th.

### Agenda Software and Laptops for Council Members

The City Manager stated that the new agenda software is in place and laptops are Ordered. These will then need to be configured by County I.T. for Council Members to access the agenda packets during the meeting. He stated that hopefully the laptops will be in place by the second meeting of February.

### Live Streaming Council Meetings

The January 4th meeting will be a test and Council meetings will be live starting January 19th.

### Upgrade of Council Chambers

City Manager Kutney stated that an upgrade of the Council Chambers will be a priority project and will include the following aspects:

- Audio improvements
- Presentation monitors
- New dais

He added that decisions regarding the improvements will come before Council for further consideration. This is one of the items that will be submitted as a legislative funding project. Mayor Brayton offered his opinion that a new dais may not be a priority unless it affects other improvements such as audio. He did suggest new chairs could be considered.

**STAFF UPDATES**

**Update - Asset Management - Road Paving**

Director of Public Booth gave an update on the road paving projects. He advised that the Cleveland Ave. road paving will start this week. All roads included in the Goodwin Bros contract are scheduled to be completed by the end of January. The Mayor expressed the desire that residents have access to the roads over the long holiday weekend.

**November Code Enforcement Report**

No discussion by Council.

**ITEMS BY COUNCIL MEMBERS**

**COUNCIL MEMBER BELL**

He wished all a Merry Christmas

**Speed bumps or flashing lights on Liberty St.**

Council Member Bell questioned if there was a way speed bumps or flashing lights could be placed on Liberty St. by the Methodist School Center. Mayor Brayton thought that staff could look at that. City Manager Kutney suggested a study should be done to look at options.

**Speed on Colonial Drive**

Council Member Bell stated that the speed limit on Colonial Drive is 35 mph and he would like to see if it could be lowered.

City Manager Kutney advised that he was recently asked to look at this as it appears many of the streets have varying speed limits. He stated that if Council is considering changing speeds on roads, he did not think it was appropriate for the City Manager to make those decisions. He suggested that Council may want to set up a

traffic committee that would include City and Sheriff's Office staff, as well as perhaps citizen participation. Mayor Brayton and Council Member Bell agreed. Mayor Brayton stated that he would work with the City Manager towards that goal.

Council Member Bailey supported looking at reducing speeds on S. Broad Street in front of the Methodist School Center and make it a 15-mph school zone. Since that is a State road, City Manager Kutney stated that staff could reach out to the State on that possibility. Council Member Bailey stated that it may cut down on the semi-truck traffic as well.

**Substation/Community Center on MLK, Jr. Blvd**

Council Member Bell reported on the bad condition of the road/driveway on MLK., Jr. Blvd. Director of Public Works Booth reported that the driveway access is for the County maintained facility. He advised that due to many overlays on MLK, Jr. Blvd, it has resulted in an elevation issue that puts the grade above the parking lot at the community center. Either the road would have to be lowered, or the parking lot would have to be completely redone. Director Booth advised that staff could look at this for a future CIP project. Drainage issues would also have to be addressed. He stated that he could look at this overall project and bring back recommendations.

**COUNCIL MEMBER BAILEY**

He wished everyone a Merry Christmas and Happy New Year.

**VICE MAYOR BATTISTA**

He wished all a Merry Christmas.

**MAYOR BRAYTON**

He wished all a Merry Christmas and Happy New Year.

**ADJOURNMENT**

There being no further business to consider, motion was made and seconded to adjourn the meeting at 8:30 p.m.

_____

Jennifer J. Battista, CMC, City Clerk

Attest: _____

Pat Brayton, Mayor

Approved _____

**AGENDA ITEM MEMORANDUM**

City Council
AGENDA ITEM: G. 2.
01/19/2021

| | |
|---|---|
| **TO:** | Honorable Mayor and City Council Members |
| **FROM:** | Paul Booth, Public Works Director |
| **VIA:** | Mark Kutney, City Manager |
| **SUBJECT:** | Purchase of a Transit Connect Van to replace a 2007 Ford Ranger Pick Up Truck. |
| **DATE:** | 01/19/2021 |

**CITY MANAGER RECOMMENDATION:**

Recommend the replacement of Ford Ranger Pick Up Truck Unit Number 595 with a new Transit Connect Van.

**REPORT IN BRIEF:**

Vehicle Number 595 is a 2007 Ford Ranger Pick Up Truck with approximately 101,740 miles on it. This truck has exceeded its useful life. This truck is utilized by the meter reader on a daily basis and is the primary means of reading water meters and conducting meter maintenance. Replacing this vehicle will allow the meter tech to provide the highest level of customer service and ensure that accurate water meter readings are completed in a timely and efficient manner.

**DISCUSSION:**

Replacing this vehicle will allow the meter tech to provide the highest level of customer service and ensure that accurate water meter readings are completed in a timely and efficient manner.

**FISCAL IMPACT:**

The cost of this vehicle is $22,206.00 and will be funded through the Water/Wastewater Fund.

**ALTERNATIVES:**

Do not replace Vehicle 595

**Attachments**

Meter Truck
Meter Truck

# CITY OF BROOKSVILLE

| Prepared for: | Contract Holder | DATE: |
|---|---|---|
| CITY OF BROOKSVILLE<br>TRACEY GERTH<br>352-540-3869<br>TGerth@cityofbrooksville.us | *DUVAL FLEET*<br>*Bambi Darr*<br>*(Work) 904-381-6596*<br>*(Cell) 910-622-6544*<br>*(Fax) 904-387-6816*<br>bambi.darr@duvalfleet.com<br>*5203 Waterside Dr. Jax, FL 32210* | 12/15/20 |

*PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL*

*We appreciate your interest and the opportunity to quote. Pricing per FLORIDA SHERIFFS ASSOCIATION LIGHT VEHICLE CONTRACT FSA20-VEL28.0 Heavy Equipment and Trucks FSA20-VEH 18.0. If you have any questions regarding this quote please call! Note, Vehicle will be ordered white exterior unless specified on purchase order. Shipping and Invoicing instructions are required on agency purchase order.*

| Labor | Code | Equipment | Price |
|---|---|---|---|
| 0 | SPEC 70 | 2021 FORD TRANSIT CONNECT XL RWD- S6E | $ 21,833.00 |
| 0 | 992 | 2.0L ENGINE | NC |
| 0 | 100A | EQUIPMENT GROUP: XL | NC |
| 0 | INCL | POWER WINDOWS & DOOR LOCKS | NC |
| 0 | BUC | BACKUP CAMERA | NC |
| 0 | INCL | SYNC/BLUETOOTH | NC |
| 0 | 105 | 105" WHEELBASE | NC |
| 0 | 55A | FIXED REAR DOOR GLASS | $ 294.00 |
| 0 | 59D | 2ND ROW FIXED GLASS ON PASSENGER SIDE DOOR | $ 79.00 |
| 0 | | | |
| 0 | Z2 | EXTERIOR: FROZEN WHITE | NC |
| 0 | SB | INTERIOR: BLACK FINYL SEATS | NC |
| 0 | | VINYL FLOOR | NC |
| 0 | | | |
| 0 | LABOR | Total labor hours per spec. Includes wire, loom, connectors, PDI and shop supplies: $65 | $ - |
| | | | |
| | VENDOR COMMENTS | PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED. | |
| UNIT COST | | | $ 22,206.00 |

| TOTAL QUANTITY | 1 | TOTAL PURCHASE | $ 22,206.00 |
|---|---|---|---|

Prepared by: Robert OReilly
12/07/2020

Duval Ford | 1616 Cassat Ave Jacksonville Florida | 322101600

2021 Transit Connect Cargo Van XL (S6E)

Price Level: 115

# Selected Equip & Specs

## Dimensions

- Exterior length: 174.2"
- Exterior height: 72.0"
- Front track: 61.4"
- Turning radius: 19.2'
- Front legroom: 41.5"
- Front hiproom: 54.2"
- Passenger volume: 63.2cu.ft.
- Maximum cargo volume: 123.2cu.ft.
- Exterior width: 72.2"
- Wheelbase: 104.8"
- Rear track: 61.7"
- Min ground clearance: 5.4"
- Front headroom: 46.9"
- Front shoulder room: 57.6"
- Cargo volume: 123.2cu.ft.

## Powertrain

* **162hp 2.0L DOHC 16 valve I-4 engine with iVCT variable valve control, gasoline direct injection**
- Driver selectable mode
- LEV3-ULEV50
- Front-wheel drive
- Fuel Economy Highway: 27 mpg
- Auto stop-start feature
- Recommended fuel : regular unleaded
- 8 speed automatic transmission with overdrive
- Fuel Economy City: 24 mpg
- Capless fuel filler

## Suspension/Handling

- Front independent strut suspension with anti-roll bar, gas-pressurized shocks
- Electric power-assist rack-pinion Steering
- P215/55HR16 BSW AS front and rear tires
- Rear semi-independent torsion beam suspension with anti-roll bar, gas-pressurized shocks
- Front and rear 16 x 6.5 steel wheels

## Body Exterior

- 4 doors
- Sliding right rear passenger
- Black door mirrors
- Black bodyside
- Front and rear 16 x 6.5 wheels
- Sliding left rear passenger
- Driver and passenger , manual folding door mirrors
- Black bumpers
- Clearcoat paint

## Convenience

- Manual air conditioning
- Driver 1-touch down
- Manual tilt steering wheel
* **Day-night rearview mirror**
- Wireless phone connectivity
- 1 1st row LCD monitor
- Full floor console
- Driver and passenger door bins
- Power front windows
- Remote power door locks with illuminated entry
- Manual telescopic steering wheel
- FordPass Connect 4G internet access
- AppLink smart device integration
- Front cupholders
- Full overhead console

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

# Selected Equip & Specs (cont'd)

## Seats and Trim

- Seating capacity of 2
- 6-way driver seat adjustment
- 4-way passenger seat adjustment
- Front bucket seats
- Manual height adjustable driver seat
- Driver armrest

## Entertainment Features

- AM/FM stereo radio with radio data system
- External memory control
- 4 speakers
- Integrated roof antenna
- Auxiliary audio input
- Steering wheel mounted radio controls
- Streaming audio

## Lighting, Visibility and Instrumentation

- Halogen aero-composite headlights
- Fully automatic headlights
- Rain sensing wipers
- Light tinted windows
- Outside temperature display
- Low tire pressure warning
- Trip odometer
- Delay-off headlights
- Variable intermittent front windshield wipers
- * **Rear windshield wiper**
- Tachometer
- Camera(s) - rear
- Trip computer

## Safety and Security

- 4-wheel ABS brakes
- 4-wheel disc brakes
- ABS and driveline traction control
- Dual seat mounted side impact airbag supplemental restraint system
- Airbag supplemental restraint system occupancy sensor
- Power remote door locks with
- Manually adjustable front head restraints
- Brake assist with hill hold control
- AdvanceTrac w/Roll Stability Control Electronic stability control
- Dual front impact airbag supplemental restraint system
- Safety Canopy System curtain 1st row overhead airbag supplemental restraint system
- Perimeter/approach lighting
- With SecuriLock immobilizer and stolen vehicle tracking system
- Ford Co-Pilot360 - Automatic Emergency Braking (AEB) Feature

## Dimensions

*General Weights*

| | | | |
|---|---|---|---|
| * **Curb** | **3,600 lbs.** | GVWR | 5,130 lbs. |
| Payload | 1,510 lbs. | | |

*Front Weights*

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# Selected Equip & Specs (cont'd)

| | | | |
|---|---|---|---|
| Front GAWR | 2,700 lbs. | *** Front curb weight** | **2,119 lbs.** |

*Rear Weights*

| | | | |
|---|---|---|---|
| Rear GAWR | 2,875 lbs. | *** Rear curb weight** | **1,481 lbs.** |

*Fuel Tank type*

| | | | |
|---|---|---|---|
| Capacity | 15.8 gal. | Capless fuel filler | Yes |

*Off Road*

| | | | |
|---|---|---|---|
| Min ground clearance | 5 " | Load floor height | 23 " |

*Interior cargo*

| | | | |
|---|---|---|---|
| Cargo volume | 123.2 cu.ft. | Maximum cargo volume | 123.2 cu.ft. |
| Height | 49.7 " | Length | 71.8 " |
| Minimum width | 48.7 " | | |

## Powertrain

*Engine Type*

| | | | |
|---|---|---|---|
| Block material | Aluminum | Cylinders | I-4 |
| Head material | Aluminum | Ignition | Spark |
| Injection | Gasoline direct injection | Liters | 2.0L |
| Orientation | Transverse | Recommended fuel | Regular unleaded |
| Valves per cylinder | 4 | Valvetrain | DOHC |
| Variable valve control | IVCT | | |

*Engine Spec*

| | | | |
|---|---|---|---|
| Bore | 3.44" | Compression ratio | 12.0:1 |
| Displacement | 122 cu.in. | Stroke | 3.27" |

*Engine Power*

| | | | |
|---|---|---|---|
| Output | 162 HP @ 6,500 RPM | Torque | 144 ft.-lb @ 4,500 RPM |

*Alternator*

| | |
|---|---|
| Amps | 150 |

*Battery*

| | | | |
|---|---|---|---|
| Amp hours | 80 | Cold cranking amps | 800 |
| Run down protection | Yes | | |

*Engine Extras*

| | | | |
|---|---|---|---|
| Auto stop-start feature | Yes | Driver selectable mode | Yes |

*Transmission*

| | | | |
|---|---|---|---|
| Electronic control | Yes | Lock-up | Yes |
| Overdrive | Yes | Speed | 8 |
| Type | Automatic | | |

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2021 Transit Connect Cargo Van XL (S6E)

Price Level: 115

# Selected Equip & Specs (cont'd)

*Transmission Gear Ratios*

| | | | |
|---|---|---|---|
| 1st | 4.689 | 2nd | 3.306 |
| 3rd | 3.012 | 4th | 1.923 |
| 5th | 1.446 | 6th | 1 |
| 7th | 0.747 | 8th | 0.617 |
| Reverse Gear ratios | 2.96 | | |

*Transmission Extras*

| | |
|---|---|
| Sequential shift control | SelectShift |

*Drive Type*

| | |
|---|---|
| Type | Front-wheel |

*Drive Feature*

| | |
|---|---|
| Traction control | ABS and driveline |

*Drive Axle*

| | |
|---|---|
| Ratio | 3.8 |

*Exhaust*

| | | | |
|---|---|---|---|
| Material | Stainless steel | System type | Single |

*Emissions*

| | | | |
|---|---|---|---|
| CARB | LEV3-ULEV50 | EPA | Tier 3 Bin 50 |

*fuel Economy*

| | | | |
|---|---|---|---|
| City | 24 mpg | Highway | 27 mpg |
| Fuel type | Gasoline | Combined | 25 mpg |

*Green Values*

| | | | |
|---|---|---|---|
| Energy Impact Score (Barrels per year) | 13.2 | Carbon FP / Tailpipe and upstream total GHG (CO2, tons per year) | 7.1 |

**Driveability**

*Brakes*

| | | | |
|---|---|---|---|
| ABS | 4-wheel | ABS channels | 4 |
| Type | 4-wheel disc | Vented discs | Front |

*Brake Assistance*

| | | | |
|---|---|---|---|
| Brake assist | Yes | Hill hold control | Yes |

*Suspension Control*

| | | | |
|---|---|---|---|
| Ride | Regular | Electronic stability control | Stability control with anti-roll |

*Front Suspension*

| | | | |
|---|---|---|---|
| Independence | Independent | Type | Strut |

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2021 Transit Connect Cargo Van XL (S6E)

Price Level: 115

# Selected Equip & Specs (cont'd)

| | | | |
|---|---|---|---|
| Anti-roll bar | Regular | | |
| *Front Spring* | | | |
| Type | Coil | Grade | Regular |
| *Front Shocks* | | | |
| Type | Gas-pressurized | | |
| *Rear Suspension* | | | |
| Independence | Semi-independent | Type | Torsion beam |
| Anti-roll bar | Regular | | |
| *Rear Spring* | | | |
| Type | Coil | Grade | Regular |
| *Rear Shocks* | | | |
| Type | Gas-pressurized | | |
| *Steering* | | | |
| Activation | Electric power-assist | Type | Rack-pinion |
| *Steering Specs* | | | |
| # of wheels | 2 | | |

**Exterior**

| | | | |
|---|---|---|---|
| *Front Wheels* | | | |
| Diameter | 16" | Width | 6.50" |
| *Rear Wheels* | | | |
| Diameter | 16" | Width | 6.50" |
| *Spare Wheels* | | | |
| Wheel material | Steel | | |
| *Front and Rear Wheels* | | | |
| Material | Steel | Covers | Full wheel |
| *Front Tires* | | | |
| Aspect | 55 | Diameter | 16" |
| Sidewalls | BSW | Speed | H |
| Tread | AS | Type | P |
| Width | 215mm | | |
| *Rear Tires* | | | |
| Aspect | 55 | Diameter | 16" |
| Sidewalls | BSW | Speed | H |
| Tread | AS | Type | P |
| Width | 215mm | | |

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# Selected Equip & Specs (cont'd)

*Spare Tire*

| | | | |
|---|---|---|---|
| Mount | Underbody w/crankdown | Type | Full-size |

*Wheels*

| | | | |
|---|---|---|---|
| Front track | 61.4" | Rear track | 61.7" |
| Turning radius | 19.2' | Wheelbase | 104.8" |

*Body Features*

| | | | |
|---|---|---|---|
| Body material | Fully galvanized steel | Side impact beams | Yes |

*Body Doors*

| | | | |
|---|---|---|---|
| Door count | 4 | Left rear passenger | Sliding |
| Right rear passenger | Sliding | Rear cargo | Split swing-out |

*Exterior Dimensions*

| | | | |
|---|---|---|---|
| Length | 174.2" | Body width | 72.2" |
| Body height | 72.0" | Side door opening height | 44.4" |
| Side door opening width | 24.2" | Rear door opening height | 47.3" |
| Rear door opening width | 49.2" | Rear door opening degree | 180.0 |

## Safety

*Airbags*

| | | | |
|---|---|---|---|
| Driver front-impact | Yes | Driver side-impact | Seat mounted |
| Occupancy sensor | Yes | Overhead | Safety Canopy System curtain 1st row |
| Passenger front-impact | Yes | Passenger side-impact | Seat mounted |

*Seatbelt*

| | | | |
|---|---|---|---|
| Height adjustable | Front | Pre-tensioners | Front |
| Pre-tensioners (#) | 2 | | |

*Security*

| | |
|---|---|
| Immobilizer | SecuriLock |

## Seating

*Passenger Capacity*

| | |
|---|---|
| Capacity | 2 |

*Front Seats*

| | | | |
|---|---|---|---|
| Split | Buckets | Type | Bucket |

*Driver Seat*

| | | | |
|---|---|---|---|
| Fore/aft | Manual | Height adjustable | Manual |
| Reclining | Manual | Way direction control | 6 |

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# Selected Equip & Specs (cont'd)

*Passenger seat*

| | | | |
|---|---|---|---|
| Fore/aft | Manual | Reclining | Manual |
| Way direction control | 4 | Fold flat | Yes |

*Front Head Restraint*

| | | | |
|---|---|---|---|
| Control | Manual | Type | Adjustable |

*Front Armrest*

| | |
|---|---|
| Driver | Yes |

*Front Seat Trim*

| | | | |
|---|---|---|---|
| Material | Vinyl | Back material | Vinyl |

## Convenience

*AC And Heat Type*

| | |
|---|---|
| Air conditioning | Manual |

*Audio System*

| | | | |
|---|---|---|---|
| Auxiliary audio input | Yes | Radio | AM/FM stereo |
| Radio data system | Yes | Radio grade | Regular |
| Seek-scan | Yes | External memory control | External memory control |

*Audio Speakers*

| | | | |
|---|---|---|---|
| Speaker type | Regular | Speakers | 4 |

*Audio Controls*

| | | | |
|---|---|---|---|
| Speed sensitive volume | Yes | Steering wheel controls | Yes |
| Voice activation | Yes | Streaming audio | Bluetooth yes |

*Audio Antenna*

| | |
|---|---|
| Type | Integrated roof |

*LCD Monitors*

| | | | |
|---|---|---|---|
| 1st row | 1 | Primary monitor size (inches) | 4.2 |

*Convenience Features*

| | | | |
|---|---|---|---|
| Driver foot rest | Yes | Retained accessory power | Yes |
| 12V DC power outlet | 2 | Wireless phone connectivity | Bluetooth |
| Smart device integration | App link | | |

*Door Lock Activation*

| | | | |
|---|---|---|---|
| Type | Power | Remote | Keyfob (all doors) |
| Integrated key/remote | Yes | Auto locking | Yes |

*Door Lock Type*

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2021 Transit Connect Cargo Van XL (S6E)

Price Level: 115

# Selected Equip & Specs (cont'd)

Tailgate/rear door lock Included with power door locks

*Door Locks Extra FOB Controls*

| | |
|---|---|
| Remote engine start | Smart device only |

*Instrumentation Type*

| | |
|---|---|
| Display | Analog |

*Instrumentation Gauges*

| | | | |
|---|---|---|---|
| Tachometer | Yes | Engine temperature | Yes |

*Instrumentation Warnings*

| | | | |
|---|---|---|---|
| Oil pressure | Yes | Battery | Yes |
| Lights on | Yes | Key | Yes |
| Low fuel | Yes | Door ajar | Yes |
| Rear cargo ajar | Yes | Brake fluid | Yes |
| Low tire pressure | Yes | | |

*Instrumentation Displays*

| | | | |
|---|---|---|---|
| Clock | In-radio display | Exterior temp | Yes |
| Systems monitor | Yes | Redundant digital speedometer | Yes |
| Camera(s) - rear | Yes | | |

*Instrumentation Feature*

| | | | |
|---|---|---|---|
| Trip computer | Yes | Trip odometer | Yes |
| Forward collision | Mitigation | Pedestrian detection | Prevention |

*Steering Wheel Type*

| | | | |
|---|---|---|---|
| Material | Urethane | Tilting | Manual |
| Telescoping | Manual | | |

*Front Side Windows*

| | |
|---|---|
| Window 1st row activation | Power |

*Windows Rear Side*

| | |
|---|---|
| *** 2nd row activation** | **Fixed** |

*Window Features*

| | | | |
|---|---|---|---|
| 1-touch down | Driver | Tinted | Light |

*Front Windshield*

| | | | |
|---|---|---|---|
| Wiper | Variable intermittent | Rain detecting wipers | Yes |

*Rear Windshield*

| | | | |
|---|---|---|---|
| *** Wiper** | **Regular** | *** Window** | **Fixed** |

## Interior

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2021 Transit Connect Cargo Van XL (S6E)

Price Level: 115

# Selected Equip & Specs (cont'd)

*Rear View Mirror*

| | |
|---|---|
| *** Day-night** | **Yes** |

*Trim Door*

| | |
|---|---|
| Trim insert | Cloth |

*Headliner*

| | | | |
|---|---|---|---|
| Coverage | Front | Material | Cloth |

*Floor Trim*

| | | | |
|---|---|---|---|
| Coverage | Front | Covering | Vinyl/rubber |

*Trim Feature*

| | |
|---|---|
| Gear shifter material | Urethane |

*Lighting*

| | | | |
|---|---|---|---|
| Dome light type | Delay | Illuminated entry | Yes |
| Variable IP lighting | Yes | | |

*Floor Console Storage*

| | | | |
|---|---|---|---|
| Storage | Yes | Type | Full |

*Overhead Console Storage*

| | | | |
|---|---|---|---|
| Storage | Yes | Type | Full |

*Storage*

| | | | |
|---|---|---|---|
| Driver door bin | Yes | Front Beverage holder(s) | Yes |
| Glove box | Yes | Passenger door bin | Yes |

*Cargo Space Trim*

| | |
|---|---|
| Floor | Vinyl/rubber |

*Cargo Space Feature*

| | | | |
|---|---|---|---|
| Tie downs | Yes | Light | Yes |

*Legroom*

| | |
|---|---|
| Front | 41.5" |

*Headroom*

| | |
|---|---|
| Front | 46.9" |

*Hip Room*

| | |
|---|---|
| Front | 54.2" |

*Shoulder Room*

| | |
|---|---|
| Front | 57.6" |

*Interior Volume*

| | |
|---|---|
| Passenger volume | 63.2 cu.ft. |

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2021 Transit Connect Cargo Van XL (S6E)

Price Level: 115

# Warranty

## Standard Warranty

| | | | |
|---|---|---|---|
| *Basic* | | | |
| Distance | 36,000 miles | Months | 36 months |
| *Powertrain* | | | |
| Distance | 60,000 miles | Months | 60 months |
| *Corrosion Perforation* | | | |
| Distance | Unlimited miles | Months | 60 months |
| *Roadside Assistance* | | | |
| Distance | 60,000 miles | Months | 60 months |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2021 Transit Connect Cargo Van XL (S6E)

Price Level: 115

# As Configured Vehicle

| Code | Description | MSRP |
|---|---|---|
| **Base Vehicle** | | |
| S6E | Base Vehicle Price (S6E) | $24,655.00 |
| **Packages** | | |
| 100A | Order Code 100A<br>*Includes:*<br>*- Engine: 2.0L GDI I-4 Gas*<br>*Includes auto start/stop technology and EcoMode.*<br>*- Heavy Duty Battery*<br>*(80-amp; 800CCA)*<br>*- Transmission: 8-Speed SelectShift Automatic*<br>*- 3.80 Axle Ratio*<br>*- GVWR: 5,130 lbs*<br>*- Tires: 215/55R16 97H XL AS*<br>*- Wheels: 16" Sparkle Silver-Painted Steel*<br>*Includes full wheel covers (non-locking lug nuts).*<br>*- Vinyl Front Bucket Seats*<br>*Includes 6-way manual driver seat (fore/aft, up/down and lever recline) and 4-way manual passenger seat (fore/aft and lever recline) with fold-flat back.*<br>*- Radio: AM/FM w/Bluetooth*<br>*Includes FordPass Connect/telematics modem with WiFi hotspot connects up to 10 devices (Includes a trial subscription of 3 months or 3 gigabytes - whichever comes first, wireless service plan required after trial subscription ends), remotely start, lock and unlock vehicle, schedule specific times to remotely start vehicle, locate parked vehicle and check vehicle status (Includes service for 1 year from the vehicle sale date as recorded by the dealer), 4.2" LCD multi-function display screen, 1 USB port and 4 front speakers (2 front door speakers and 2 A-pillar tweeters). Ford telematics and data services prep included for fleet ONLY: FordPass Connect 4G Wi-Fi modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables telematics services through Ford or authorized providers. Activate at www.FleetAccount.ford.com or call 833-FCS-Ford (833-327-3673).* | N/C |
| **Powertrain** | | |
| 992 | Engine: 2.0L GDI I-4 Gas<br>*Includes auto start/stop technology and EcoMode.*<br>*Includes:*<br>*- Heavy Duty Battery*<br>*(80-amp; 800CCA)* | Included |
| 448 | Transmission: 8-Speed SelectShift Automatic | Included |
| STDAX | 3.80 Axle Ratio | Included |
| STDGV | GVWR: 5,130 lbs | Included |
| **Wheels & Tires** | | |
| STDTR | Tires: 215/55R16 97H XL AS | Included |
| STDWL | Wheels: 16" Sparkle Silver-Painted Steel<br>*Includes full wheel covers (non-locking lug nuts).* | Included |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2021 Transit Connect Cargo Van XL (S6E)

Price Level: 115

# As Configured Vehicle (cont'd)

| Code | Description | MSRP |
|---|---|---|
| **Seats & Seat Trim** | | |
| S | Vinyl Front Bucket Seats<br>*Includes 6-way manual driver seat (fore/aft, up/down and lever recline) and 4-way manual passenger seat (fore/aft and lever recline) with fold-flat back.* | Included |
| **Other Options** | | |
| PAINT | Monotone Paint Application | STD |
| 105WB | 104.8 Wheelbase | STD |
| STDRD | Radio: AM/FM w/Bluetooth<br>*Includes FordPass Connect/telematics modem with WiFi hotspot connects up to 10 devices (includes a trial subscription of 3 months or 3 gigabytes - whichever comes first, wireless service plan required after trial subscription ends), remotely start, lock and unlock vehicle, schedule specific times to remotely start vehicle, locate parked vehicle and check vehicle status (Includes service for 1 year from the vehicle sale date as recorded by the dealer), 4.2" LCD multi-function display screen, 1 USB port and 4 front speakers (2 front door speakers and 2 A-pillar tweeters). Ford telematics and data services prep included for fleet ONLY: FordPass Connect 4G Wi-Fi modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables telematics services through Ford or authorized providers. Activate at www.FleetAccount.ford.com or call 833-FCS-Ford (833-327-3673).* | Included |
| 55A | Rear Door Fixed Glass<br>*Includes normal tinted glass (2nd-row/rearward).*<br>*Includes:*<br>*- Rear Window Wipers*<br>*- Day/Night Rearview Mirror* | $295.00 |
| 59D | 2nd Row Fixed Glass on Passenger Side Door Only<br>*Includes steel mesh window guard and normal tinted glass (second-row/rearward).* | $80.00 |
| 51C | Heavy Duty Battery<br>*(80-amp; 800CCA)* | Included |
| **Emissions** | | |
| 425 | 50-State Emissions System | STD |
| **Interior Colors** | | |
| SB_02 | Ebony | N/C |
| **Primary Colors** | | |
| Z2_01 | Frozen White | N/C |
| SUBTOTAL | | $25,030.00 |

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2021 Transit Connect Cargo Van XL (S6E)

Price Level: 115

# As Configured Vehicle (cont'd)

| Code | Description | MSRP |
|---|---|---|
| Destination Charge | | $1,395.00 |
| TOTAL | | $26,425.00 |

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# CITY OF BROOKSVILLE CAPITAL IMPROVEMENT PROJECT FORM

| DEPARTMENT<br>Municipal Utilities | PROJECT NUMBER | 021-12 |
|---|---|---|
| | | |
| PROJECT NAME | | |
| Ford Transit Connect | | |

- ☐ Feasibility Study
- ☐ Design
- ☐ Land Acquisition
- ☐ Furnishings/Equipment
- ☐ New
- X Replacement
- ☐ Improvement to Buildings
- ☐ Contingency
- ☐ Construction/Demolition
- ☐ Other

| FY 21 | FY 22 | FY 23 | FY 24 | FY 25 | FY 26 | Unscheduled |
|---|---|---|---|---|---|---|

| DESCRIPTION/JUSTIFICATION |
|---|
| Replacement of vehicle number 595, a 2007 Ford Ranger Pick Up Trucck with 101,740 miles. This truck has exceeded its useful life and should be removed from the fleet. |

PROJECT ALTERNATIVES CONSIDERED

This truck is utilized by the meter reader on a daily basis and is the primary means of reading water meters and conducting meter maintenance. Not replacing the vehicle would result in staff being able to ensuer meter reading is accomplished in an efficient and timely manner and reduced levels of customer service.

BENEFITS OF APPROVAL

Approving the replacement of this vehicle will allow the meter tech to continue to provide the highest level of customer service and ensuer that accurate water meter readings are completed in a timely and efficient manner.

BUDGET IMPACT

The cost of this vehicle is estimated at $22,206 per state bid and this amount would need to be incorporated into the FY 2021 proposed budget.

CONSEQUENCES OF DEFERAL

Defering this purchase will increase the cost of future purchasing of the same vehicle. Delaying the purchase will provide the department staff with substandard vehicle base on milage, age and the condition of the current vehicle. Continued and increasing maintenance cost to keep the existing vehicle in a safe operating condition.

FUNDING SOURCES

- ☐ Operating Revenues
- ☐ Impact Fees
- ☐ Grants
- ☐ Water Enterprise Funds
- ☐ Sewer Enterprise Funds
- ☐ Sanitation Enterprise Funds
- ☐ Debt
- ☐ Other

PICTURE OR MAP ATTACHED

**AGENDA ITEM MEMORANDUM**

City Council
AGENDA ITEM: G. 3.
01/19/2021

| | |
|---|---|
| **TO:** | Honorable Mayor and City Council Members |
| **FROM:** | Paul Booth, Public Works Director |
| **VIA:** | Mark Kutney, City Manager |
| **SUBJECT:** | Purchase of a Ford F150 Regular Cab to replace a 2002 Dodge Ram 2500. |
| **DATE:** | 01/19/2021 |

---

**CITY MANAGER RECOMMENDATION:**

Recommend approval of the replacement of 2002 Dodge Ram 2500 vehicle number 466 with a Ford F150 with a total cost of $22,795.00

**REPORT IN BRIEF:**

Replacement of vehicle number 466 a 2002 Dodge Ram 2500 with 136,000 miles. This truck has exceeded its useful life and should be removed from the fleet.

**DISCUSSION:**

This truck is utilized by the Warehouse Supervisor on a daily basis and is the primary means picking up parts, supplies, tools and materials utilize by Public Works Staff. Not replacing the vehicle would result in staff being taken away from their field duties to pick up necessary materials directly from various vendors and result in reduction in the efficiency and productivity of field staff.

**FISCAL IMPACT:**

The purchase cost of the F150 pick up truck will be 22,795.00 and has been budgeted in FY20/21 in the Streets Department.

**ALTERNATIVES:**

Do not replace vehicle number 589

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**Attachments**

Streets F150 Warehouse

Streets F150 Warehouse Bid

# CITY OF BROOKSVILLE CAPITAL IMPROVEMENT PROJECT FORM

| DEPARTMENT<br>Public Works | PROJECT NUMBER | 019-06 |
|---|---|---|
| | | |
| PROJECT NAME | | |
| F150 Truck | | |

- ☐ Feasibility Study
- ☐ Design
- ☐ Land Acquisition
- ☐ Furnishings/Equipment
- ☐ New
- X Replacement
- ☐ Improvement to Buildings
- ☐ Contingency
- ☐ Construction/Demolition
- ☐ Other

| FY 21 | FY 22 | FY 23 | FY 24 | FY 25 | FY 26 | Unscheduled |
|---|---|---|---|---|---|---|

| DESCRIPTION/JUSTIFICATION |
|---|
| Replacement of vehicle number 466 a 2002 Dodge Ram 2500 with 136,000 miles. This truck has exceeded its useful life and should be removed from the fleet. |

PROJECT ALTERNATIVES CONSIDERED

This truck is utilized by the Warehouse Supervisor on a daily basis and is the primary means picking up parts, supplies, tools and materials utilize by Public Works Staff. Not replacing the vehicle would result in staff being taken away from their field duties to pick up necessary materials directly from various vendors and result in reduction in the efficiency and productivity of field staff.

BENEFITS OF APPROVAL

Approving the replacement of this vehicle will allow the Warehouse Supervisor to continue to supply field staff with all of the materials that are needed in a timely, efficient and fiscally responsible manner.

BUDGET IMPACT

The cost of this vehicle is estimated at $21,783.00 per state bid and this amount would need to be incorporated into the FY 2021 proposed budget.

CONSEQUENCES OF DEFERAL

Defering this purchase will increase the cost of future purchasing of the same vehicle. Delaying the purchase will provide the department staff with substandard vehicle base on milage, age and the condition of the current vehicle. Continued and increasing maintenance cost to keep the existing vehicle in a safe operating condition.

FUNDING SOURCES

- ☐ Operating Revenues
- ☐ Impact Fees
- ☐ Grants
- ☐ Water Enterprise Funds
- ☐ Sewer Enterprise Funds
- ☐ Sanitation Enterprise Funds
- ☐ Debt
- ☐ Other

PICTURE OR MAP ATTACHED

# CITY OF BROOKSVILLE

| Prepared for: | Contract Holder | DATE: |
|---|---|---|
| CITY OF BROOKSVILLE<br>TRACEY GERTH<br>352-540-3869<br>TGerth@cityofbrooksville.us | *DUVAL FLEET*<br>*Bambi Darr*<br>*(Work) 904-381-6596*<br>*(Cell) 910-622-6544*<br>*(Fax) 904-387-6816*<br>bambi.darr@duvalfleet.com<br>*5203 Waterside Dr. Jax, FL 32210* *CENTRAL* | 12/14/20 |

*PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL*

*We appreciate your interest and the opportunity to quote. Pricing per FLORIDA SHERIFFS ASSOCIATION LIGHT VEHICLE CONTRACT FSA20-VEL28.0 Heavy Equipment and Trucks FSA20-VEH 18.0. If you have any questions regarding this quote please call! Note, Vehicle will be ordered* ***white exterior*** *unless specified on purchase order. Shipping and Invoicing instructions are required on agency purchase order.*

| Labor | Code | Equipment | | Price |
|---|---|---|---|---|
| 0 | SPEC 137 | 2021 FORD F-150 REGULAR CAB 4X2 XL- F1C | | $ 21,083.00 |
| 0 | 99B | 3.3L V6 GAS ENGINE | | NC |
| 0 | 100A | EQUIPMENT GROUP: XL | | NC |
| 0 | 122 | 122" WHEELBASE 6.5' BED (SHORT BED) | | NC |
| 0 | 85A | POWER WINDOWS & DOOR LOCKS | | NC |
| 0 | BUC | BACKUP CAMERA | | NC |
| 0 | INCL | SYNC/BLUETOOTH | | NC |
| 0 | 53A | FACTORY TOW PACKAGE- NO HARDWARE | | $ 1,089.00 |
| 0 | 67T | TRAILER BRAKE CONTROLLER | | $ 274.00 |
| 0 | 96P | DROP IN BEDLINER | | $ 349.00 |
| 0 | | | | |
| 0 | YZ | EXTERIOR: OXFORD WHITE | | NC |
| 0 | AS | INTERIOR: DARK SLATE VINYL SEATS 40/20/40 | | NC |
| 0 | | VINYL FLOOR | | NC |
| 0 | | | | |
| 0 | LABOR | Total labor hours per spec. Includes wire, loom, connectors, PDI and shop supplies: | $65 | $ - |
| | | | | |
| | VENDOR COMMENTS | **PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.** | | |
| UNIT COST | | | | $ 22,795.00 |

| TOTAL QUANTITY | 1 | TOTAL PURCHASE | $ 22,795.00 |
|---|---|---|---|

Prepared by: Bambi Darr
12/14/2020

Duval Ford I 1616 Cassat Ave Jacksonville Florida I 322101600

2021 F-150 4x2 Regular Cab Styleside 6.5' box 122" WB XL (F1C)

Price Level: 125

# Selected Equip & Specs

## Dimensions

- Exterior length: 209.1"
- Exterior height: 75.6"
- Turning radius: 20.6'
- Front legroom: 43.9"
- Front hiproom: 62.5"
- Passenger volume: 64.7cu.ft.
- Departure angle: 24.6 deg
- Box length: 78.0"
- Exterior width: 79.9"
- Wheelbase: 122.0"
- Min ground clearance: 8.7"
- Front headroom: 40.8"
- Front shoulder room: 66.7"
- Approach angle: 24.8 deg
- Maximum cargo volume: 8.8cu.ft.

## Powertrain

* **290hp 3.3L DOHC 24 valve V-6 engine with Ti-VCT variable valve control, port/direct injection**
- Recommended fuel : regular unleaded
- 10 speed automatic transmission with overdrive
- Fuel Economy City: 20 mpg
- Capless fuel filler
- Auto stop-start feature
- LEV3-ULEV70
- Rear-wheel drive
- Fuel Economy Highway: 24 mpg

## Suspension/Handling

- Front independent double wishbone suspension with anti-roll bar, gas-pressurized shocks
- Speed-sensing electric power-assist rack-pinion Steering
- P245/70SR17 BSW AS front and rear tires
- Rear rigid axle leaf spring suspension with gas-pressurized shocks
- Front and rear 17 x 7.5 silver steel wheels

## Body Exterior

- 2 doors
- Black door mirrors
* **Class IV trailer hitch with with brake controller and trailer sway control**
- Easy lift tailgate
- Trailer harness
- Clearcoat paint
* **Driver and passenger power remote, manual folding door mirrors**
- Black bumpers
- Bed-rail protectors
- Easy lower tailgate
- Box style: regular
- Front and rear 17 x 7.5 wheels

## Convenience

- Manual air conditioning
* **Driver and passenger 1-touch up**
* **Remote power door locks with 2 stage unlock and illuminated entry**
- Manual telescopic steering wheel
* **Power front windows**
* **Driver and passenger 1-touch down**
- Manual tilt steering wheel
- Day-night rearview mirror

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2021 F-150 4x2 Regular Cab Styleside 6.5' box 122" WB XL (F1C)

Price Level: 125

# Selected Equip & Specs (cont'd)

- FordPass Connect 4G internet access
- Wireless phone connectivity
- Front cupholders
- Full overhead console
- SYNC 4 911 Assist emergency SOS
- 2 1st row LCD monitors
- Passenger visor mirror
- Driver and passenger door bins

## Seats and Trim

- Seating capacity of 3
- 4-way driver seat adjustment
- Centre front armrest
- Front 40-20-40 split-bench seat
- 4-way passenger seat adjustment

## Entertainment Features

- AM/FM stereo radio with radio data system
- SYNC 4 external memory control
- 4 speakers
- Fixed antenna
- Auxiliary audio input
- Steering wheel mounted radio controls
- Streaming audio

## Lighting, Visibility and Instrumentation

- Halogen aero-composite headlights
- Fully automatic headlights
- Light tinted windows
- Tachometer
- Oil pressure gauge
- Outside temperature display
- Low tire pressure warning
- Lane departure
- Delay-off headlights
- Variable intermittent front windshield wipers
- Front reading lights
- Voltmeter
- Compass
- Camera(s) - rear
- Trip odometer

## Safety and Security

- 4-wheel ABS brakes
- Electric parking brake
- AdvanceTrac w/Roll Stability Control Electronic stability control
- Dual front impact airbag supplemental restraint system
- Safety Canopy System curtain 1st row overhead airbag supplemental restraint system
- * **Remote activated perimeter/approach lighting**
- * **Security system with SecuriLock immobilizer**
- Manually adjustable front head restraints
- Brake assist with hill hold control
- 4-wheel disc brakes
- ABS and driveline traction control
- Dual seat mounted side impact airbag supplemental restraint system
- Airbag supplemental restraint system occupancy sensor
- * **Power remote door locks with 2 stage unlock and panic alarm**
- * **MyKey restricted driving mode**
- Ford Co-Pilot360 - Pre-Collision Assist with Automatic Emergency Braking (AEB) Feature

## Dimensions

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2021 F-150 4x2 Regular Cab Styleside 6.5' box 122" WB XL (F1C)

Price Level: 125

# Selected Equip & Specs (cont'd)

### *General Weights*

| | | | |
|---|---|---|---|
| * **Curb** | **4,072 lbs.** | GVWR | 6,010 lbs. |
| Payload | 1,985 lbs. | | |

### *Front Weights*

| | | | |
|---|---|---|---|
| Front GAWR | 2,850 lbs. | * **Front curb weight** | **2,358 lbs.** |
| Front axle capacity | 3,750 lbs. | Front spring rating | 2,850 lbs. |
| Front tire/wheel capacity | 4,050 lbs. | | |

### *Rear Weights*

| | | | |
|---|---|---|---|
| Rear GAWR | 3,500 lbs. | * **Rear curb weight** | **1,714 lbs.** |
| Rear axle capacity | 4,800 lbs. | Rear spring rating | 3,500 lbs. |
| Rear tire/wheel capacity | 4,498 lbs. | | |

### *Trailering Type*

| | | | |
|---|---|---|---|
| * **Type** | **Regular** | Harness | Yes |
| * **Class** | **IV** | * **Hitch** | **Yes** |
| * **Brake controller** | **Yes** | Trailer sway control | Yes |

### *General Trailering*

| | | | |
|---|---|---|---|
| 5th-wheel towing capacity | 5000 lbs. | Gooseneck towing capacity | 5000 lbs. |
| Towing capacity | 5000 lbs. | GCWR | 9400 lbs. |

### *Fuel Tank type*

| | | | |
|---|---|---|---|
| Capacity | 23.01 gal. | Capless fuel filler | Yes |

### *Off Road*

| | | | |
|---|---|---|---|
| Approach angle | 25 deg | Departure angle | 25 deg |
| Ramp breakover angle | 22 deg | Min ground clearance | 9 " |
| Load floor height | 34 " | | |

### *Exterior cargo*

| | | | |
|---|---|---|---|
| Length | 78.0 " | Minimum width | 51.1 " |
| Volume | 62.3 cu.ft. | Pickup box depth | 21.4 " |
| Maximum width | 65.2 " | Tailgate width | 60.3 " |

### *Interior cargo*

| | |
|---|---|
| Maximum cargo volume | 8.8 cu.ft. |

## Powertrain

### *Engine Type*

| | | | |
|---|---|---|---|
| Block material | Aluminum | Cylinders | V-6 |
| Head material | Aluminum | Ignition | Spark |
| Injection | Port/direct injection | Liters | 3.3L |

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2021 F-150 4x2 Regular Cab Styleside 6.5' box 122" WB XL (F1C)

Price Level: 125

# Selected Equip & Specs (cont'd)

| | | | |
|---|---|---|---|
| Orientation | Longitudinal | Recommended fuel | Regular unleaded |
| Valves per cylinder | 4 | Valvetrain | DOHC |
| Variable valve control | Ti-VCT | | |

### *Engine Spec*

| | | | |
|---|---|---|---|
| Bore | 3.56" | Compression ratio | 12.0:1 |
| Displacement | 204 cu.in. | Stroke | 3.41" |

### *Engine Power*

| | | | |
|---|---|---|---|
| Output | 290 HP @ 6,500 RPM | Torque | 265 ft.-lb @ 4,000 RPM |

### *Alternator*

| | |
|---|---|
| Amps | 200 |

### *Battery*

| | | | |
|---|---|---|---|
| Amp hours | 70 | Cold cranking amps | 610 |
| Run down protection | Yes | | |

### *Engine Extras*

| | |
|---|---|
| Auto stop-start feature | Yes |

### *Transmission*

| | | | |
|---|---|---|---|
| Electronic control | Yes | Lock-up | Yes |
| Overdrive | Yes | Speed | 10 |
| Type | Automatic | | |

### *Transmission Gear Ratios*

| | | | |
|---|---|---|---|
| 1st | 4.696 | 2nd | 2.985 |
| 3rd | 2.146 | 4th | 1.769 |
| 5th | 1.52 | 6th | 1.275 |
| 7th | 1 | 8th | 0.854 |
| 9th | 0.689 | 10th | 0.636 |
| Reverse Gear ratios | 4.866 | | |

### *Transmission Extras*

| | | | |
|---|---|---|---|
| Driver selectable mode | Yes | Sequential shift control | SelectShift |

### *Drive Type*

| | |
|---|---|
| Type | Rear-wheel |

### *Drive Feature*

| | |
|---|---|
| Traction control | ABS and driveline |

### *Drive Axle*

| | |
|---|---|
| Ratio | 3.55 |

### *Exhaust*

| | | | |
|---|---|---|---|
| Material | Stainless steel | System type | Single |

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2021 F-150 4x2 Regular Cab Styleside 6.5' box 122" WB XL (F1C)

Price Level: 125

# Selected Equip & Specs (cont'd)

*Emissions*

| | | | |
|---|---|---|---|
| CARB | LEV3-ULEV70 | EPA | Tier 3 Bin 70 |

*fuel Economy*

| | | | |
|---|---|---|---|
| City | 20 mpg | Highway | 24 mpg |
| Fuel type | Gasoline | Combined | 21 mpg |

*Fuel Economy (Alternate 1)*

| | | | |
|---|---|---|---|
| City | 14 mpg | Highway | 19 mpg |
| Fuel type | E85 | Combined | 16 mpg |

*Green Values*

| | | | |
|---|---|---|---|
| Energy Impact Score (Barrels per year) | 15.7 | Carbon FP / Tailpipe and upstream total GHG ($CO_2$, tons per year) | 8.4 |
| * **Energy Impact Score (Barrels per year)** | **4.7** | | |

## Driveability

*Brakes*

| | | | |
|---|---|---|---|
| ABS | 4-wheel | ABS channels | 4 |
| Type | 4-wheel disc | Vented discs | Front and rear |
| Electric parking brake | Yes | | |

*Brake Assistance*

| | | | |
|---|---|---|---|
| Brake assist | Yes | Hill hold control | Yes |

*Suspension Control*

| | | | |
|---|---|---|---|
| Ride | Regular | Electronic stability control | Stability control with anti-roll |

*Front Suspension*

| | | | |
|---|---|---|---|
| Independence | Independent | Type | Double wishbone |
| Anti-roll bar | Regular | | |

*Front Spring*

| | | | |
|---|---|---|---|
| Type | Coil | Grade | Regular |

*Front Shocks*

| | |
|---|---|
| Type | Gas-pressurized |

*Rear Suspension*

| | | | |
|---|---|---|---|
| Independence | Rigid axle | Type | Leaf |

*Rear Spring*

| | | | |
|---|---|---|---|
| Type | Leaf | Grade | Regular |

*Rear Shocks*

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2021 F-150 4x2 Regular Cab Styleside 6.5' box 122" WB XL (F1C)

Price Level: 125

# Selected Equip & Specs (cont'd)

| | | | |
|---|---|---|---|
| Type | Gas-pressurized | | |

### *Steering*

| | | | |
|---|---|---|---|
| Speed-sensing | Yes | Activation | Electric power-assist |
| Type | Rack-pinion | | |

### *Steering Specs*

| | |
|---|---|
| # of wheels | 2 |

## Exterior

### *Front Wheels*

| | | | |
|---|---|---|---|
| Diameter | 17" | Width | 7.50" |

### *Rear Wheels*

| | | | |
|---|---|---|---|
| Diameter | 17" | Width | 7.50" |

### *Spare Wheels*

| | |
|---|---|
| Wheel material | Steel |

### *Front and Rear Wheels*

| | | | |
|---|---|---|---|
| Appearance | Silver | Material | Steel |
| Covers | Hub | | |

### *Front Tires*

| | | | |
|---|---|---|---|
| Aspect | 70 | Diameter | 17" |
| Sidewalls | BSW | Speed | S |
| Tread | AS | Type | P |
| Width | 245mm | | |

### *Rear Tires*

| | | | |
|---|---|---|---|
| Aspect | 70 | Diameter | 17" |
| Sidewalls | BSW | Speed | S |
| Tread | AS | Type | P |
| Width | 245mm | | |

### *Spare Tire*

| | | | |
|---|---|---|---|
| Mount | Underbody w/crankdown | Type | Full-size |

### *Wheels*

| | | | |
|---|---|---|---|
| Turning radius | 20.6' | Wheelbase | 122.0" |

### *Body Features*

| | | | |
|---|---|---|---|
| Body material | Aluminum | Side impact beams | Yes |
| Active grille shutters | Yes | | |

### *Body Doors*

| | | | |
|---|---|---|---|
| Door count | 2 | Rear cargo | Tailgate |

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2021 F-150 4x2 Regular Cab Styleside 6.5' box 122" WB XL (F1C)

Price Level: 125

# Selected Equip & Specs (cont'd)

### *Pickup*

| | | | |
|---|---|---|---|
| * **Bed liner** | **Drop-in** | Box style | Regular |
| Bed-rail protectors | Yes | Easy lift tailgate | Yes |
| Easy lower tailgate | Yes | | |

### *Exterior Dimensions*

| | | | |
|---|---|---|---|
| Length | 209.1" | Body width | 79.9" |
| Body height | 75.6" | Frame section modulus | 4.7cu.in. |
| Frame yield strength (psi) | 34800.0 | Front bumper to Front axle | 37.8" |

## Safety

### *Airbags*

| | | | |
|---|---|---|---|
| Driver front-impact | Yes | Driver side-impact | Seat mounted |
| Occupancy sensor | Yes | Overhead | Safety Canopy System curtain 1st row |
| Passenger front-impact | Yes | Passenger side-impact | Seat mounted |

### *Seatbelt*

| | | | |
|---|---|---|---|
| Height adjustable | Front | Pre-tensioners | Front |
| Pre-tensioners (#) | 2 | | |

### *Security*

| | | | |
|---|---|---|---|
| Immobilizer | SecuriLock | * **Panic alarm** | **Yes** |
| * **Restricted driving mode** | **MyKey** | | |

## Seating

### *Passenger Capacity*

| | |
|---|---|
| Capacity | 3 |

### *Front Seats*

| | | | |
|---|---|---|---|
| Split | 40-20-40 | Type | Split-bench |

### *Driver Seat*

| | | | |
|---|---|---|---|
| Fore/aft | Manual | Reclining | Manual |
| Way direction control | 4 | | |

### *Passenger seat*

| | | | |
|---|---|---|---|
| Fore/aft | Manual | Reclining | Manual |
| Way direction control | 4 | | |

### *Front Head Restraint*

| | | | |
|---|---|---|---|
| Control | Manual | Type | Adjustable |

### *Front Armrest*

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2021 F-150 4x2 Regular Cab Styleside 6.5' box 122" WB XL (F1C)

Price Level: 125

# Selected Equip & Specs (cont'd)

| | | | |
|---|---|---|---|
| Centre | Yes | | |

*Front Seat Trim*

| | | | |
|---|---|---|---|
| * **Material** | **Vinyl** | Back material | Carpet |

## Convenience

*AC And Heat Type*

| | | | |
|---|---|---|---|
| Air conditioning | Manual | | |

*Audio System*

| | | | |
|---|---|---|---|
| Auxiliary audio input | Yes | Radio | AM/FM stereo |
| Radio data system | Yes | Radio grade | Regular |
| Seek-scan | Yes | External memory control | SYNC 4 |

*Audio Speakers*

| | | | |
|---|---|---|---|
| Speaker type | Regular | Speakers | 4 |

*Audio Controls*

| | | | |
|---|---|---|---|
| Speed sensitive volume | Yes | Steering wheel controls | Yes |
| Voice activation | Yes | Streaming audio | Bluetooth yes |

*Audio Antenna*

| | |
|---|---|
| Type | Fixed |

*LCD Monitors*

| | | | |
|---|---|---|---|
| 1st row | 2 | Primary monitor size (inches) | 8 |

*Convenience Features*

| | | | |
|---|---|---|---|
| * **Retained accessory power** | **Yes** | Emergency SOS | SYNC 4 911 Assist |
| Wireless phone connectivity | SYNC 4 | Smart device integration | Mirroring |

*Door Lock Activation*

| | | | |
|---|---|---|---|
| * **Type** | **Power with 2 stage unlock** | * **Remote** | **Keyfob (all doors)** |
| * **Integrated key/remote** | **Yes** | * **Auto locking** | **Yes** |

*Door Lock Type*

| | |
|---|---|
| * **Tailgate/rear door lock** | **Included with power door locks** |

*Door Locks Extra FOB Controls*

| | |
|---|---|
| Remote engine start | Smart device only |

*Instrumentation Type*

| | |
|---|---|
| Display | Analog |

*Instrumentation Gauges*

| | | | |
|---|---|---|---|
| Tachometer | Yes | Oil pressure | Yes |

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2021 F-150 4x2 Regular Cab Styleside 6.5' box 122" WB XL (F1C)

Price Level: 125

# Selected Equip & Specs (cont'd)

| | | | |
|---|---|---|---|
| Engine temperature | Yes | Voltmeter | Yes |
| Transmission fluid temp | Yes | | |

*Instrumentation Warnings*

| | | | |
|---|---|---|---|
| Oil pressure | Yes | Engine temperature | Yes |
| Battery | Yes | Lights on | Yes |
| Key | Yes | Low fuel | Yes |
| Door ajar | Yes | Service interval | Yes |
| Brake fluid | Yes | Low tire pressure | Tire specific |

*Instrumentation Displays*

| | | | |
|---|---|---|---|
| Clock | In-radio display | Compass | Yes |
| Exterior temp | Yes | Camera(s) - rear | Yes |

*Instrumentation Feature*

| | | | |
|---|---|---|---|
| Trip odometer | Yes | Lane departure | Active |
| Forward collision | Mitigation | Pedestrian detection | Prevention |

*Steering Wheel Type*

| | | | |
|---|---|---|---|
| Material | Urethane | Tilting | Manual |
| Telescoping | Manual | | |

*Front Side Windows*

| | |
|---|---|
| *** Window 1st row activation** | **Power** |

*Window Features*

| | | | |
|---|---|---|---|
| *** 1-touch down** | **Driver and passenger** | *** 1-touch up** | **Driver and passenger** |
| Tinted | Light | | |

*Front Windshield*

| | |
|---|---|
| Wiper | Variable intermittent |

*Rear Windshield*

| | |
|---|---|
| Window | Fixed |

## Interior

*Passenger Visor*

| | |
|---|---|
| Mirror | Yes |

*Rear View Mirror*

| | |
|---|---|
| Day-night | Yes |

*Headliner*

| | | | |
|---|---|---|---|
| Coverage | Full | Material | Cloth |

*Floor Trim*

| | | | |
|---|---|---|---|
| Coverage | Full | Covering | Vinyl/rubber |

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2021 F-150 4x2 Regular Cab Styleside 6.5' box 122" WB XL (F1C)

Price Level: 125

# Selected Equip & Specs (cont'd)

### *Trim Feature*

| | | | |
|---|---|---|---|
| Gear shifter material | Urethane | Cabback insulator | Yes |
| Interior accents | Chrome | | |

### *Lighting*

| | | | |
|---|---|---|---|
| Dome light type | Fade | Front reading | Yes |
| * **Illuminated entry** | **Yes** | Variable IP lighting | Yes |

### *Overhead Console Storage*

| | | | |
|---|---|---|---|
| Storage | Yes | Type | Full |

### *Storage*

| | | | |
|---|---|---|---|
| Driver door bin | Yes | Front Beverage holder(s) | Yes |
| Glove box | Yes | Passenger door bin | Yes |
| Instrument panel | Bin | Dashboard | Yes |

### *Legroom*

| | |
|---|---|
| Front | 43.9" |

### *Headroom*

| | |
|---|---|
| Front | 40.8" |

### *Hip Room*

| | |
|---|---|
| Front | 62.5" |

### *Shoulder Room*

| | |
|---|---|
| Front | 66.7" |

### *Interior Volume*

| | |
|---|---|
| Passenger volume | 64.7 cu.ft. |

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**AGENDA ITEM MEMORANDUM**

City Council
AGENDA ITEM: G. 4.
01/19/2021

| | |
|---|---|
| **TO:** | Honorable Mayor and City Council Members |
| **FROM:** | Paul Booth, Public Works Director |
| **VIA:** | Mark Kutney, City Manager |
| **SUBJECT:** | Purchase of a 2021 Ford F250 to replace a 2004 Ford F350. |
| **DATE:** | 01/19/2021 |

---

**CITY MANAGER RECOMMENDATION:**

Recommend replacement of truck number 589 a Ford F350 with a 2021 Ford F250 at a cost of $35,555.00.

**REPORT IN BRIEF:**

Replacement of vehicle number 589 a 2004 Ford F350 with 131,432 miles. This truck has exceeded its useful life and should be removed from the fleet. This truck is utilized by the Facilities Division on a daily basis and is the primary means or transporting, supplies, tools and materials utilize by Facilities Staff. Not replacing the vehicle would result in staff not being able to transit efficiently and effectively between work assignments. Additionally, staff would not have a means to transport materials, tools and equipment efficiently resulting in a loss of customer service.

**DISCUSSION:**

This truck is utilized by the Facilities Division on a daily basis and is the primary means or transporting, supplies, tools and materials utilize by Facilities Staff. Not replacing the vehicle would result in staff not being able to transit efficiently and effectively between work assignments. Additionally, staff would not have a means to transport materials, tools and equipment efficiently resulting in a loss of customer service.

**FISCAL IMPACT:**

The 2021 Ford F250 Super Duty with utility box $35,555.00 is budgeted in FY20/21 in the Building and Facilities Division in the General Fund.

**ALTERNATIVES:**

Do not replace Vehicle Number 589

---

**Attachments**

F250 Bid Sheet

F250 Facilities Replacement

# CITY OF BROOKSVILLE

| Prepared for: | Contract Holder | DATE: |
|---|---|---|
| CITY OF BROOKSVILLE<br>TRACEY GERTH<br>352-540-3869<br>TGerth@cityofbrooksville.us | *DUVAL FLEET*<br>*Bambi Darr*<br>*(Work) 904-381-6596*<br>*(Cell) 910-622-6544*<br>*(Fax) 904-387-6816*<br>bambi.darr@duvalfleet.com<br>*5203 Waterside Dr. Jax, FL 32210* *CENTRAL* | 12/14/20 |

*PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL*

*We appreciate your interest and the opportunity to quote. Pricing per FLORIDA SHERIFFS ASSOCIATION LIGHT VEHICLE CONTRACT FSA20-VEL28.0 Heavy Equipment and Trucks FSA20-VEH 18.0. If you have any questions regarding this quote please call! Note, Vehicle will be ordered* ***white exterior*** *unless specified on purchase order. Shipping and Invoicing instructions are required on agency purchase order.*

| Labor | Code | Equipment | Price |
|---|---|---|---|
| 0 | SPEC 141 | 2021 FORD F-250 SUPER DUTY SUPER CAB 4X2 XL- X2A | $ 24,145.00 |
| 0 | 996 | 6.2L V8 GAS ENGINE | NC |
| 0 | 600A | EQUIPMENT GROUP: XL | NC |
| 0 | 90L | POWER WINDOWS & DOOR LOCKS | NC |
| 0 | BUC | BACKUP CAMERA | NC |
| 0 | INCL | SYNC/BLUETOOTH | NC |
| 0 | 512 | SPARE TIRE | NC |
| 0 | LWB | UPGRADE TO 164" WHEELBASE 8'BED FOR SERVICE BODY | $ 1,186.00 |
| 0 | 52B | TRAILER BRAKE CONTROLLER | $ 269.00 |
| 0 | 534 | HEAVY DUTY TOWING PACKAGE- Includes trailer wiring to end of frame and bed center with appropriate body option, 6 or 7 way plug, Receiver Hitch class IV/V with solid ball mount, 2 5/16" ball with pin and clip | $ 1,445.00 |
| 0 | CAMLOC | RELOCATE CAMERA ONCE SERVICE BODY IS COMPLETE | $ 285.00 |
| 0 | 8SB | 8T KNAPHEIDE 696J SINGLE REAR WHEEL SERVICE BODY (INCL BED DELETE) | $ 7,600.00 |
| 0 | 31V | SHIP THROUGH TO KNAPHEIDE- INCL WEIGHT SLIP, MSO, CERTIFICATION & DEALER PDI | $ 625.00 |
| 0 | | | |
| 0 | Z1 | EXTERIOR: OXFORD WHITE | NC |
| 0 | AS | INTERIOR: DARK SLATE VINYL SEATS 40/20/40 | NC |
| 0 | | VINYL FLOOR | NC |
| 0 | | | |
| 0 | LABOR | Total labor hours per spec. Includes wire, loom, connectors, PDI and shop supplies: $65 | $ - |
| | | | |
| | VENDOR COMMENTS | **PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.** | |
| UNIT COST | | | $ 35,555.00 |

| TOTAL QUANTITY | 1 | TOTAL PURCHASE | $ 35,555.00 |
|---|---|---|---|

Prepared by: Bambi Darr
12/14/2020

Duval Ford I 1616 Cassat Ave Jacksonville Florida I 322101600

2021 F-250 4x2 SD Super Cab 8' box 164" WB SRW XL (X2A)

Price Level: 115

# Selected Equip & Specs

## Dimensions

- Exterior length: 254.4"
- Exterior width: 80.0"
- Wheelbase: 164.0"
- Rear track: 67.2"
- Min ground clearance: 8.5"
- Rear legroom: 33.5"
- Rear headroom: 40.3"
- Rear hiproom: 64.7"
- Rear shoulder room: 65.8"
- Approach angle: 17.8 deg
- Cargo volume: 31.6cu.ft.
- Box length: 98.1"
- Cab to axle: 56.1"
- Exterior height: 78.1"
- Front track: 68.3"
- Turning radius: 28.0'
- Front legroom: 43.9"
- Front headroom: 40.8"
- Front hiproom: 62.5"
- Front shoulder room: 66.7"
- Passenger volume: 116.0cu.ft.
- Departure angle: 19 deg
- Maximum cargo volume: 31.6cu.ft.

## Powertrain

- 385hp 6.2L SOHC 16 valve V-8 engine with variable valve control, SMPI
- federal
- Rear-wheel drive
- Fuel Economy Highway: N/A
- Recommended fuel : regular unleaded
- TorqShift-G 6 speed automatic transmission with overdrive
- Fuel Economy Cty: N/A

## Suspension/Handling

- Front Twin I-Beam independent suspension with anti-roll bar, HD shocks
- Firm ride Suspension
- Front and rear 17 x 7.5 argent steel wheels
- Rear rigid axle leaf spring suspension with HD shocks
- Hydraulic power-assist re-circulating ball Steering
- LT245/75SR17 EBSW AS front and rear tires

## Body Exterior

- 4 doors
- Reverse opening right rear passenger
- * **Turn signal indicator in mirrors**
- Black bumpers
- Bed-rail protectors
- Box style: regular
- Front and rear 17 x 7.5 wheels
- Reverse opening left rear passenger
- * **Driver and passenger power remote heated, manual folding door mirrors with turn signal indicator**
- Black door mirrors
- * **Class V trailer hitch with with brake controller and trailer sway control**
- Trailer harness
- Clearcoat paint
- 2 front tow hook(s)

## Convenience

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2021 F-250 4x2 SD Super Cab 8' box 164" WB SRW XL (X2A)

Price Level: 115

# Selected Equip & Specs (cont'd)

- Manual air conditioning with air filter
- * **Driver and passenger 1-touch up**
- * **Remote power door locks with 2 stage unlock and illuminated entry**
- Manual telescopic steering wheel
- FordPass Connect 4G internet access
- Wireless phone connectivity
- 2 1st row LCD monitors
- Passenger visor mirror
- * **Driver and passenger door bins**
- * **Power windows**
- * **Driver and passenger 1-touch down**
- Manual tilt steering wheel
- Day-night rearview mirror
- Emergency SOS
- AppLink smart device integration
- Front and rear cupholders
- Full overhead console
- * **Rear door bins**

## Seats and Trim

- Seating capacity of 6
- 4-way driver seat adjustment
- 4-way passenger seat adjustment
- 60-40 folding rear split-bench seat
- Front 40-20-40 split-bench seat
- Manual driver lumbar support
- Centre front armrest

## Entertainment Features

- AM/FM stereo radio
- Steering wheel mounted radio controls
- Streaming audio
- SYNC external memory control
- 4 speakers
- Fixed antenna

## Lighting, Visibility and Instrumentation

- Halogen aero-composite headlights
- Fully automatic headlights
- Light tinted windows
- Tachometer
- Compass
- Camera(s) - rear
- Trip computer
- Delay-off headlights
- Variable intermittent front windshield wipers
- Front reading lights
- Oil pressure gauge
- Outside temperature display
- Low tire pressure warning
- Trip odometer

## Safety and Security

- 4-wheel ABS brakes
- 4-wheel disc brakes
- ABS and driveline traction control
- Dual seat mounted side impact airbag supplemental restraint system
- * **Remote activated perimeter/approach lighting**
- Brake assist with hill hold control
- AdvanceTrac w/Roll Stability Control Electronic stability control
- Dual front impact airbag supplemental restraint system with passenger cancel
- Safety Canopy System curtain 1st and 2nd row overhead airbag supplemental restraint system
- * **Power remote door locks with 2 stage unlock and panic alarm**

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2021 F-250 4x2 SD Super Cab 8' box 164" WB SRW XL (X2A)

Price Level: 115

# Selected Equip & Specs (cont'd)

- * **Security system with SecuriLock immobilizer**
- Manually adjustable front head restraints
- MyKey restricted driving mode
- 3 manually adjustable rear head restraints

## Dimensions

### *General Weights*

| | | | |
|---|---|---|---|
| * **Curb** | **6,097 lbs.** | GVWR | 10,000 lbs. |
| Payload | 3,870 lbs. | | |

### *Front Weights*

| | | | |
|---|---|---|---|
| Front GAWR | 4,400 lbs. | * **Front curb weight** | **3,506 lbs.** |
| Front axle capacity | 5,250 lbs. | Front spring rating | 4,400 lbs. |
| Front tire/wheel capacity | 6,390 lbs. | | |

### *Rear Weights*

| | | | |
|---|---|---|---|
| Rear GAWR | 6,340 lbs. | * **Rear curb weight** | **2,591 lbs.** |
| Rear axle capacity | 6,200 lbs. | Rear spring rating | 6,340 lbs. |
| Rear tire/wheel capacity | 6,390 lbs. | | |

### *Trailering Type*

| | | | |
|---|---|---|---|
| Type | Regular | Harness | Yes |
| Class | V | Hitch | Yes |
| * **Brake controller** | **Yes** | Trailer sway control | Yes |

### *General Trailering*

| | | | |
|---|---|---|---|
| 5th-wheel towing capacity | 12900 lbs. | Gooseneck towing capacity | 12900 lbs. |
| Towing capacity | 12900 lbs. | GCWR | 19500 lbs. |

### *Fuel Tank type*

| | |
|---|---|
| Capacity | 34 gal. |

### *Off Road*

| | | | |
|---|---|---|---|
| Approach angle | 18 deg | Departure angle | 19 deg |
| Ramp breakover angle | 18 deg | Min ground clearance | 8 " |
| Load floor height | 35 " | | |

### *Exterior cargo*

| | | | |
|---|---|---|---|
| Length | 98.1 " | Minimum width | 50.5 " |
| Volume | 78.5 cu.ft. | Pickup box depth | 21.1 " |
| Maximum width | 66.9 " | Tailgate width | 60.5 " |

### *Interior cargo*

| | | | |
|---|---|---|---|
| Cargo volume | 31.6 cu.ft. | Maximum cargo volume | 31.6 cu.ft. |

## Powertrain

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2021 F-250 4x2 SD Super Cab 8' box 164" WB SRW XL (X2A)

Price Level: 115

# Selected Equip & Specs (cont'd)

### *Engine Type*

| | | | |
|---|---|---|---|
| Block material | Iron | Cylinders | V-8 |
| Head material | Aluminum | Ignition | Spark |
| Injection | Sequential MPI | Liters | 6.2L |
| Orientation | Longitudinal | Recommended fuel | Regular unleaded |
| Valves per cylinder | 2 | Valvetrain | SOHC |
| Variable valve control | Yes | | |

### *Engine Spec*

| | | | |
|---|---|---|---|
| Bore | 4.02" | Compression ratio | 9.8:1 |
| Displacement | 379 cu.in. | Stroke | 3.74" |

### *Engine Power*

| | | | |
|---|---|---|---|
| SAEJ1349 AUG2004 compliant | Yes | Output | 385 HP @ 5,750 RPM |
| Torque | 430 ft.-lb @ 3,800 RPM | | |

### *Alternator*

| | |
|---|---|
| Amps | 157 |

### *Battery*

| | | | |
|---|---|---|---|
| Amp hours | 72 | Cold cranking amps | 650 |
| Run down protection | Yes | | |

### *Transmission*

| | | | |
|---|---|---|---|
| Electronic control | Yes | Lock-up | Yes |
| Overdrive | Yes | Speed | 6 |
| Type | Automatic | | |

### *Transmission Gear Ratios*

| | | | |
|---|---|---|---|
| 1st | 4.17 | 2nd | 2.34 |
| 3rd | 1.52 | 4th | 1.14 |
| 5th | 0.87 | 6th | 0.69 |
| Reverse Gear ratios | 3.4 | | |

### *Transmission Torque Converter*

| | |
|---|---|
| Stall ratio | 2.01 |

### *Transmission Extras*

| | | | |
|---|---|---|---|
| Driver selectable mode | Yes | Sequential shift control | SelectShift |
| Oil cooler | Regular duty | | |

### *Drive Type*

| | |
|---|---|
| Type | Rear-wheel |

### *Drive Feature*

| | |
|---|---|
| Traction control | ABS and driveline |

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2021 F-250 4x2 SD Super Cab 8' box 164" WB SRW XL (X2A)

Price Level: 115

# Selected Equip & Specs (cont'd)

*Drive Axle*

| | |
|---|---|
| Ratio | 3.73 |

*Exhaust*

| | | | |
|---|---|---|---|
| Material | Stainless steel | System type | Single |

*Emissions*

| | |
|---|---|
| CARB | Federal |

*fuel Economy*

| | |
|---|---|
| Fuel type | Gasoline |

*Fuel Economy (Alternate 1)*

| | |
|---|---|
| Fuel type | E85 |

*Acceleration*

| | |
|---|---|
| 0-60 mph (s) | 6.92 |

*1/4 Mile*

| | | | |
|---|---|---|---|
| Seconds | 15.3 | Speed | 93 mph |

*Skid Pad*

| | |
|---|---|
| Lateral acceleration (g) | 0.6 |

*Slalom*

| | |
|---|---|
| Speed | 51 mph |

## Driveability

*Brakes*

| | | | |
|---|---|---|---|
| ABS | 4-wheel | ABS channels | 4 |
| Type | 4-wheel disc | Vented discs | Front and rear |

*Brake Assistance*

| | | | |
|---|---|---|---|
| Brake assist | Yes | Hill hold control | Yes |

*Suspension Control*

| | | | |
|---|---|---|---|
| Ride | Firm | Electronic stability control | Stability control with anti-roll |

*Front Suspension*

| | | | |
|---|---|---|---|
| Independence | Twin I-Beam independent | Anti-roll bar | Regular |

*Front Spring*

| | | | |
|---|---|---|---|
| Type | Coil | Grade | Regular |

*Front Shocks*

| | |
|---|---|
| Type | HD |

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2021 F-250 4x2 SD Super Cab 8' box 164" WB SRW XL (X2A)

Price Level: 115

# Selected Equip & Specs (cont'd)

*Rear Suspension*

| | | | |
|---|---|---|---|
| Independence | Rigid axle | Type | Leaf |

*Rear Spring*

| | | | |
|---|---|---|---|
| Type | Leaf | Grade | HD |

*Rear Shocks*

| | |
|---|---|
| Type | HD |

*Steering*

| | | | |
|---|---|---|---|
| Activation | Hydraulic power-assist | Type | Re-circulating ball |

*Steering Specs*

| | |
|---|---|
| # of wheels | 2 |

## Exterior

*Front Wheels*

| | | | |
|---|---|---|---|
| Diameter | 17" | Width | 7.50" |

*Rear Wheels*

| | | | |
|---|---|---|---|
| Diameter | 17" | Width | 7.50" |

*Spare Wheels*

| | |
|---|---|
| Wheel material | Steel |

*Front and Rear Wheels*

| | | | |
|---|---|---|---|
| Appearance | Argent | Material | Steel |
| Covers | Hub | | |

*Front Tires*

| | | | |
|---|---|---|---|
| Aspect | 75 | Diameter | 17" |
| Sidewalls | BSW | Speed | S |
| Tread | AS | Type | LT |
| Width | 245mm | LT load rating | E |
| RPM | 645 | | |

*Rear Tires*

| | | | |
|---|---|---|---|
| Aspect | 75 | Diameter | 17" |
| Sidewalls | BSW | Speed | S |
| Tread | AS | Type | LT |
| Width | 245mm | LT load rating | E |
| RPM | 645 | | |

*Spare Tire*

| | | | |
|---|---|---|---|
| Mount | Underbody w/crankdown | Type | Full-size |

*Wheels*

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2021 F-250 4x2 SD Super Cab 8' box 164" WB SRW XL (X2A)

Price Level: 115

# Selected Equip & Specs (cont'd)

| | | | |
|---|---|---|---|
| Front track | 68.3" | Rear track | 67.2" |
| Turning radius | 28.0' | Wheelbase | 164.0" |

*Body Features*

| | | | |
|---|---|---|---|
| Body material | Aluminum | Side impact beams | Yes |
| Front tow hook(s) | 2 | | |

*Body Doors*

| | | | |
|---|---|---|---|
| Door count | 4 | Left rear passenger | Reverse opening |
| Right rear passenger | Reverse opening | Rear cargo | Tailgate |

*Pickup*

| | | | |
|---|---|---|---|
| Box style | Regular | Bed-rail protectors | Yes |

*Exterior Dimensions*

| | | | |
|---|---|---|---|
| Length | 254.4" | Body width | 80.0" |
| Body height | 78.1" | Cab to axle | 56.1" |
| Frame section modulus | 10.7cu.in. | Frame yield strength (psi) | 50000.0 |
| Front bumper to Front axle | 38.2" | Front bumper to back of cab | 146.3" |

## Safety

*Airbags*

| | | | |
|---|---|---|---|
| Driver front-impact | Yes | Driver side-impact | Seat mounted |
| Overhead | Safety Canopy System curtain 1st and 2nd row | Passenger front-impact | Cancellable |
| Passenger side-impact | Seat mounted | | |

*Seatbelt*

| | | | |
|---|---|---|---|
| Rear centre 3 point | Yes | Height adjustable | Front |

*Security*

| | | | |
|---|---|---|---|
| Immobilizer | SecuriLock | * **Panic alarm** | **Yes** |
| Restricted driving mode | MyKey | | |

## Seating

*Passenger Capacity*

| | |
|---|---|
| Capacity | 6 |

*Front Seats*

| | | | |
|---|---|---|---|
| Split | 40-20-40 | Type | Split-bench |

*Driver Seat*

| | | | |
|---|---|---|---|
| Fore/aft | Manual | Reclining | Manual |
| Way direction control | 4 | Lumbar support | Manual |

*Passenger seat*

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2021 F-250 4x2 SD Super Cab 8' box 164" WB SRW XL (X2A)

Price Level: 115

# Selected Equip & Specs (cont'd)

| | | | |
|---|---|---|---|
| Fore/aft | Manual | Reclining | Manual |
| Way direction control | 4 | | |

*Front Head Restraint*

| | | | |
|---|---|---|---|
| Control | Manual | Type | Adjustable |

*Front Armrest*

| | |
|---|---|
| Centre | Yes |

*Rear Seats*

| | | | |
|---|---|---|---|
| Descriptor | Split-bench | Facing | Front |
| Folding | 60-40 | Folding position | Fold-up cushion |
| Type | Fixed | | |

*Rear Head Restraints*

| | | | |
|---|---|---|---|
| Control | Manual | Type | Adjustable |
| Number | 3 | | |

*Front Seat Trim*

| | | | |
|---|---|---|---|
| Material | Vinyl | Back material | Vinyl |

*Rear Seat Trim Group*

| | | | |
|---|---|---|---|
| Material | Vinyl | Back material | Carpet |

## Convenience

*AC And Heat Type*

| | | | |
|---|---|---|---|
| Air conditioning | Manual | Air filter | Yes |
| Underseat ducts | Yes | | |

*Audio System*

| | | | |
|---|---|---|---|
| Radio | AM/FM stereo | Radio grade | Regular |
| Seek-scan | Yes | External memory control | SYNC |

*Audio Speakers*

| | | | |
|---|---|---|---|
| Speaker type | Regular | Speakers | 4 |

*Audio Controls*

| | | | |
|---|---|---|---|
| Steering wheel controls | Yes | Voice activation | Yes |
| Streaming audio | Bluetooth yes | | |

*Audio Antenna*

| | |
|---|---|
| Type | Fixed |

*LCD Monitors*

| | | | |
|---|---|---|---|
| 1st row | 2 | Primary monitor size (inches) | 4.2 |

*Convenience Features*

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2021 F-250 4x2 SD Super Cab 8' box 164" WB SRW XL (X2A)

Price Level: 115

# Selected Equip & Specs (cont'd)

| | |
|---|---|
| * **Retained accessory power** | **Yes** |
| Emergency SOS | Mobile device |
| Smart device integration | App link |
| 12V DC power outlet | 2 |
| Wireless phone connectivity | Bluetooth |

*Door Lock Activation*

| | |
|---|---|
| * **Type** | **Power with 2 stage unlock** |
| * **Integrated key/remote** | **Yes** |
| * **Remote** | **Keyfob (front doors)** |

*Door Lock Type*

| | |
|---|---|
| * **Tailgate/rear door lock** | **Included with power door locks** |

*Door Locks Extra FOB Controls*

| | |
|---|---|
| Remote engine start | Smart device only |

*Instrumentation Type*

| | |
|---|---|
| Display | Analog |

*Instrumentation Gauges*

| | | | |
|---|---|---|---|
| Tachometer | Yes | Oil pressure | Yes |
| Engine temperature | Yes | Transmission fluid temp | Yes |
| Engine hour meter | Yes | | |

*Instrumentation Warnings*

| | | | |
|---|---|---|---|
| Oil pressure | Yes | Engine temperature | Yes |
| Battery | Yes | Lights on | Yes |
| Key | Yes | Low fuel | Yes |
| Door ajar | Yes | Service interval | Yes |
| Brake fluid | Yes | Low tire pressure | Tire specific |

*Instrumentation Displays*

| | | | |
|---|---|---|---|
| Clock | In-radio display | Compass | Yes |
| Exterior temp | Yes | Systems monitor | Yes |
| Camera(s) - rear | Yes | | |

*Instrumentation Feature*

| | | | |
|---|---|---|---|
| Trip computer | Yes | Trip odometer | Yes |

*Steering Wheel Type*

| | | | |
|---|---|---|---|
| Material | Urethane | Tilting | Manual |
| Telescoping | Manual | | |

*Front Side Windows*

| | |
|---|---|
| * **Window 1st row activation** | **Power** |

*Windows Rear Side*

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2021 F-250 4x2 SD Super Cab 8' box 164" WB SRW XL (X2A)

Price Level: 115

# Selected Equip & Specs (cont'd)

| | | | |
|---|---|---|---|
| *** 2nd row activation** | **Power** | | |

*Window Features*

| | | | |
|---|---|---|---|
| *** 1-touch down** | **Driver and passenger** | *** 1-touch up** | **Driver and passenger** |
| Tinted | Light | | |

*Front Windshield*

| | |
|---|---|
| Wiper | Variable intermittent |

*Rear Windshield*

| | |
|---|---|
| Window | Fixed |

## Interior

*Passenger Visor*

| | |
|---|---|
| Mirror | Yes |

*Rear View Mirror*

| | |
|---|---|
| Day-night | Yes |

*Headliner*

| | | | |
|---|---|---|---|
| Coverage | Full | Material | Cloth |

*Floor Trim*

| | | | |
|---|---|---|---|
| Coverage | Full | Covering | Vinyl/rubber |

*Trim Feature*

| | | | |
|---|---|---|---|
| Gear shifter material | Urethane | Interior accents | Chrome |

*Lighting*

| | | | |
|---|---|---|---|
| Dome light type | Fade | Front reading | Yes |
| *** Illuminated entry** | **Yes** | Variable IP lighting | Yes |

*Overhead Console Storage*

| | | | |
|---|---|---|---|
| Storage | Yes | Type | Full |

*Storage*

| | | | |
|---|---|---|---|
| *** Driver door bin** | **Yes** | Front Beverage holder(s) | Yes |
| Glove box | Locking | *** Passenger door bin** | **Yes** |
| Illuminated | Yes | Rear yes | Yes |
| Instrument panel | Covered bin | Dashboard | Yes |
| *** Rear door bins** | **Yes** | | |

*Legroom*

| | | | |
|---|---|---|---|
| Front | 43.9" | Rear | 33.5" |

*Headroom*

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2021 F-250 4x2 SD Super Cab 8' box 164" WB SRW XL (X2A)

Price Level: 115

# Selected Equip & Specs (cont'd)

| | | | |
|---|---|---|---|
| Front | 40.8" | Rear | 40.3" |
| *Hip Room* | | | |
| Front | 62.5" | Rear | 64.7" |
| *Shoulder Room* | | | |
| Front | 66.7" | Rear | 65.8" |
| *Interior Volume* | | | |
| Passenger volume | 116.0 cu.ft. | | |

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# CITY OF BROOKSVILLE CAPITAL IMPROVEMENT PROJECT FORM

| DEPARTMENT<br>Public Works | PROJECT NUMBER | 028-19 |
|---|---|---|
| | | |
| PROJECT NAME | | |
| F250 Utility bed Truck | | |

- ☐ Feasibility Study
- ☐ Design
- ☐ Land Acquisition
- ☐ Furnishings/Equipment
- ☐ New
- X Replacement
- ☐ Improvement to Buildings
- ☐ Contingency
- ☐ Construction/Demolition
- ☐ Other

| FY 21 | FY 22 | FY 23 | FY 24 | FY 25 | FY 26 | Unscheduled |
|---|---|---|---|---|---|---|

| DESCRIPTION/JUSTIFICATION |
|---|
| Replacement of vehicle number 589 a 2004 Ford F350 with 131,432 miles. This truck has exceeded its useful life and should be removed from the fleet. |

PROJECT ALTERNATIVES CONSIDERED

This truck is utilized by the Facilities Division on a daily basis and is the primary means or transporting, supplies, tools and materials utilize by Facilities Staff. Not replacing the vehicle would result in staff not being able to transit efficiently and effectively between work assignments. Additionally, staff would not have a means to transport materials, tools and equipment efficiently resulting in a loss of customer service.

BENEFITS OF APPROVAL

Approving the replacement of this vehicle will allow the Facilities staff to continue t work in a timely, efficient and fiscally responsible manner.

BUDGET IMPACT

The cost of this vehicle is estimated at $34,410.00 per state bid and this amount would need to be incorporated into the FY 2021 proposed budget.

CONSEQUENCES OF DEFERAL

Defering this purchase will increase the cost of future purchasing of the same vehicle. Delaying the purchase will provide the department staff with substandard vehicle base on milage, age and the condition of the current vehicle. Continued and increasing maintenance cost to keep the existing vehicle in a safe operating condition.

FUNDING SOURCES

- ☐ Operating Revenues
- ☐ Impact Fees
- ☐ Grants
- ☐ Water Enterprise Funds
- ☐ Sewer Enterprise Funds
- ☐ Sanitation Enterprise Funds
- ☐ Debt
- ☐ Other

PICTURE OR MAP ATTACHED

**AGENDA ITEM MEMORANDUM**

City Council
AGENDA ITEM: G. 5.
01/19/2021

| | |
|---|---|
| **TO:** | Honorable Mayor and City Council Members |
| **FROM:** | Paul Booth, Public Works Director |
| **VIA:** | Mark Kutney, City Manager |
| **SUBJECT:** | Purchase a 22021 Ford F450 Super Duty to replace a 2002 Dodge Ram 350. |
| **DATE:** | 01/19/2021 |

**CITY MANAGER RECOMMENDATION:**

Recommend the replacement of truck number 588 with a 2021 Ford F450 Super Duty regular cab equipped with a crane. The total cost of replacement will be $84,245.00 and has been budgeted in the FY 2021 Budget.

**REPORT IN BRIEF:**

Replacement of vehicle number 588, a 2002 Dodge Ram 350, 4x4x with 73,150 miles. This truck has exceeded its useful life and should be removed from the fleet. This truck is utilized by municipal utilities and is equipped with a crane for maintenance work on various sanitary sewer and water plant facilities. This truck us utilized in the replacement of large and heavy equipment such as pumps and motors. Not replacing the vehicle would result in staff being able to ensure proper maintenance is being complete in a timely and efficient manner. Approving the replacement of this vehicle will allow the municipal utilities staff to continue to provide the highest level of customer service and ensure that proper maintenance is being completed when required.

**DISCUSSION:**

This truck is utilized by municipal utilities and is equipped with a crane for maintenance work on various sanitary sewer and water plant facilities. This truck us utilized in the replacement of large and heavy equipment such as pumps and motors. Not replacing the vehicle would result in staff being able to ensure proper maintenance is being complete in a timely and efficient manner.
Approving the replacement of this vehicle will allow the municipal utilities staff to continue to provide the highest level of customer service and ensure that proper maintenance is being completed when required.

**FISCAL IMPACT:**

Replacement of Vehicle Number 588 with a 2021 Ford F450 Regular Cab with utility box and crane at a total cost of $84,245.00 is budgeted in FY20/21 in the Water Wastewater Fund.

**ALTERNATIVES:**

Do not replace Vehicle Number 588

**Attachments**

Crane Truck
F450 Bid

# CITY OF BROOKSVILLE CAPITAL IMPROVEMENT PROJECT FORM

| DEPARTMENT<br>Municipal Utilities | PROJECT NUMBER | |
|---|---|---|
| | | |
| PROJECT NAME | | |
| Ford F450 Super Duty Regular Cab | | |

- ☐ Feasibility Study
- ☐ Design
- ☐ Land Acquisition
- ☐ Furnishings/Equipment
- ☐ New
- X Replacement
- ☐ Improvement to Buildings
- ☐ Contingency
- ☐ Construction/Demolition
- ☐ Other

| FY 21 | FY 22 | FY 23 | FY 24 | FY 25 | FY 26 | Unscheduled |
|---|---|---|---|---|---|---|

| DESCRIPTION/JUSTIFICATION |
|---|
| Replacement of vehicle number 588, a 2002 Dodge Ram 350, 4x4x with 73,150 miles. This truck has exceeded its useful life and should be removed from the fleet. |

PROJECT ALTERNATIVES CONSIDERED

This truck is utilized by municipal utilities and is equipped with a crane for maintenance work on various sanitary sewer and water plant facilities. This truck us utilized in the replacement of large and heavy apparatice such as pumps and motors. Not replacing the vehicle would result in staff being able to ensuer porper maintenance is being complete in a timely and efficient manner.

BENEFITS OF APPROVAL

Approving the replacement of this vehicle will allow the municipal utilities staff to continue to provide the highest level of customer service and ensuer that porper maintenance is being completed when required.

BUDGET IMPACT

The cost of this vehicle is estimated at $83,101.00 per state bid and this amount would need to be incorporated into the FY 2021 proposed budget.

CONSEQUENCES OF DEFERAL

Defering this purchase will increase the cost of future purchasing of the same vehicle. Delaying the purchase will provide the department staff with substandard vehicle base on milage, age and the condition of the current vehicle. Continued and increasing maintenance cost to keep the existing vehicle in a safe operating condition.

FUNDING SOURCES

- ☐ Operating Revenues
- ☐ Impact Fees
- ☐ Grants
- ☐ Water Enterprise Funds
- ☐ Sewer Enterprise Funds
- ☐ Sanitation Enterprise Funds
- ☐ Debt
- ☐ Other

PICTURE OR MAP ATTACHED

# CITY OF BROOKSVILLE

| Prepared for: | Contract Holder | DATE: |
|---|---|---|
| CITY OF BROOKSVILLE<br>TRACEY GERTH<br>352-540-3869<br>TGerth@cityofbrooksville.us | *DUVAL FLEET*<br>*Bambi Darr*<br>*(Work) 904-381-6596*<br>*(Cell) 910-622-6544*<br>*(Fax) 904-387-6816*<br>bambi.darr@duvalfleet.com<br>*5203 Waterside Dr. Jax, FL 32210* *CENTRAL* | 12/14/20 |

*PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL*

*We appreciate your interest and the opportunity to quote. Pricing per FLORIDA SHERIFFS ASSOCIATION LIGHT VEHICLE CONTRACT FSA20-VEL28.0 Heavy Equipment and Trucks FSA20-VEH 18.0. If you have any questions regarding this quote please call! Note, Vehicle will be ordered* **white exterior** *unless specified on purchase order. Shipping and Invoicing instructions are required on agency purchase order.*

| Labor | Code | Equipment | Price |
|---|---|---|---|
| 0 | SPEC 20 | *2021 FORD F-450 SUPER DUTY REGULAR CAB & CHASSIS DRW 4X2 XL- F4G* | $ 34,753.00 |
| 0 | 99T | 6.7L POWER STROKE DIESEL | NC |
| 0 | 660A | EQUIPMENT GROUP: XL | NC |
| 0 | INCL | MANUAL WINDOWS & DOOR LOCKS | NC |
| 0 | INCL | SYNC/BLUETOOTH | NC |
| 0 | X4N | 4.10 LIMITED SLIP AXLE | $ 359.00 |
| 0 | 52B | TRAILER BRAKE CONTROLLER | $ 269.00 |
| 0 | 872 | BACKUP CAMERA- SHIPS LOOSE FROM FACTORY | $ 414.00 |
| 0 | BACZONE | REVERSE SENSING SYSTEM | $ 445.00 |
| 0 | 534 | HEAVY DUTY TOWING PACKAGE- Includes trailer wiring to end of frame and bed center with appropriate body option, 6 or 7 way plug, Receiver Hitch class IV/V with solid ball mount, 2 5/16" ball with pin and clip | $ 1,645.00 |
| 0 | 59H | HIGH MOUNT CENTER STOP LAMP | NC |
| 0 | CA1 | UPGRADE TO 169" WHEELBASE 84" CA FOR KNAPHEIDE BODY | $ 1,814.00 |
| 0 | CAMLOC | INSTALL CAMERA ONCE CRANE BODY IS COMPLETE | $ 285.00 |
| 0 | CB 10 | 11' KNAPHEIDE CRANE BODY, MODEL 6132DL30 WITH MANUAL OUTRIGGERS, CRANE REINFORCEMENTS & SPRING BUILD UP & STEP BUMPER (USE WITH 5K CRANE) | $ 24,000.00 |
| 0 | ELEC CRANE 14 | 5,000LB LIFTMOORE ELECTRIC CRANE MODEL 5000X 12-20 WITH 20' POWER REACH, HARDWIRED PENDANT, BOOM REST, AUXILIARY BATTERY & CIRCUIT BREAKER | $ 19,636.00 |
| 0 | 31V | SHIP THROUGH TO KNAPHEIDE- INCL WEIGHT SLIP, MSO, CERTIFICATION AND DEALER PDI | $ 625.00 |
| 0 | | | |
| 0 | Z1 | EXTERIOR: OXFORD WHITE | NC |
| 0 | AS | INTERIOR: DARK SLATE VINYL SEATS 40/20/40 | NC |
| 0 | | VINYL FLOOR | NC |
| 0 | | | |
| 0 | LABOR | Total labor hours per spec. Includes wire, loom, connectors, PDI and shop supplies: $65 | $ - |
| | | | |
| | VENDOR COMMENTS | **PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.** | |
| UNIT COST | | | $ 84,245.00 |

| TOTAL QUANTITY | 1 | TOTAL PURCHASE | $ 84,245.00 |
|---|---|---|---|

Prepared by: Bambi Darr
12/14/2020

Duval Ford I 1616 Cassat Ave Jacksonville Florida I 322101600

2021 F-450 Chassis 4x2 SD Regular Cab 169" WB DRW XL (F4G)

Price Level: 115

# Selected Equip & Specs

## Dimensions

- Exterior length: 254.8"
- Exterior width: 80.0"
- Wheelbase: 169.0"
- Rear track: 74.0"
- Rear tire outside width: 93.9"
- Front legroom: 43.9"
- Front hiproom: 62.5"
- Passenger volume: 64.6cu.ft.
- Maximum cargo volume: 11.6cu.ft.
- Cab to axle: 84.0"
- Exterior height: 81.5"
- Front track: 74.8"
- Turning radius: 24.2'
- Min ground clearance: 8.3"
- Front headroom: 40.8"
- Front shoulder room: 66.7"
- Cargo volume: 11.6cu.ft.

## Powertrain

* **Powerstroke 330hp 6.7L OHV 32 valve intercooled turbo V-8 engine with diesel direct injection**
- federal
- Rear-wheel drive
- Fuel Economy Cty: N/A
* **Recommended fuel : diesel**
- TorqShift 10 speed automatic transmission with overdrive
* **Limited slip differential**
- Fuel Economy Highway: N/A

## Suspension/Handling

- Front Mono-beam non-independent suspension with anti-roll bar, HD shocks
- Firm ride Suspension
- Front and rear 19.5 x 6 argent steel wheels
- Dual rear wheels
- Rear DANA M300 rigid axle leaf spring suspension with anti-roll bar, HD shocks
- Hydraulic power-assist re-circulating ball Steering
- LT225/70SR19.5 GBSW AS front and rear tires

## Body Exterior

- 2 doors
- Black door mirrors
- Trailer harness
- Front and rear 19.5 x 6 wheels
- Driver and passenger , manual folding door mirrors
- Black bumpers
- Clearcoat paint
- 2 front tow hook(s)

## Convenience

- Manual air conditioning with air filter
- Manual door locks
- Manual telescopic steering wheel
- FordPass Connect 4G internet access
- Wireless phone connectivity
- 2 1st row LCD monitors
- Passenger visor mirror
- Manual front windows
- Manual tilt steering wheel
- Day-night rearview mirror
- Emergency SOS
- AppLink smart device integration
- Front cupholders
- Upfitter switches

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2021 F-450 Chassis 4x2 SD Regular Cab 169" WB DRW XL (F4G)

Price Level: 115

# Selected Equip & Specs (cont'd)

## Seats and Trim

- Seating capacity of 3
- 4-way driver seat adjustment
- 4-way passenger seat adjustment
- Front 40-20-40 split-bench seat
- Manual driver lumbar support
- Centre front armrest

## Entertainment Features

- AM/FM stereo radio
- Steering wheel mounted radio controls
- Streaming audio
- SYNC external memory control
- 4 speakers
- Fixed antenna

## Lighting, Visibility and Instrumentation

- Halogen aero-composite headlights
- Fully automatic headlights
- Light tinted windows
- Tachometer
- Outside temperature display
- Trip computer
- Delay-off headlights
- Variable intermittent front windshield wipers
- Front reading lights
- Compass
- * **Camera(s) - rear**
- Trip odometer

## Safety and Security

- 4-wheel ABS brakes
- 4-wheel disc brakes
- Dual front impact airbag supplemental restraint system with passenger cancel
- Safety Canopy System curtain 1st row overhead airbag supplemental restraint system
- Manually adjustable front head restraints
- Brake assist
- Driveline traction control
- Dual seat mounted side impact airbag supplemental restraint system
- Manual door locks

## Dimensions

### *General Weights*

| | | | |
|---|---|---|---|
| * **Curb** | **7,469 lbs.** | GVWR | 16,500 lbs. |
| * **Payload** | **9,040 lbs.** | | |

### *Front Weights*

| | | | |
|---|---|---|---|
| * **Front GAWR** | **6,000 lbs.** | * **Front curb weight** | **4,397 lbs.** |
| Front axle capacity | 7,000 lbs. | * **Front spring rating** | **6,000 lbs.** |
| Front tire/wheel capacity | 7,500 lbs. | | |

### *Rear Weights*

| | | | |
|---|---|---|---|
| Rear GAWR | 13,660 lbs. | * **Rear curb weight** | **3,072 lbs.** |
| Rear axle capacity | 13,660 lbs. | Rear spring rating | 13,660 lbs. |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2021 F-450 Chassis 4x2 SD Regular Cab 169" WB DRW XL (F4G)

Price Level: 115

# Selected Equip & Specs (cont'd)

| | | | |
|---|---|---|---|
| Rear tire/wheel capacity | 15,000 lbs. | | |
| *Trailering Type* | | | |
| Harness | Yes | * **Brake controller** | **Yes** |
| Trailer sway control | Yes | | |
| *General Trailering* | | | |
| * **5th-wheel towing capacity** | **23900 lbs.** | * **Gooseneck towing capacity** | **23900 lbs.** |
| Towing capacity | 17340 lbs. | * **GCWR** | **32500 lbs.** |
| *Fuel Tank type* | | | |
| Capacity | 40 gal. | | |
| *Off Road* | | | |
| Min ground clearance | 8 " | | |
| *Interior cargo* | | | |
| Cargo volume | 11.6 cu.ft. | Maximum cargo volume | 11.6 cu.ft. |
| *Rear Frame* | | | |
| Height loaded | 28 " | Height unloaded | 34 " |

## Powertrain

| | | | |
|---|---|---|---|
| *Engine Type* | | | |
| * **Brand** | **Powerstroke** | Block material | Iron |
| Cylinders | V-8 | Head material | Aluminum |
| * **Ignition** | **Compression** | * **Injection** | **Diesel direct injection** |
| * **Liters** | **6.7L** | Orientation | Longitudinal |
| * **Recommended fuel** | **Diesel** | * **Valves per cylinder** | **4** |
| Valvetrain | OHV | * **Forced induction** | **Intercooled turbo** |
| *Engine Spec* | | | |
| * **Bore** | **3.90"** | * **Compression ratio** | **15.8:1** |
| * **Displacement** | **406 cu.in.** | * **Stroke** | **4.25"** |
| *Engine Power* | | | |
| SAEJ1349 AUG2004 compliant | Yes | * **Output** | **330 HP @ 2,600 RPM** |
| * **Torque** | **825 ft.-lb @ 2,000 RPM** | | |
| *Alternator* | | | |
| Type | HD | Amps | 240 |
| *Battery* | | | |

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2021 F-450 Chassis 4x2 SD Regular Cab 169" WB DRW XL (F4G)

Price Level: 115

# Selected Equip & Specs (cont'd)

| | | | |
|---|---|---|---|
| Amp hours | 78 | Cold cranking amps | 750 |
| Run down protection | Yes | * **Type** | **Dual** |

*Transmission*

| | | | |
|---|---|---|---|
| Electronic control | Yes | Lock-up | Yes |
| Overdrive | Yes | Speed | 10 |
| Type | Automatic | | |

*Transmission Gear Ratios*

| | | | |
|---|---|---|---|
| 1st | 4.696 | 2nd | 2.985 |
| 3rd | 2.146 | 4th | 1.769 |
| 5th | 1.52 | 6th | 1.275 |
| 7th | 1 | 8th | 0.854 |
| 9th | 0.689 | 10th | 0.616 |
| Reverse Gear ratios | 4.866 | | |

*Transmission Extras*

| | | | |
|---|---|---|---|
| Driver selectable mode | Yes | Sequential shift control | SelectShift |
| Oil cooler | Regular duty | | |

*Drive Type*

| | |
|---|---|
| Type | Rear-wheel |

*Drive Feature*

| | | | |
|---|---|---|---|
| * **Limited slip differential** | **Mechanical** | Traction control | Driveline |

*Drive Axle*

| | |
|---|---|
| * **Ratio** | **4.1** |

*Exhaust*

| | | | |
|---|---|---|---|
| Material | Stainless steel | System type | Single |

*Emissions*

| | |
|---|---|
| CARB | Federal |

*fuel Economy*

| | |
|---|---|
| * **Fuel type** | **Diesel** |

*Engine Retarder*

| | |
|---|---|
| * **Type** | **Yes** |

## Driveability

*Brakes*

| | | | |
|---|---|---|---|
| ABS | 4-wheel | ABS channels | 3 |
| Type | 4-wheel disc | Vented discs | Front and rear |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

# Selected Equip & Specs (cont'd)

*Brake Assistance*

| | |
|---|---|
| Brake assist | Yes |

*Suspension Control*

| | |
|---|---|
| Ride | Firm |

*Front Suspension*

| | | | |
|---|---|---|---|
| Independence | Mono-beam non-independent | Anti-roll bar | Regular |

*Front Spring*

| | | | |
|---|---|---|---|
| Type | Coil | Grade | Regular |

*Front Shocks*

| | |
|---|---|
| Type | HD |

*Rear Suspension*

| | | | |
|---|---|---|---|
| Independence | DANA M300 rigid axle | Type | Leaf |
| Anti-roll bar | Regular | | |

*Rear Spring*

| | | | |
|---|---|---|---|
| Type | Leaf | Grade | HD |

*Rear Shocks*

| | |
|---|---|
| Type | HD |

*Steering*

| | | | |
|---|---|---|---|
| Activation | Hydraulic power-assist | Type | Re-circulating ball |

*Steering Specs*

| | |
|---|---|
| # of wheels | 2 |

## Exterior

*Front Wheels*

| | | | |
|---|---|---|---|
| Diameter | 19.5" | Width | 6.00" |

*Rear Wheels*

| | | | |
|---|---|---|---|
| Diameter | 19.5" | Width | 6.00" |
| Dual | Yes | | |

*Front and Rear Wheels*

| | | | |
|---|---|---|---|
| Appearance | Argent | Material | Steel |

*Front Tires*

| | | | |
|---|---|---|---|
| Aspect | 70 | Diameter | 19.5" |
| Sidewalls | BSW | Speed | S |
| Tread | AS | Type | LT |
| Width | 225mm | LT load rating | G |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2021 F-450 Chassis 4x2 SD Regular Cab 169" WB DRW XL (F4G)

Price Level: 115

# Selected Equip & Specs (cont'd)

| | |
|---|---|
| RPM | 647 |

### *Rear Tires*

| | | | |
|---|---|---|---|
| Aspect | 70 | Diameter | 19.5" |
| Sidewalls | BSW | Speed | S |
| Tread | AS | Type | LT |
| Width | 225mm | LT load rating | G |
| RPM | 647 | | |

### *Wheels*

| | | | |
|---|---|---|---|
| Front track | 74.8" | Rear track | 74.0" |
| Turning radius | 24.2' | Wheelbase | 169.0" |
| Rear tire outside width | 93.9" | | |

### *Body Features*

| | | | |
|---|---|---|---|
| Front splash guards | Yes | Body material | Aluminum |
| Side impact beams | Yes | Front tow hook(s) | 2 |

### *Body Doors*

| | |
|---|---|
| Door count | 2 |

### *Exterior Dimensions*

| | | | |
|---|---|---|---|
| Length | 254.8" | Body width | 80.0" |
| Body height | 81.5" | Cab to axle | 84.0" |
| Axle to end of frame | 47.2" | Frame section modulus | 12.7cu.in. |
| Frame yield strength (psi) | 50000.0 | Frame rail width | 34.2" |
| Front bumper to Front axle | 38.3" | Cab to end of frame | 131.2" |
| Front bumper to back of cab | 123.7" | | |

## Safety

### *Airbags*

| | | | |
|---|---|---|---|
| Driver front-impact | Yes | Driver side-impact | Seat mounted |
| Overhead | Safety Canopy System curtain 1st row | Passenger front-impact | Cancellable |
| Passenger side-impact | Seat mounted | | |

### *Seatbelt*

| | |
|---|---|
| Height adjustable | Front |

## Seating

### *Passenger Capacity*

| | |
|---|---|
| Capacity | 3 |

### *Front Seats*

| | | | |
|---|---|---|---|
| Split | 40-20-40 | Type | Split-bench |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2021 F-450 Chassis 4x2 SD Regular Cab 169" WB DRW XL (F4G)

Price Level: 115

# Selected Equip & Specs (cont'd)

### *Driver Seat*

| | | | |
|---|---|---|---|
| Fore/aft | Manual | Reclining | Manual |
| Way direction control | 4 | Lumbar support | Manual |

### *Passenger seat*

| | | | |
|---|---|---|---|
| Fore/aft | Manual | Reclining | Manual |
| Way direction control | 4 | | |

### *Front Head Restraint*

| | | | |
|---|---|---|---|
| Control | Manual | Type | Adjustable |

### *Front Armrest*

| | |
|---|---|
| Centre | Yes |

### *Front Seat Trim*

| | | | |
|---|---|---|---|
| Material | Vinyl | Back material | Vinyl |

## Convenience

### *AC And Heat Type*

| | | | |
|---|---|---|---|
| Air conditioning | Manual | Air filter | Yes |

### *Audio System*

| | | | |
|---|---|---|---|
| Radio | AM/FM stereo | Radio grade | Regular |
| Seek-scan | Yes | External memory control | SYNC |

### *Audio Speakers*

| | | | |
|---|---|---|---|
| Speaker type | Regular | Speakers | 4 |

### *Audio Controls*

| | | | |
|---|---|---|---|
| Steering wheel controls | Yes | Voice activation | Yes |
| Streaming audio | Bluetooth yes | | |

### *Audio Antenna*

| | |
|---|---|
| Type | Fixed |

### *LCD Monitors*

| | | | |
|---|---|---|---|
| 1st row | 2 | Primary monitor size (inches) | 4.2 |

### *Convenience Features*

| | | | |
|---|---|---|---|
| 12V DC power outlet | 2 | Emergency SOS | Mobile device |
| Wireless phone connectivity | Bluetooth | Smart device integration | App link |
| Upfitter switches | Yes | | |

### *Door Lock Activation*

| | |
|---|---|
| Type | Manual |

### *Door Locks Extra FOB Controls*

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2021 F-450 Chassis 4x2 SD Regular Cab 169" WB DRW XL (F4G)

Price Level: 115

# Selected Equip & Specs (cont'd)

| | |
|---|---|
| Remote engine start | Smart device only |

*Instrumentation Type*

| | |
|---|---|
| Display | Analog |

*Instrumentation Gauges*

| | | | |
|---|---|---|---|
| Tachometer | Yes | Engine temperature | Yes |
| * **Turbo/supercharger boost** | **Yes** | Transmission fluid temp | Yes |
| Engine hour meter | Yes | | |

*Instrumentation Warnings*

| | | | |
|---|---|---|---|
| Oil pressure | Yes | Engine temperature | Yes |
| Battery | Yes | Lights on | Yes |
| Key | Yes | Low fuel | Yes |
| Door ajar | Yes | Service interval | Yes |
| Brake fluid | Yes | | |

*Instrumentation Displays*

| | | | |
|---|---|---|---|
| Clock | In-radio display | Compass | Yes |
| Exterior temp | Yes | Systems monitor | Yes |
| * **Camera(s) - rear** | **Yes** | | |

*Instrumentation Feature*

| | | | |
|---|---|---|---|
| Trip computer | Yes | Trip odometer | Yes |

*Steering Wheel Type*

| | | | |
|---|---|---|---|
| Material | Urethane | Tilting | Manual |
| Telescoping | Manual | | |

*Front Side Windows*

| | |
|---|---|
| Window 1st row activation | Manual |

*Window Features*

| | |
|---|---|
| Tinted | Light |

*Front Windshield*

| | |
|---|---|
| Wiper | Variable intermittent |

*Rear Windshield*

| | |
|---|---|
| Window | Fixed |

## Interior

*Passenger Visor*

| | |
|---|---|
| Mirror | Yes |

*Rear View Mirror*

| | |
|---|---|
| Day-night | Yes |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2021 F-450 Chassis 4x2 SD Regular Cab 169" WB DRW XL (F4G)

Price Level: 115

# Selected Equip & Specs (cont'd)

### *Headliner*

| | | | |
|---|---|---|---|
| Coverage | Full | Material | Cloth |

### *Floor Trim*

| | | | |
|---|---|---|---|
| Coverage | Full | Covering | Vinyl/rubber |

### *Trim Feature*

| | | | |
|---|---|---|---|
| Gear shifter material | Urethane | Interior accents | Chrome |

### *Lighting*

| | | | |
|---|---|---|---|
| Dome light type | Fade | Front reading | Yes |
| Variable IP lighting | Yes | | |

### *Storage*

| | | | |
|---|---|---|---|
| Front Beverage holder(s) | Yes | Glove box | Locking |
| Illuminated | Yes | Instrument panel | Covered bin |
| Dashboard | Yes | | |

### *Legroom*

| | |
|---|---|
| Front | 43.9" |

### *Headroom*

| | |
|---|---|
| Front | 40.8" |

### *Hip Room*

| | |
|---|---|
| Front | 62.5" |

### *Shoulder Room*

| | |
|---|---|
| Front | 66.7" |

### *Interior Volume*

| | |
|---|---|
| Passenger volume | 64.6 cu.ft. |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**AGENDA ITEM MEMORANDUM**

City Council
AGENDA ITEM: I. 1.
01/19/2021

| | |
|---|---|
| **TO:** | Honorable Mayor and City Council Members |
| **FROM:** | Paul Booth, Public Works Director |
| **VIA:** | Mark Kutney, City Manager |
| **SUBJECT:** | Approval of Resolution No. 2021-01 - Road Closure for Fancy Flea Event - February 26-27, 2021 |
| **DATE:** | 01/19/2021 |

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**CITY MANAGER RECOMMENDATION:**

Recommend approval of the resolution permitting Brooksville Main Street Fancy Flea (antique market)

**REPORT IN BRIEF:**

Brooksville Main street has submitted a Special Event Permit Application to hold the Fancy Flea (antique market) on February 27, 2021.

**DISCUSSION:**

They are requesting street closers for Main St. between Ft. Dade to Jefferson, Jefferson to Broad, Broad to Liberty and on Jefferson and Broad St between Lemon and Brooksville Ave. The street closers on Main St will be from 5:00pm on February 26,2021 to 8:00pm February 27,2021. The Jefferson and Broad St closings will be from 6:00am to 8:00pm on February 27, 2021. Because of the size of this even, and concerns over participant safety, Brooksville Main Street has requested the closing of Jefferson and Broad Streets during the event.

**FISCAL IMPACT:**

There is no budget impact associated with the approval of this Resolution.

**ALTERNATIVES:**

Do not approve the Resolution

---

**Attachments**

BMS Fancy Flea
Fancy Flea Res

# SPECIAL EVENT PERMIT APPLICATION

**City of Brooksville**
**201 Howell Avenue**
**Brooksville, FL 34601**
**Phone: (352) 540-3810 Fax: (352) 544-5424**

**The City of Brooksville offers a variety of locations to host your special event.** Examples of Special Events include, but are not limited to: Parades, Festivals, Carnivals, Runs/Races/Walks, Art Shows, Concerts, Special Musical Presentations, Street Dances, Photography Shoots and Fireworks Displays. There is a $25.00 non-refundable application fee. NK **Initial of Applicant**

Council approval is required for Special Events Sponsorship Credit involving fee waivers. Completed Special Event Permit Application is required thirty (30) days prior to the actual event (sixty {60} days if Council waiver approval is requested). The event organizer or someone from your organization must attend the City Council Meeting when fees are requested to be waived and present information about the event. Fees for Special Detail by Hernando County Sheriff's Office and Brooksville Fire Department cannot be waived. NK **Initial of Applicant**

Hernando County Sheriff's Office (HCSO) may require law enforcement at your event. The Hernando County Sheriff's Office is responsible for the protection of life and constitutional rights of the public by maintaining and promoting community order. Events requiring law enforcement services will be required to complete a separate, secondary Permit Application with the Hernando County Sheriff's Office. The cost for deputies is $30.00 per hour with a three (3) hour minimum for special detail of law enforcement services. *This cost may increase if a HCSO Supervisor is required to be present.*

Organization: Brooksville Main Street

Nature of Event: Fancy Flea (antique market)

Location (Attach Site Plan): Main Street from Fort Dade to Liberty and Jefferson and Broad from Orange to Brooksville Ave

| | Set-Up Time | Actual Event Times | Take Down Time |
|---|---|---|---|
| Date: 2/26/2021 | 5pm to 9pm | ____ to ____ | ____ to ____ |
| Date: 2/27/2021 | 6am to 7am | 8am to 6pm | 6pm to 8pm |
| Date: ____ | ____ to ____ | ____ to ____ | ____ to ____ |

Has this event been held in the past? Yes X No____ If yes, when was the last event? 2/22/2020

Individual Contact for Activity/Event: Natalie Kahler Phone: 352.238.6295

Address: PO Box 1323, Brooksville, FL 34601 Fax: ____

E-Mail Address: believeinbrooksville@gmail.com

Major Sponsor(s): ____

Promoter(s): ____ Phone or Contact #: ____

Are you a charitable organization? Yes X No____

| | |
|---|---|
| 1. | **Is waiver of fees being requested?** _____ Yes X_____ No For fee waivers in excess of $500.00, provide articles of incorporation, list of board members, copy of most recent financial statement and Affirmation Letter or certificate from Internal Revenue Service (IRS). |
| 2. | **Crowd**: Actual anticipated number: 3000_____<br>Will Vendors be present? X_____ Yes _____ No Estimated Number of Vendors 100_____ |
| 3. | **Streets/Traffic**: Will any street(s) or sidewalk(s) be closed? X_____ Yes _____ No (If yes, provide location on site plan.) Signs, barricades and traffic control plans will be the responsibility of the applicant and will be required in conjunction with Hernando County Sheriff's Office, Director of Public Works and Emergency Services review and approval. |
| 4. | **City Co-Sponsorship**: Is City co-sponsorship being requested? _____ Yes X_____ No If yes, please describe reason(s):_____<br>Organization(s) benefiting from event proceeds: _____ |
| 5. | **Noise**: Will there be amplified music or entertainment? x_____ Yes _____ No If yes, please attach type(s) of entertainment and time(s) of performance(s). **Indicate stage location(s) on site plan.** |
| 6. | **Fireworks**: Is this a public _____ or private _____ display? _____ Yes X_____ No Applicant must comply with State Law F.S. 791: and NFPA 1123 and obtain a City of Brooksville Fireworks permit. |
| 7. | **Banners, Signs, etc.**: Will exterior banners, balloons, signs or other types of advertising techniques be used? _____ Yes X_____ No **Temporary signs may only be placed in accordance with the Sign Ordinance.** |
| 8. | **Alcoholic Beverages**: Will alcoholic beverages be sold _____ or consumed _____ on the premises? _____ Yes X_____ No (If yes, please check one or both.) A copy of the Florida Beverages Commission permit is required at the time of Permit Application and prior to event approval.<br>Permit Holder: _____<br>**Division of Alcoholic Beverages and Tobacco Customer Service (850).487-1395**<br>**Website:http://www.myfloridalicense.com/DBPR/alcoholic-beverages-and-tobacco/regulatory-and-compliance-resources** |
| 9. | **Security**: Will private security be provided to protect exhibits, equipment or facilities brought on-site for the event? X_____ Yes _____ No Name of Company: _____<br>Hernando County Sheriff's Office (HCSO) may require law enforcement at your event. The Hernando County Sheriff's Office is responsible for the protection of life and constitutional rights of the public by maintaining and promoting community order. Events requiring law enforcement services will be required to complete a separate, secondary Permit Application with the Hernando County Sheriff's Office. The cost for deputies is $30.00 per hour with a three (3) hour minimum for special detail of law enforcement services. *This cost may increase if a HCSO Supervisor is required to be present.* |
| 10. | **Private Property**: Does the applicant own the property where the event is to be held? _____ Yes X_____ No If not, please attach a letter of permission from the property owner. |
| 11. | **Public Safety**: Will Law Enforcement and Emergency Services Personnel be requested? _____ Yes X_____ No (Based on responses to questions certain Public Safety personnel may be required i.e., emergency services, fire, etc.) Once staffing needs are determined, applicant will be required to provide copies of its contracts detailing obligated public safety personnel staff necessary to assist with the event. |
| 12. | **Tents/Canopies**: Will tents or canopies be used? X_____ Yes _____ No If yes, indicate on site plan the tent size, location and type of surface on which the tent(s) will be installed and intended use of each. A temporary use permit may be required. Tents must be properly secured. |
| 13. | **Air Conditioning Units/Power Generators**: Will exterior air conditioning units or power generating equipment be operated from vehicles or trailers? _____ Yes X_____ No If yes, indicate location of equipment on site plan. |
| 14. | **Food/Cooking**: Will food be cooked X_____ catered _____,on-site during this event? X_____ Yes _____ No Indicate on site plan the location of vendors and cooking equipment to be used. An Appropriately rated fire extinguishers required.) The applicant is responsible for obtaining required food permits from the **Florida Department of Agriculture** . https://www.freshfromflorida.com |
| 15 | **The City of Brooksville encourages event organizers to use local vendors. Please attach your vendor application with your contact information for the event.** |
| 16. | **Sanitary Facilities**: Will temporary sanitary facilities be provided? Yes X___ No____ If yes, indicate location on site plan. Will additional refuse containers/dumpsters be needed? Yes____ No X___ |
| 17. | **Insurance Requirement**: Please provide the City of Brooksville with a Certificate of Insurance for property and |

| | |
|---|---|
| | liability coverage of the event, naming the City as additional insured. |
| 18. | **The applicant is responsible for complying with Florida Statue 501.022, Home Solicitation Sales, if applicable.** |

**DURING REVIEW BY VARIOUS CITY DEPARTMENTS, ADDITIONAL CONDITIONS MAY BE IMPOSED. THIS SPECIAL EVENT PERMIT APPLICATION IS VALID ONLY FOR THE TIME INDICATED ON THIS SPECIAL EVENT PERMIT APPLICATION. IN THE EVENT THAT THE APPLICANT FAILS TO FULFILL THE REQUIREMENT(S) AS SET FORTH IN THIS PERMIT OR FAILS TO OBTAIN PROPER AUTHORIZATION TO PROCEED, IF CONDITIONS HAVE CHANGED, OR THE EXPECTED OUTCOMES, IMPACTS, OR SPECIFICATIONS, INCLUDING BUT NOT LIMITED TO TIME AND ACTIVITIES, THIS SPECIAL EVENT PERMIT APPLICATION MAY BE CANCELLED BY THE CITY MANAGER AND THE ACTIVITY SHALL CEASE IMMEDIATELY.**

I, the undersigned, will indemnify, defend and hold harmless, the City of Brooksville, its agents, employees, officers and any and all other associates, from and against any and all actions, in law or in equity, from liability or claims for damages, demands or judgments to any person or property which may result now or in the future from the conduct of this event.

The undersigned has read and voluntarily signed the release and waiver of liability and Indemnity Agreement, and further agrees that no oral representations, statements, or inducements apart from the foregoing written agreement have been made.

Signature of Applicant _____ Date 12/2/2020 Comments: _____

City Manager _____ Date Comments: _____

I/We Brooksville Main Street assume responsibility for reimbursing the City's cost as estimated below, and all liability for injuries and damages and will hold the City harmless from any claims arising directly or indirectly from the event, including or as a result of City's closure of the street(s) to facilitate the event, and, if applicable, authorization to use copyrighted materials. If applicant is a corporation, association, or partnership, the undersigned warrants he/she is authorized to execute binding contracts on behalf of the applicant.

_____

Signature

State of Florida
County of Hernando
The foregoing instrument was acknowledged before me this ____ day of _____ 20___, by _____, who is personally known to me or who presented _____ as identification, and who (did) (did not) take an oath.

_____ [Signature of Notary Public]

_____ [Printed, typed or stamped name of Notary Public]

# CITY OF BROOKSVILLE
## TEMPORARY STREET CLOSURE PERMIT APPLICATION

**INSTRUCTIONS:** **COMPLETE TOP PORTION OF FORM AND RETURN TO CITY CLERK'S OFFICE** at 201 Howell Avenue, Brooksville, FL 34601 for processing. All event organizers are required to obtain liability insurance coverage naming the City of Brooksville, Florida as additional insured to protect the City from any and all claims for injuries, or damages occurring during or resulting from this event in an amount of not less than $1 million for each individual and $2 million for each event. Applicant will be notified of estimated cost; receipt of the deposit and the Certificate of Insurance are required not later than three (3) business days before the event.

***City Policy 4-2019:** Applicants may request Sponsorship Credits for City required Special Event Fees. A request for a Sponsorship Credits must be submitted with a Special Event -Permit Application. The City may, in its discretion, approve all, part, or none of Sponsorship Credits request. Applicants are encouraged to solicit volunteer assistance to offset costs where possible. City acknowledgement as a sponsor and City logo must be added to event website/media/marketing/publicity materials for events obtaining Sponsorship Credits.* ***Resolution 2019-10*** *Fire Code Compliance Inspections, Emergency Services during special events fees are* ***nonwaivable.*** NK **Initial of Applicant**

**Certificate of Insurance Attached** ☑ Yes ☐ No **Waiver Requested*** ☐ Yes ☑ No **Approved by Council** ☐ Yes ☐ No

| | | | |
|---|---|---|---|
| **Name or Organization Sponsoring:** Brooksville Main Street | | **Event** Fancy Flea | |
| **Contact Person:** Natalie Kahler | | **Address** PO Box 1323 | **Telephone:** 352.238.6295 |
| **If unavailable (Alternate Name)** Tina Marie Polson | | **E-Mail:** believeinbrooksville@gmail.com | **Telephone:** |
| **Date of Event:** 2/26/2021-2/27/2021 | **Starting Time:** 5pm (Friday) | **Ending Time (approx):** 8pm (Saturday) | **Estimated Number of Participants:** 3000 |

**Proposed Route (include Street/Avenue, attach location map)**

Main Street between Fort Dade and Jefferson, Broad and Jefferson between Orange and Brooksville Ave

I/We Brooksville Main Street assume responsibility for reimbursing the City's cost as estimated below, and all liability for injuries and damages and will hold the City harmless from any claims arising directly or indirectly from the event, including or as a result of City's closure of the street(s) to facilitate the event, and, if applicable, authorization to use copyrighted materials. If applicant is a corporation, association, or partnership, the undersigned warrants he/she is authorized to execute binding contracts on behalf of the applicant.

Signature

State of Florida
County of Hernando
The foregoing instrument was acknowledged before me this ____ day of _____ 20___, by _____, who is personally known to me or who presented _____ as identification, and who (did) (did not) take an oath.

[Signature of Notary Public] [Printed, typed or stamped name of Notary Public]

**PUBLIC NOTICE:** **A LIST OF STREETS BEING CLOSED WITH DATES AND TIMES WILL BE RELEASED TO THE PRESS NO LESS THAN 5 DAYS PRIOR TO THIS EVENT.** NK Initial of Applicant

**NOTICE: STREET CLOSURE PERMIT APPLICATION NOT VALID UNLESS APPROVED BY DESIGNATED CITY REPRESENTATIVE.**

**Total Deposit $**_____ **Received By:** _____ **Date** _____

| | | | |
|---|---|---|---|
| **Public Works Director** | **Date** | **Hernando County Sheriff's Office** | Date |
| **Fire Department Chief** | **Date** | **City Manager** | Date |

# CITY OF BROOKSVILLE

## TEMPORARY STREET CLOSURE PERMIT APPLICATION

201 Howell Avenue
(352)540-3853

Event: Fancy Flea

Starting: 5 pm Friday, February 26, 2021 End: 6pm Saturday, February 27, 2021

***Hernando County Sheriff's Office – This is a separate process that will require you contacting the Sheriff's Office should they recommend law enforcement services.***

Personnel _____ @ $_____ per hr. X _____ hours = $_____
_____ @ $_____ per hr. X _____ hours = $_____
Equipment _____ @ $_____ = $_____
_____ @ $_____ = $_____
SHERIFF'S OFFICE **TOTAL** $_____

**Fire Department**

Personnel _____ @ $_____ per hr. X _____ hours = $_____
_____ @ $_____ per hr. X _____ hours = $_____
_____ @ $_____ per hr. X _____ hours = $_____
Equipment _____ @ $_____ = $_____
_____ @ $_____ = $_____
**FIRE DEPARTMENT TOTAL$**_____

**Public Works**

Personnel (St) _____ @ $_____ per hr. X _____ hours = $_____
_____ @ $_____ per hr. X _____ hours = $_____
Equipment _____ @ $_____ = $_____

Personnel (Gar)_____ @ $_____ per hr. X _____ hours = $_____
_____ @ $_____ per hr. X _____ hours = $_____
Equipment _____ @ $_____ = $_____
**PUBLIC WORKS TOTAL** $_____

**Parks & Recreation**

Personnel _____ @ $_____ per hr. X _____ hours = $_____
Equipment _____ @ $_____ =$_____
**PARKS & REC TOTAL** $_____

**Community Development**

Tent Rental $_____ **COMMUNITY DEV. TOTAL** $_____

**Administration Application Fee** $ 25.00

**ESTIMATED TOTAL DUE CITY** $ _____ TOTAL Actual Costs $_____ Billed $ _____ Payment Received By:_____

**PROCESSING:** City Clerk's Office will accept Permit Application, process through Public Works, Parks & Facilities, Community Development, City Manager, Fire Department then, forwarded to Hernando County Sheriff's Office for related costs as well as City Council if waivers are being requested.

**APPROVAL:** Hernando County Sheriff's Office, Public Works Director, Fire Chief and City Manager will approve or deny Permit Application.

**DISTRIBUTION: Original:** Return to Applicant
**Copies:** Hernando County Sheriff's Office, Director of Public Works, City Manager and City Clerk.

# CITY OF BROOKSVILLE

## TEMPORARY STREET CLOSURE EQUIPMENT AND STAFF FEE

| | | |
|---|---|---|
| Event Name: Fancy Flea | Event Location: Main Street | Contact Name: Natalie Kahler |
| Equipment Set Up Date: 2/26/2021 | Equipment Set Up Time: 5pm | Pickup Date 2/27/2021 |
| Contact Signature: | | |

**BARRICADES**

**Fees include delivery and pick up.**

**Delivery/Pick-Up Fee**

| | |
|---|---|
| **Two Hour Minimum charge for staff time** | **$54.00** |

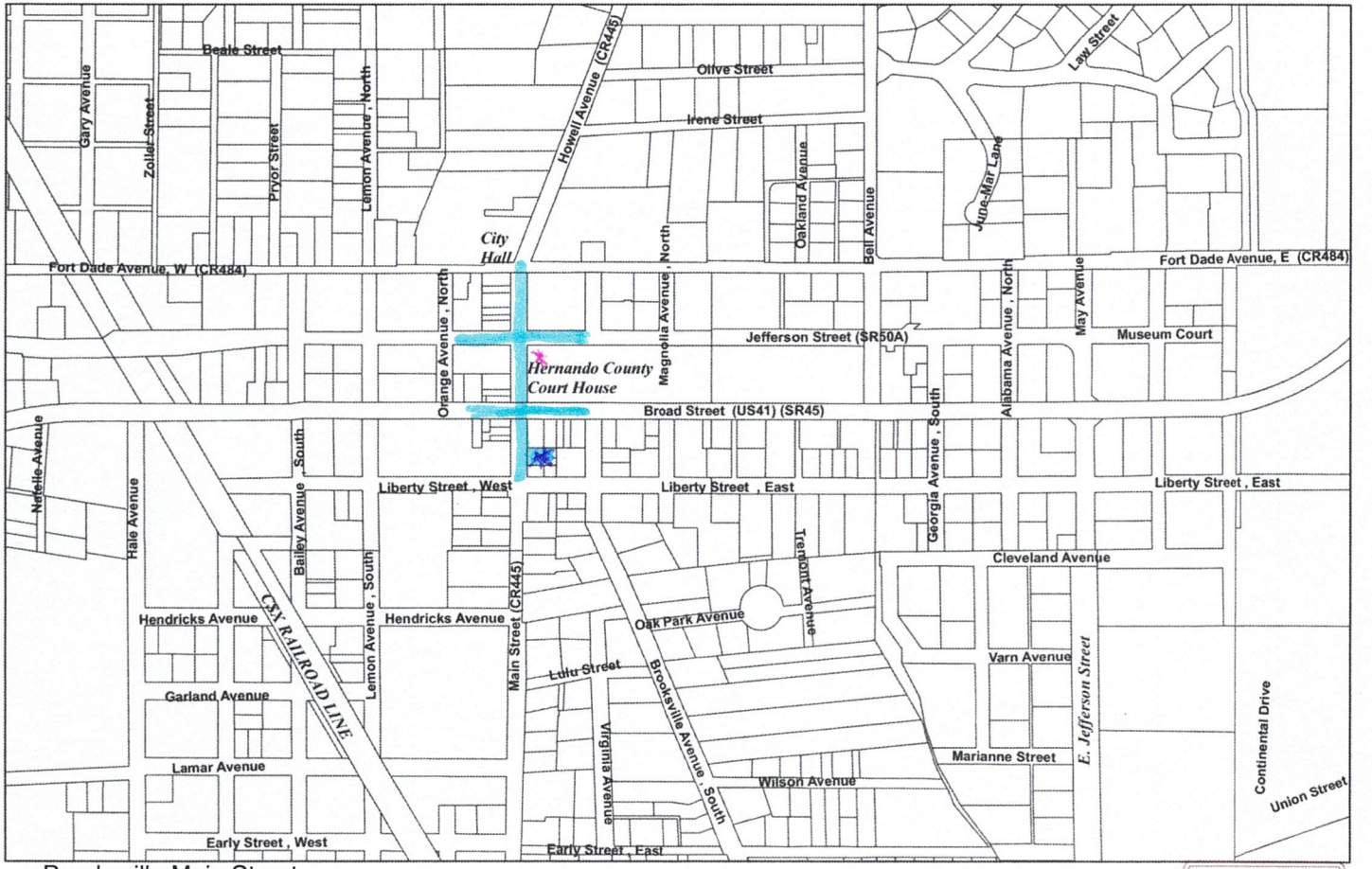
**EQUIPMENT**

| | |
|---|---|
| **Pick-Up Truck (minimum charge)** | **$50.00** |
| **Street Sweeper (optional)** | **$25.00** |

**Additional staff time, delivery fees, after hours fees may apply for larger events and when staff is required to deliver barricades after hours, on holidays or weekends.**

Please Mark the Streets to be Closed.

# CITY OF BROOKSVILLE
## (CENTRAL BUSINESS DISTRICT AREA)




Brooksville Main Street

Name of Event Organizer:



* Food truck in parking lot
* Portalets in parking lot
* music at Courthouse

tents located on street for each vendor

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY OF BROOKSVILLE, FLORIDA AUTHORIZING THE CLOSURE AND TEMPORARY USE OF JEFFERSON STREET AND BROAD STREET BETWEEN LEMON AVE AND BROOKSVILLE AVE AND MAIN ST BETWEEN FT. DADE AVE AND LIBERTY ST. IN DOWNTOWN BROOKSVILLE ON FRIDAY FEBRUARY 26 2021 THROUGH SATURDAY FEBRUARY 27, 2021 FROM 5:00PM TO 8:00 PM; PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.**

**WHEREAS**, the City desires to promote businesses in and to bring visitors to the downtown area; and

**WHEREAS**, the City desires to support the Brooksville Main Street Fancy Flea~~,~~ which that brings visitors to the City and to the downtown area, and promotes commerce in the downtown area; and

**WHEREAS**, pursuant to the City of Brooksville Code of Ordinances, Section 74-1(b) and Section 74-165(a), the City Council may close streets for downtown events and allow temporary use of the street, sidewalk or right-of-way for the benefit of a public or private event; and

**WHEREAS**, the Brooksville Main Street, the sponsoring organization for the parade, has submitted an application for a right-of-way closure and temporary use permit, contingent upon submission of an appropriate certificate of liability insurance naming the City as an additional insured in an amount appropriate for the event at least 30 days prior to the event; and

**WHEREAS**, the closure of public streets is necessary for the safety of the public attending the event.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BROOKSVILLE, FLORIDA, AS FOLLOWS**:

**SECTION 1. STREET CLOSURES AND USE.** The City Council authorizes the closure to street traffic and the temporary use of the following Brooksville roadway segments for the Annual Brooksville Main Street Fancy Flea as follows:

- February 26-27, 2021 from 5:00pm to 8:00 pm
  - Main Street between Ft. Dade Ave and Jefferson St
  - Main Street between Jefferson St and Broad St
  - Main Street between Broad St and Liberty St

- February 27, 2021 from 6:00 am to 8:00pm
  - Jefferson St between Lemon Ave and Brooksville Ave
  - Broad Street between Lemon Ave and Brooksville Ave

**SECTION 2. CONFLICT.** Any prior Resolution or policy of the City inconsistent with the provisions of this Resolution are hereby repealed to the extent of such inconsistency.

**SECTION 3. SEVERABILITY.** If any provision of this Resolution or the application thereof is held invalid, such invalidity shall not affect the other provisions or applications, and to this end, the provisions of this Resolution are hereby declared severable.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption by the City Council.

**ADOPTED** this ____day of January 2021

**CITY OF BROOKSVILLE**
**RESOLUTION NO.**

ATTEST: _____
Jennifer Battista, City Clerk, CMC

By:_____
Pat Brayton, Mayor

Approved as to form for
the reliance of the City of
Brooksville only:

VOTE OF COUNCIL:
Brayton
Battista
Erhard
Bell
Baily

_____
Becky Vose, City Attorney

**AGENDA ITEM MEMORANDUM**

City Council
AGENDA ITEM: I. 2.
01/19/2021

| | |
|---|---|
| **TO:** | Honorable Mayor and City Council Members |
| **FROM:** | Angie Whisnant, Parks and Rec Director |
| **VIA:** | Mark Kutney, City Manager |
| **SUBJECT:** | FRDAP Grant TVP Playground Survey Commencement Documentation |
| **DATE:** | 01/19/2021 |

**CITY MANAGER RECOMMENDATION:**

Motion to approve Task Order #20/21-01 for professional services presented by CPWG for Tom Varn Park Playground Survey for FRDAP grant required commencement document.

**REPORT IN BRIEF:**

In October 2020 the City received the fully executed grant agreement for Tom Varn Park Playground Redevelopment FRDAP Project No. A21038. Per the FRDAP Administrative Rule the required Commencement Documentation must be completed before construction can begin. A boundary survey of the project site, which includes a legal description and a sketch of the site's boundaries, display known easements and encroachments must be signed and sealed by a professional surveyor and mapper licensed under provisions of Chapter 472, F.S.

**DISCUSSION:**

Attached please find the proposal from Cribb Philbeck Weaver Group, Inc. (CPWG) to provide Professional Surveying and Mapping Services related to the Tom Varn Park Project located within Section 21, Township 22 South, Range 19 East, Hernando County Florida.

**FISCAL IMPACT:**

$3,275.00. This cost is not covered/reimbursable by the grant.

**ALTERNATIVES:**

None

**Attachments**

Task Order TVP Survey Grant
Survey Proposal FRDAP TMP
Commencement Doc Checklist

# City of Brooksville

## TASK ORDER FOR PROFESSIONAL SERVICES

This Task Order is pursuant to the Agreement by and between the City of Brooksville, and _____, Inc., dated July 1, 2019. This form is to be used for work authorized under this Agreement.

**TASK ORDER #** FY20/21-02 **CONSULTANT** Cribb Philbeck Weaver Group, Inc.

**Description of Services, Scheduling & Rates (use additional pages as necessary)**

**Scope of Work:** Perform a Topographic Survey of the existing playground area of Tom Varn Park.

**Project Schedule:** To be completed by February 19, 2021

**List of Subcontractors:** N/A

**Fee Rate(s) Schedule:** Topographic Survey Lump Sum $,3275.00

**LUMP SUM PRICE** $3,275.00

**WORK AUTHORIZED:**

**City:** _____
Mayor or Designee

**Date:** _____

**ACCEPTED:**

**Consultant:** _____
Contract Administrator

**Date:** _____

**WORK COMPLETED:**

_____
City's Contract Administrator

**Date:** _____

Distribution : City; original to Contract Administrator
Consultant; copy

December 09, 2020

Angie Whisnant
Parks and Recreation Director
City of Brooksville
99 Jerome Brown Place
Brooksville, FL 34601
awhisnant@cityofbrooksville.us

**Ref: Tom Varn Park Topographic Survey (P2020-S89)**

Dear Ms. Whisnant:

Cribb Philbeck Weaver Group, Inc. (CPWG) is pleased to present this proposal to provide Professional Surveying and Mapping Services related to the Tom Varn Park Project located within Section 21, Township 22 South, Range 19 East, Hernando County, Florida. We have reviewed the documents provided and acquired preliminary site data.

The proposal is based on the following conditions and assumptions:

1. Horizontal control will be relative to the Florida State Plane Coordinate System, North American Datum of 1983, 2011 adjustment. Vertical control will be relative to the North American Vertical Datum of 1988 as established using GPS.

2. The limits of topographic survey will be the existing playground area of Tom Varn Park located north of Darby Lane. The total acreage is approximately 0.63 Acres more or less. See Survey Exhibit "A" for more information.

Based on this information and the information provided as part of this project, we propose the following scope of services:

**SCOPE OF SERVICES:**

**Survey Task 1: Topographic Survey**
A topographic survey will be performed to locate the horizontal and vertical spatial relationship of the above ground man made or natural features lying within the limits defined above sufficient to establish a one-foot contour digital terrain model. Accessible drainage structures, gravity sewer lines and associated pipes will be located and detailed. A note will be included on the survey for any structures that are not able to be detailed. A minimum of two site benchmarks will be established



Athletic Complexes
Commercial Development
Construction Management
Environmental Services and Water Resources
Landscape Architecture
Land Development
Municipal
Parks and Recreation
Pavement Management
Planning
Roadway design
Stormwater
Surveying and Mapping
Transportation
Utilities

for this project. Any above ground features for the existing utilities such as valves, transformers or fire hydrants will be located. The outer limits of the playground equipment will be located. Trees having a diameter of 6" or larger will be located with size and type (if known) notated. Individual shrubs, ornamental plants and playground equipment pieces will not be located. The topographic survey shall be added to the base map and provided in digital format. A certified surveyor's report will be prepared and provided as part of the map of survey. Underground utilities and a boundary survey are not included as part of this project.

**Survey Deliverables**

1. Certified Survey Map
2. Electronic Files (PDF & AutoCAD)

All survey work shall be prepared in accordance with Chapter 5J-17, Florida Administrative Code, the Standards of Practice for land surveying in the State of Florida.

**Compensation Summary and Terms**

This Scope of Services will be billed as a lump sum contract, payable to CPWG. The lump sum fee for Survey Task 1 associated with this Scope of Services is Three Thousand Two Hundred and Seventy-Five Dollars ($3,275.00).

We sincerely appreciate this opportunity to provide professional services for this project. If you have any questions concerning this proposal, please feel free to give me a call.

Sincerely,

Jeffrey Schwartz, PSM, PE
Principal

AT THE READY
1221 E. Broadway St, Ste 1031, Oviedo, FL 32765
P: 407-604-3225 F: 813-223-2469

**Survey Exhibit "A"**

AT THE READY
1221 E. Broadway St, Ste 1031, Oviedo, FL 32765
P: 407-604-3225 F: 813-223-2469

**Florida Department of Environmental Protection**

**ATTACHMENT B**
**FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM**
# COMMENCEMENT DOCUMENTATION CHECKLIST

**Required Signatures:** **No Signature**

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**Following approval of these documents, the Department will issue written authorization to commence construction or acquisition of the project.**

## DEVELOPMENT COMMENCEMENT DOCUMENTATION

____1. A professional site plan (detail specifications not required). A graphic document of the proposed development that shows the location of all existing and proposed buildings, facilities, etc. that is signed and dated by the project liaison. **If part of a larger simultaneous development or part of a phased project, please color code the current project elements and/or any phases/existing elements. (Site plan cannot be any larger then 11x17 or 14x17) (2 copies)**

____2. Commencement Certification **(Form DRP-108)**

____3. A boundary survey of the project site, which includes a legal description and sketch of the site's boundaries, display known easements and encroachments, if any, be legally sufficient to identify the site, and must be **signed and sealed** by a professional surveyor and mapper licensed under provisions of Chapter 472, F.S. **(Survey cannot be any larger then 11x17 or 14x17) (2 copies)**

____4. The results of a title search **and** the opinion prepared by a member of the Florida Bar or Licensed title insurer of the project area covering the thirty (30) year period prior to approval by Department Secretary, which attests to a clear title owned by the grantee, with no liens, encumbrances or taxes held against the property **or** a copy of title insurance. **A warranty deed will not suffice. Ownership and Encumbrance (O&E) Reports are also not sufficient title documentation under the grant program.**

____5. If land will be used as a match, send either a copy of the taxed assessed value or a complete appraisal (prepared in accordance with The Uniform Standards of Professional Appraisal Practices), supporting fair market value of land utilized as project matching funds. Appraisal must be no earlier than one year prior to the closing date of the application submission period. **The appraisal must be prepared by an appraiser included on the list of approved appraisers maintained by the Department's Division of State Lands (DSL). (Approved list can be found at: www.dep.state.fl.us/lands/appraisal_list.htm or call 850-245-2658). (1 Copy)**

____6. DEP Budget-Cost Analysis Form (Form BGS 55-229) at www.dep.state.fl.us/parks/OIRS.

## ACQUISTION COMMENCEMENT DOCUMENTATION

____1. An appraisal prepared in accordance with The Uniform Standards of Professional Practices, supporting fair market value of land to be acquired. If the property is $500,000 or less in appraised value, one appraisal is required. If the property exceeds $500,000 in appraised value, two appraisals are required. The appraisal(s) shall be dated no earlier than (6) months prior to the closing date of the application submission period. **The appraisal must be prepared by an appraiser included on the list of approved appraisers maintained by the Department's Division of State Lands (DSL), (Approved list can be found at: www.dep.state.fl.us/lands/appraisal_list.htm or call 850-245-2658). (1 Copy)**

____2. A boundary survey of the project site, which includes a legal description and sketch of the site's boundaries, display known easements and encroachments, if any, be legally sufficient to identify the site, and must be signed and sealed by a professional surveyor and mapper licensed under provisions of Chapter 472, F.S. The survey must be updated to within one year of the closing date of the application submission period. (**Survey cannot be any larger then 11x17 or 14x17) (2 copies)**

____3. The results of a title search **and** the opinion prepared by a member of the Florida Bar or Licensed title insurer of the project area covering the thirty (30) year period prior to approval by Department Secretary, which attests to a clear title by the owner, with no liens, encumbrances or taxes held against the property **or** a copy of title insurance. **A warranty deed will not suffice. Ownership and Encumbrance (O&E) Reports are also not sufficient title documentation under the grant program.**

Forms may be found at our website: www.dep.state.fl.us/parks/oirs

**AGENDA ITEM MEMORANDUM**

City Council
AGENDA ITEM: I. 3.
01/19/2021

| | |
|---|---|
| **TO:** | Honorable Mayor and City Council Members |
| **FROM:** | Paul Booth, Public Works Director |
| **VIA:** | Mark Kutney, City Manager |
| **SUBJECT:** | Change Order 1 RFP-PM-220-2020 Road CIP Milling Resurfacing Program Addtional Roads |
| **DATE:** | 01/19/2021 |

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**CITY MANAGER RECOMMENDATION:**

**REPORT IN BRIEF:**

On Novermber 02, 2020 City Council approved the awarding of Bid No. RFP-PM-220-2020 to Goodwin Brothers Construction in the amount of $303,061.89. The contract was for the milling & and resurfacing of 5 road segments and the complete reconstruciton of an additonal 7 road segments. The FY2020 CIP Milling/Resurfacing Program was budgeted for a total of $600,000.00. This resulted in a fund balance of $296,938.11. Staff is recommending that this fund balance be utilized for the complete reconstruction of Forest Ave. and Moline St.. Forest Ave. is approximately 670' long by 20' wide and is in very poor conditon. This is a result of age, water line replacement and construction activities that have taken place in the past few years. Moline St is approximately 1300' long by 20' wide. Moline St is also in very poor conditon and has deteriated to the point that most of the asplalt layer is no longe present. The cost of the complete reconstruction of these two roads will be $200,115.00. Therefore, staff is recommending that the available fund balance be utilized for the reconstruction of Forest Ave. and Moline St.

**DISCUSSION:**

**FISCAL IMPACT:**

A total fiscal impact of $200,115.00 will be funded from the remaining balance of funds available in the FY 2020 CIP Milling / Resurfacing program, project number 019-03

**ALTERNATIVES:**

Do not reconstruct Moline St and Forest Ave. and apply the available fund balance to other streets in the City of Brooksville.

---

**Attachments**

Goodwin Change Order

P.O. Box 1689
Brooksville, FL 34605
goodwinbrosconst@hughes.net

Goodwin BROS Construction, Inc.

Phone (352) 796-0149
Fax (352) 544-1084

# REQUEST FOR CHANGE ORDER

| | | | |
|---|---|---|---|
| **To:** | **City of Brooksville DPW** | **Contact:** | Jon Dowler |
| | | **Phone:** | |
| | | **Email:** | |
| **Project:** | Brooksville Paving Project | **Date:** | 12/28/2020 |
| **Location:** | Brooksville Florida | | |

| Item # | Description | Qty | UM | | |
|---|---|---|---|---|---|
| | **Process A Additional Streets** | | | | |
| | **Mobilization** | 1 | LS | $6,800.00 | $6,800.00 |
| | **Maintenance of Traffic** | 1 | LS | $5,911.00 | $5,911.00 |
| | **Reclaim Misc. Roads** | 3,450 | SY | $18.69 | $64,480.50 |
| | **13.5" Limerock Base(Full Depth)** | 3,450 | SY | $22.56 | $77,832.00 |
| | **2" Type SP 12.5 Asphalt Paving** | 3,450 | SY | $13.07 | $45,091.50 |
| | | | | **Subtotal:** | **$200,115.00** |

**Additional Days Added to Contract: 20 DA**

Respectfully Submitted,

**Goodwin Bros Construction, Inc.**

*Tom Charlow*

Tom Charlow
Estimator/Project Manager

**ACCEPTED:**
The above prices, specifications and conditions are satisfactory and hereby accepted
**Signature:** _____
**Date of Acceptance:** _____

**AGENDA ITEM MEMORANDUM**

City Council
AGENDA ITEM: I. 4.
01/19/2021

| | |
|---|---|
| **TO:** | Honorable Mayor and City Council Members |
| **FROM:** | Chris Anderson, Community Development Director |
| **VIA:** | Mark Kutney, City Manager |
| **SUBJECT:** | Proposal to create a City of Brooksville Building Division and approve the hiring of (3) Full Time Employees (FTEs) |
| **DATE:** | 01/19/2021 |

**CITY MANAGER RECOMMENDATION:**

It is recommended that the City Council members approve the creation of a City of Brooksville Building Division under the leadership of the Community Development Department

**REPORT IN BRIEF:**

Community Development is proposing the addition of (3) new staff members to create an internal Building Division that will handle all building inspections and permitting for City of Brooksville residents.

**DISCUSSION:**

The City of Brooksville is no longer using the services of PDCS, LLC, the provider of building inspections and permitting for the City. Due to this change, the Community Development Department is proposing the creation of a Building Division, consisting of (3) FTEs
as follows:1) Building Official, Pay Grade 597 2) Permit Technician, Pay Grade: 582, 3) Building Inspector, 585.

The salary cost of hiring these 3 new staff members to form an internal Building Division will be offset by revenue generated by permit fees collected by the City.

**FISCAL IMPACT:**

The Fiscal impact of this proposal will be the cost of (3) FTE salaries to include:
Building Official (Starting Salary- $88,129.60+ $28,600 Benefit Cost)
Building Inspector (Starting Salary- $57,636.80 + $21,207 Benefit Cost)
Permit Technician (Starting Salary $33,550.40 + $15,367 Benefit Cost)
Total expected salary expenditure for the addition of the Building Division Personnel: $244,490.80

**ALTERNATIVES:**

Due to the fact that PDCS, LLC is no longer providing services to the City of Brooksville for permitting and building inspection needs, creating an internal Building Department is the most feasible option to best serve the citizens of Brooksville. There is no alternative that will adequately meet the needs of the citizens.

**Attachments**

Building Inspector Job Description
Building Official Job Description
Permit Technician Job Description
2021 Revised Community Development Org. Chart
Budget Amend Building Division

# CITY OF BROOKSVILLE

JOB DESCRIPTION

| | |
|---|---|
| **POSITION TITLE: Building Inspector** | **Pay Grade: 590** |
| **DEPARTMENT: Community Development** | |
| **DIVISION: Building Inspection Division** | |
| **SUPERVISED BY: Building Official** | |

**General Description:** Technical work in inspecting building construction, alteration, and repair to enforce compliance with adopted building codes.

**ESSENTIAL JOB FUNCTIONS:**

Inspects all building construction to ensure compliance with codes and regulations. Makes final inspection of building against approved plans to ensure compliance. Performs records maintenance, clerical work, and activity reports. Issues verbal and written instructions to contractors and other interested parties to correct building violations. Performs related work as required.

**KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of the materials and methods used in general building construction.
- Knowledge of the building trade and of stages of construction when possible defects and violations may most easily be observed and corrected.
- Ability to understand established codes.
- Ability to recognize faulty construction or hazardous conditions.
- Ability to read and interpret building construction plans and specifications.
- Ability to enforce codes and regulations firmly, tactfully, and impartially.
- Ability to maintain records and to prepare and submit reports.
- Ability to establish and maintain effective working relationships with employees, contractors, engineers, and the general public.
- Knowledge of construction codes.
- Knowledge of City ordinances and policies dealing with licensing.
- Knowledge of State statutes dealing with construction and licensing.
- Ability to operate a computer.

**MINIMUM REQUIREMENTS:**

**PHYSICAL SKILLS:** Ability to lift and/or move up to 45 pounds and also push or pull heavy objects. May use a handling device (dolly, cart, etc.) or work with another team member to lift and/or move excessively heavy objects. Ability to communicate effectively using verbal, written and visual communication. Requires working indoors and outdoors. Must be able to operate a motor vehicle to visit job sites. Must be able to walk, stoop, bend, and climb to make inspections.

**EDUCATION, TRAINING AND EXPERIENCE:** Graduation from high school or possession of an acceptable equivalency diploma. Applicants must have five (5) years of experience in building construction trade as a supervisor, foreman, building contractor, or building inspector. This experience must be verifiable and signed off by a contractor, engineer or architect or they will not qualify to apply for the provisional Building Inspector license.

**LICENSES, CERTIFICATIONS OR REGISTRATIONS:** Must possess a valid driver's license. Applicants must obtain provisional license as a Building Inspector within 120 days of date of hire. Applicants must have five (5) years of verified experience, signed off by a contractor, engineer or architect to be able to qualify to be provisionally licensed as a Building Inspector and to take the inspector examination. Applicants must successfully pass examinations to achieve F.S. 468 Standard Certification as a Building Inspector within one (1) year from date of hire in order to fulfill minimum Building Inspector I certification on standards.

**ADA STATEMENT:** A qualified employee or applicant with a disability may be afforded a reasonable accommodation to perform the essential job functions of a position in compliance with the Americans with Disabilities Act.

**DRUG-FREE WORKPLACE:** City of Brooksville is a drug-free workplace in accordance with Federal and Florida law.

**VETERANS' PREFERENCE:** Under Section 295.07, F.S., Chapter SSA-7, City of Brooksville provides to Veterans, that preference in appointment will be given to preference-eligible applicants.

| | | |
|---|---|---|
| **HR INFORMATION** | **REVISION DATE: November 19, 2020** | |
| **FLSA STATUS: Exempt** | **EEO CATEGORY: 5** | **W/C CODE:** |

# CITY OF BROOKSVILLE

JOB DESCRIPTION

| | | |
|---|---|---|
| **POSITION TITLE:** | **Building Official** | **Pay Grade: 597** |
| **DEPARTMENT:** | **Community Development** | |
| **DIVISION:** | **Building Inspection Division** | |
| **SUPERVISED BY:** | **Community Development Director** | |

**General Description:** Highly responsible administrative work in directing the overall operation of the Building Inspection Division.

## ESSENTIAL JOB FUNCTIONS:

Participates in the development and implementation of policies and procedures, and rules and regulations in accordance with State and Federal requirements. Directs and coordinates major program activities, including the Permitting and Plan Review process, along with functional operability. Supervises the review of plans and Specifications prior to the issuance of permits. Reviews and evaluates divisional activities to ensure efficiency and effectiveness. Holds regular training sessions for employees. Keeps self and employees up-to-date- on all new code revisions. Maintains standard operating procedures manual. Maintains contacts with other regulatory agencies. Prepares and recommends budget for the division. Supervises expenditures. Makes special studies on a variety of problems and projects. Prepares reports. Performs related work as required

## KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of laws and regulations governing the trades.
- Ability to plan, organize, direct, and coordinate the work of several different groups of employees.
- Ability to read and interpret engineering designs and specifications.
- Ability to inspect construction projects and determine that work is done in accordance with plans and specifications.
- Ability to make investigations and enforce laws with tact, firmness, and impartiality. Ability to establish and maintain effective working relationships with contractors, building owners, officials, associates, and the general public.
- Ability to maintain complex records and make technical reports.
- Ability to operate a computer.
- One of more of the following certifications is preferred: Florida Sterling Examiner, Baldrige Examiner, or Kaizen (Lean Six Sigma).

**MINIMUM REQUIREMENTS:**

**PHYSICAL SKILLS:** Requires working outdoors occasionally. Must be able to operate a motor vehicle. Requires standing, walking, climbing stairs, and bending. Ability to communicate effectively using verbal, written and visual communication.

**EDUCATION, TRAINING AND EXPERIENCE:** Graduation from an accredited college or university with a Bachelor's Degree, and ten (10) years of progressively responsible experience in building construction or inspection work, including five (5) years in a supervisory/management position.

**LICENSES, CERTIFICATIONS OR REGISTRATIONS:** Certification in accordance with Chapter 468, Florida Statutes as a Building Code Administrator. Must possess a valid driver's license.

**ADA STATEMENT:** A qualified employee or applicant with a disability may be afforded a reasonable accommodation to perform the essential job functions of a position in compliance with the Americans with Disabilities Act.

**DRUG-FREE WORKPLACE:** City of Brooksville is a drug-free workplace in accordance with Federal and Florida law.

**VETERANS' PREFERENCE:** Under Section 295.07, F.S., Chapter SSA-7, City of Brooksville provides to Veterans, that preference in appointment will be given to preference-eligible applicants.

| | | |
|---|---|---|
| **HR INFORMATION** | **REVISION DATE: November 19, 2020** | |
| **FLSA STATUS: Exempt** | **EEO CATEGORY: 5** | **W/C CODE:** |

# CITY OF BROOKSVILLE

JOB DESCRIPTION

| | |
|---|---|
| **POSITION TITLE:** **Permit Technician** | **Pay Grade: 582** |
| **DEPARTMENT:** **Building Services** | |
| **DIVISION:** **Community Development** | |
| **SUPERVISED BY:** **Community Development Director** | |

**POSITION SUMMARY:** Responsible for clerical, technical, and customer service work concerning the review of permit applications for development within the City of Brooksville. Provides a professional and courteous response via telephone, in person in writing and on-line.

**ESSENTIAL JOB FUNCTIONS:**

Answers customer questions concerning which construction activities and projects require permitting. Assists citizens with inquiries, complaints, investigations, billing questions and account information. Provides specific information about procedures, regulations, fees, ordinances, permits, plans, billing, licensing services and codes.

Determines the types of permits required for construction activities and projects proposed by applicants. Accepts and reviews permit applications for completeness and accuracy. Verifies property Parcel Identification Numbers and job site street addresses. Identifies what reviews must be completed by the City before a permit may be issued.

Determines approvals from other government agencies and makes referrals as necessary. Calculates review fees and notifies applicant. Prepares procedures for processing permit applications. Expedites the processing of permit applications where problems have been identified. Establishes and maintains files and records. Performs data entry and retrieval using a computer software application. Performs related work as required.

**KNOWLEDGE, SKILLS AND ABILITIES**

- Knowledge of City policies and procedures concerning application review and permit issuance.
- Familiarity with the construction trades and real estate. Must be able to perform advanced technical work in the review of building permit applications
- Processing and issuance of variety of permits, but not limited to, building, site development and zoning.
- Verify professional, business and contractor license information where necessary.
- Processing and issuance of online permits, such as residential plumbing, mechanical and electrical that are not in flood plains.
- Review submitted plans and associated documents for completeness, sufficiency of information, conformance with legal standards, and compliance with Land Development Code and Code of Ordinances.
- Verify that the occupancy classifications and the types of construction are designated on the plans and/ or permit documents.
- Read and identify map and plat/tract specifications and components.
- Explain the site plan review process or developmental plan review & land use codes.

- Answer questions and provide information to the public and applicants, regarding building department requirements on various record types, regulations, and procedures.
- Provide coordination and route information to appropriate City, County, and State agencies, including but not limited to, applications for certificate of occupancies, stop work notices, and lapsed permits.
- Type and proofread a wide variety of reports, letters, and correspondence.

**MINIMUM REQUIREMENTS**

**EDUCATION, TRAINING AND EXPERIENCE:** Graduation from an accredited college or university with an Associate's Degree in building construction, business administration, or related field and three (3) years of experience in permitting processing or related support activities (drafting, surveying, blueprint reading or other construction technology OR Graduation from high school or possession of an acceptable equivalency diploma and five (5) years of experience. Three (3) years of experience in customer service duties involving frequent public contact.

**LICENSES, CERTIFICATIONS OR REGISTRATIONS:** Possession of a valid driver's license is required. Must have obtained commission as a notary public. Must be able to obtain certification within (1) year of hire date (Certified International Code Council Permit Technician).

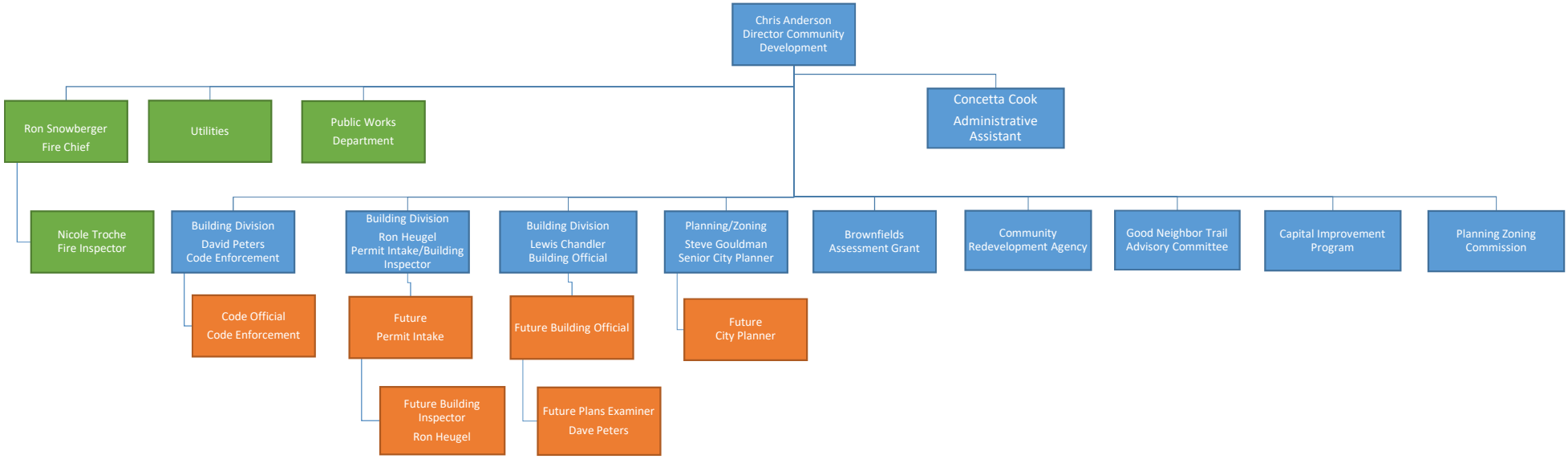
**ADA STATEMENT**: A qualified employee or applicant with a disability may be afforded a reasonable accommodation to perform the essential job functions of a position in compliance with the Americans with Disabilities Act.

**DRUG-FREE WORKPLACE**: The City of Brooksville is a drug-free workplace in accordance with Federal and Florida law.

VETERANS' PREFERENCE: Under Section 295.07, F.S., chapter SSA-7 The City of Brooksville provides to Veterans, that preference in appointment will be given to preference-eligible applicants.

| | | |
|---|---|---|
| **HR INFORMATION** | **REVISION DATE: November 19, 2020** | |
| **FLSA STATUS: Non-Exempt/Hourly** | **EEO CATEGORY: 5** | **W/C CODE:** |

# Community Development Department



# *BUDGET AMENDMENT FORM*
# *Fiscal Year 2021*

| *Account Name/Dept* | *Account Number* | *Entered Budget FY 2021* | *Increase* | *Decrease* | *Amended Budget FY 2021* |
|---|---|---|---|---|---|
| Regular Salaries & Wages | 001-030-515-51200 | $0 | $179,317 | | $179,317 |
| FICA Taxes | 001-030-515-52100 | $0 | $13,718 | | $13,718 |
| Retirement Contributions | 001-030-515-52200 | $0 | $17,932 | | $17,932 |
| Life Insurance | 001-030-515-52301 | $0 | $1,119 | | $1,119 |
| LTD Insurance | 001-030-515-52303 | $0 | $412 | | $412 |
| Dental Insurance | 001-030-515-52320 | $0 | $991 | | $991 |
| Workers' Comp Insurance | 001-030-515-52400 | $0 | $10,293 | | $10,293 |
| Transfer Out to Fund 609 HRA | 001-030-581-56609 | $0 | $1,500 | | $1,500 |
| Transfer Out to Fund 610 Health Insurance | 001-030-581-56610 | $0 | $19,209 | | $19,209 |
| | | | | | $0 |
| Transfer In From Fund 001 - Building Division | 609-000-381-49001 | $15,000 | $1,500 | | $16,500 |
| Transfer In From Fund 001 - Building Division | 610-000-381-49001 | $192,090 | $19,209 | | $211,299 |
| | | | | | |
| | | | | | |
| | | | | |

**AGENDA ITEM MEMORANDUM**

City Council
AGENDA ITEM: Q.
01/19/2021

| | |
|---|---|
| **TO:** | Honorable Mayor and City Council Members |
| **FROM:** | Jennifer Battista, City Clerk |
| **VIA:** | Mark Kutney, City Manager |
| **SUBJECT:** | Correspondence to Note<br>1. FLC brochure - Building Stronger Cities - rec'd 12-29-20 |
| **DATE:** | 01/19/2021 |

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Attachments

FLC Brochure

FLC
FLORIDA LEAGUE OF CITIES

City Manager

Dear Florida Municipal Officials and Staff:

I'm proud to share with you the keystone project of my presidential initiative, "Building Stronger Cities: Organizing, Empowering, Delivering." We will use this booklet to educate our residents, empower them and recruit them in the fight for local self-government. We can elevate their voices to bring change at the state Capitol.

This tool offers simple explanations about why residents should protect Home Rule and how to get involved. The booklet includes the following messages:

- **Protect Your Hometown:** Taking Home Rule away from residents and local officials is a big problem.
- **What Home Rule Is:** Decisions that affect your city should be made at "home" in city hall.
- **Why get involved:** The voice of residents can make a difference to state legislators.
- **Florida cities and government:** A quick lesson on the layers of government.
- **Legislation that hurts hometowns:** A brief education on preemptions and unfunded mandates.
- **Learn more and take action:** Resources for city officials and residents.

You can download additional copies of the booklet at *BuildingStrongerCities.com*. Spanish versions can also be downloaded at that site.

With this tool, we can educate our communities and empower our residents. When it is time for state lawmakers to listen, our constituents will back us up and tell state lawmakers how their legislation will impact our municipalities.

I'm counting on you to join me as we work to keep *local voices making local choices.*

Sincerely,

Tony Ortiz
President, Florida League of Cities
Commissioner, City of Orlando

12/29/20
All Council members received copy. -

CTN 1/19/21

LOCAL VOICES MAKING LOCAL CHOICES

301 S. Bronough Street, Suite 300
Tallahassee, Florida 32301

P.O. Box 1757
Tallahassee, Florida 32302-1757

Phone: 850.222.9684
Fax: 850.222.3806

flcities.com

To cut down on copy costs, Many pages that were pictures only were Not scanned -
City Clerk

BUILDING STRONGER
# CITIES

ORGANIZING | EMPOWERING | DELIVERING

City governments were created because their founders wanted to have control over how they were governed. It is a grassroots effort of residents just like you.

Unfortunately, each time the Florida Legislature meets in Tallahassee, some state legislators try to overrule decisions made by the local officials you voted for. Among the reasons they pass these laws include being disconnected from local leaders and communities, thinking they know best from a state perspective, and satisfying corporations that contribute large amounts of money to their campaigns; they are not made for your benefit. Your city officials' hands are tied as they must do what the Legislature demands, even if they feel the legislation is wrong for residents.

To stop this, the president of the Florida League of Cities, Orlando Commissioner Tony Ortiz, created an initiative, "Building Stronger Cities: Organizing, Empowering, Delivering," to enlist the support of residents like you to protect the right to make these decisions locally. This right is in the Florida Constitution. With your help, we will have local voices making local choices without the state's interference.

"Business-funded corporate interest groups are using their considerable political influence, gained through campaign contributions and lobbying expenditures, to push preemption legislation in the Florida Legislature."

– PREEMPTION STRATEGY: *THE ATTACK ON HOME RULE IN FLORIDA*, JANUARY 2020, INTEGRITY FLORIDA

"Knowledge is not just power. Knowledge changes paths, creates vision and opportunities, transcends limitations, saves lives and promotes integrity."

– Tony Ortiz, President
Florida League of Cities
Commissioner
City of Orlando

# Section One

## JOIN OUR MISSION TO PROTECT YOUR HOMETOWN

We are reaching out to you because some state legislators are joining together and making decisions that take Home Rule away from you and your local city officials.

### This is a big problem.

Home Rule gives your city the flexibility to craft its laws specifically to the unique needs of residents like you.

Because those decisions are being made miles and miles away in Tallahassee and not in your city hall down the street, you have no or very limited say in what they do.

Some state legislators treat all 411 Florida cities the same when they make laws. Even if legislators are making those decisions with good intentions, their proposals are one-size-fits-all when Florida cities certainly are not. Law enforcement in Miami is quite different than it is in Monticello. The highway needs of Orlando are vastly different than the road needs in Panama City. A coastal city like Key West has different stormwater needs than an inland city like Mount Dora.

If you want to promote an idea or don't like a decision that is being made in your city, you can call your mayor or meet with a member of your city council. You can provide public comment during a city council meeting to express your opinion.

In the pages ahead, we will share examples to help you understand which issues are state and which are local.

Will you help tell state legislators to focus on state issues and allow local officials and residents to make decisions that are best for our communities?

## KEY MESSAGE:

**The state shouldn't meddle in local issues like parking ordinances and neighborhood design. That's the responsibility of local officials who live in my city. Stick with statewide issues!**

# Section Two

## A CLOSER LOOK AT HOME RULE

### Many people haven't heard of the term "Home Rule."

Home Rule means that decisions that affect your city are made at "home" in city hall. They are made by your local elected city officials with your input and the input of other city residents. Home Rule is important because it means that decisions for your city are made by the people who love it enough to call it home. They are committed to its success.

Home Rule is not new. It is the law because more than 50 years ago, Floridians voted to include it in the Florida Constitution. It gives each city the flexibility to create its laws specifically to its own unique needs as long as the law doesn't conflict with state or federal laws.

We respect Home Rule because local governments understand the specific needs of their communities. This is why Home Rule matters so much.

## KEY MESSAGE:

**Home Rule is supported by an overwhelming majority of Florida residents. It is the foundation for local governments as they create fair, effective and responsive policies for their communities.**

Home Rule is important because it means that decisions for your city are made by the people who love it enough to call it home. They are committed to its success.

# Section Three

## WHY SHOULD YOU BE INVOLVED?

Because the decisions made by state legislators in Tallahassee impact:

**Your city.**

**Your neighborhood.**

**Your HOME.**

**Your quality of life.**

### Your voice is so important.

If a city wants to install a stoplight, add a traffic sign, build a holding pond to prevent flooding or hold a parade, it doesn't need to ask the state Legislature for permission. As long as it doesn't violate state law, cities have the flexibility and independence to serve their residents' needs and preferences. We trust our local leaders to enforce laws "at home" and to make necessary decisions as a city grows or changes.

We encourage you to let your state legislators know what really matters to you. When those concerns involve local issues, advise them to leave it to local officials – the people you elected specifically for this purpose!

## KEY MESSAGE:

**Poll after poll show that U.S. adults trust local government more than they trust the state and federal governments.**

# Section Four

## ABOUT FLORIDA CITIES + LAYERS OF GOVERNMENT

### Florida Cities

Cities (municipalities) are corporations that were created by their residents. The process starts as a grassroots effort that is not easy nor quick. City founders banded together for a common purpose. A common goal. A shared vision.

Most often, a city is created because its founders wanted an unavailable service or wanted services at increased levels, and they wanted local control of how they were being governed. Cities and services go hand in hand. City services include water, wastewater, stormwater utilities, police, fire prevention and EMS, road building and maintenance, parks and recreation and more.

The services a city provides are determined by the desires and needs of residents through community engagement and input.

### Layers of Government

Florida became a state in 1845. It is made up of 67 counties – the oldest created in 1821 and the newest in 1925. A county is a sub-state, or arm of the state, and every inch of Florida is within a county. Counties provide state services. They are constitutionally created, and the boundaries can be changed only by the Legislature.

The services that a county must provide are law enforcement and jail administration, tax collection, property appraisal, state court administration and supervision of elections. In addition, counties are charged with road maintenance, public health, solid waste disposal and other environmental responsibilities.

**DID YOU KNOW?**

Florida became a state in 1845. It is made up of 67 counties – the oldest created in 1821 and the newest in 1925. A county is a sub-state, or arm of the state, and every inch of Florida is within a county.

Florida has 67 other units of local government: school districts. These constitutionally created districts share the same geographical boundaries as each county, but the school district is a separate government.

In the State of Florida, no matter where you reside, you live in a county and a school district. That is not the case with city government. More than half of Florida residents choose to live in a city. That's because cities are a great place to live, work and play.

Cities are created and designed by their residents, for their residents. They are the only voluntary level of local government in the Sunshine State. Cities require choice on the part of their residents, and with that choice comes the benefit of grassroots democracy, true self-governance and Home Rule powers.

## KEY MESSAGE:

**I moved into my city because it was the best fit for me and family. Local officials understand this as they live here too. State politicians who live elsewhere should not be overriding what is important to us.**

# Section Five

## EXAMPLES OF LEGISLATION THAT HURTS YOUR HOMETOWN

There are two major threats to cities and taxpayers.

One is the state politicians saying they should be in charge of what happens locally. (This is called a **preemption**.)

Another is state politicians requiring cities to do something that's going to cost money, but they don't provide any money to pay for it. (This is an **unfunded mandate**.) In this case, the city must either raise taxes or cut services to pay for it.

State lawmakers meeting in Tallahassee shouldn't tell us how to spend our own local tax dollars.

In the last three years alone, more than 100 bills were filed that would have preempted local control over local decisions. Our residents have helped stop many preemption bills from passing by contacting their state legislators and sharing how the bills would impact them.

Here are some real examples of what happens in the state Capitol in Tallahassee:

- A bill that would have stopped cities from determining the appropriate location of short-term rentals. You could have a party house next door, and your city would not be able to stop it. Unruly behavior and issues with parking and public safety destroy the look and feel of our neighborhoods. Many of these rental homes are owned by out-of-state corporations. While residents suffer and property values plummet, these corporations profit. And you don't know who's staying in those "mini-hotels."

- Legislators passed a bill that allows big telecom to profit from taxpayer-owned land. It gives big telecom the green light to stick their equipment, some as large as a kitchen refrigerator, along your street and in front of your house whether you want it or not. Cities have minimal authority to control where the equipment is placed. Do these companies care about your quality of life or the aesthetics of your neighborhood? Plus, they pay next to nothing for using your sidewalks and street corners.

- Another bill that legislators fought hard for (but thankfully didn't pass) would have put the state in charge of regulating home-based businesses. Can you imagine if there was a commercial auto repair shop in your neighbor's garage? What if your backyard overlooked a home-based junkyard business?

- Legislators also tried to pass a bill prohibiting city design standards. The bill would have significantly affected the ability of a city to preserve the character of its traditional neighborhoods. City design standards ensure that new homes being built in these neighborhoods fit with the character of the neighborhood. Why would legislators living in another area of the state want to decide how your city should look? Isn't that something your local city officials should do with the input of the residents who live in the city?

Sadly, sometimes the forward-thinking policies of past legislators get trampled by those who follow them.

Back in 1992, the Sadowski Affordable Housing Act was created to be used only for funding affordable housing in the state. The act is funded from doc stamps when property in Florida is bought and sold. It is not funded by the Legislature. A great law with great promise for our residents most in need. Unfortunately, it was not long before state politicians began using affordable housing funds for other purposes. Year after year, when they can't balance their own state government budget, they take money earmarked for the needy instead of curbing their own spending.

## KEY MESSAGE:

**Most voters say local rules should govern short-term rentals. Nearly 3 out of 4 want local elected officials in charge.**

# These actions must stop.

**Integrity Florida is a nonpartisan, nonprofit research institute.**

**In a special report on preemptions published in early 2020, Integrity Florida noted some key findings that show the flagrant use of preemptions by the Florida Legislature. A few of the key finding are:**

- **Home Rule powers granted to municipalities and counties do not protect local governments against aggressive preemption of their actions.**
- **Aggressive use of preemptions has many negative consequences. Preemptions interfere with residents' ability to determine the direction of their communities.**
- **Business-funded corporate interest groups are using their considerable political influence, gained through campaign contributions and lobbying expenditures, to push preemption legislation in the Florida Legislature.**

**SEE THE FULL REPORT:**
**integrityflorida.org/2020/01/06/preemption-strategy**

# Section Six

## LEARN MORE AND TAKE ACTION

### Make your voice heard!

Pledge your support to protect local self-government (Home Rule).

Tell your legislators to focus on statewide issues and leave the local ones to the officials you elected. Get in touch with your state legislators and tell them, "We need local voices making local choices!" Share this message on social media.

The Florida League of Cities has resources available for you to use to learn more and get engaged. Visit buildingstrongercities.com, where you'll find:

**Resources for city officials, including:**

- Working With Your Legislators
- Checklist for Success
- Personalizing Your Success Story

**Resources for residents and business leaders, including:**

- Home Rule Infographic
- Why Home Rule Matters
- Quick Reference Guide to Speaking With Your Legislators

## KEY MESSAGE:

**With Home Rule, I have an important voice in how my city is run. I will make my voice heard.**

> "We need local voices making local choices!"

BUILDING STRONGER
CITIES

ORGANIZING | EMPOWERING | DELIVERING

To learn more, visit buildingstrongercities.com.

An initiative of the
Florida League of Cities, Inc.
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